

***(No Flat Cancellations – Please be sure of Request to Bind.)***

VENDORS/CONTRACTORS REQUEST TO: BIND COVERAGE QUOTE COVERAGE  
INDICATE WHICH COVERAGE IS BEING REQUESTED: GENERAL LIABILITY GENERAL & PROFESSIONAL LIABILITY

CONTRACTORS PROGRAM: ***Insurance & Risk Management Department, please complete the top section and submit with a copy of the contract including scope of business to:***

DRIVER ALLIANT (to Bind), Attention: Stephanie McBee, Assistant Account Administrator, Fax: (949) 251-1663

**COVERAGE IS NOT IN FORCE UNTIL BINDER RECEIVED FROM COMPANY**

DATE SUBMITTED: \_\_\_\_\_  
PUBLIC ENTITY: \_\_\_\_\_ FAX: \_\_\_\_\_ CONTACT: \_\_\_\_\_  
VENDOR/CONTRACTOR: \_\_\_\_\_ DATE: \_\_\_\_\_  
VENDOR/CONTRACTOR MAILING ADDRESS: \_\_\_\_\_  
VENDOR/CONTRACTOR CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_  
DESCRIPTION OF CONTRACT: \_\_\_\_\_ CONTRACT VALUE: \_\_\_\_\_  
SCOPE OF WORK: \_\_\_\_\_  
TERM OF CONTRACT: FROM: \_\_\_\_\_ TO: \_\_\_\_\_ HAZARD: \_\_\_\_\_ RATE: \_\_\_\_\_

General Aggregate Increase to \$2 Million Limit for a 10% additional premium (taxes/all fees not included)  
Fire Damage Increase (Not Premises Liability Risk) \$300 K for a flat fee (taxes/all fees not included)

PREMISES LIABILITY ONLY RISK (automatically increases Fire Damage Limit to \$300,000). Please select square foot option below.  
0-500 sq ft - \$500      501-1000 sq ft - \$650      1001-1500 sq ft - \$800      Note: Fees charged do not include taxes and all fees.

PLEASE BIND THE ABOVE ACCOUNT EFFECTIVE (No Backdating): \_\_\_\_\_

Total Policy Premium:	\$ _____
State Tax and Stamping Fee (3.225%):	\$ _____
Certificate Fee:	\$ 60.00 _____
Total Amount:	\$ _____

**PLEASE SUBMIT A COPY OF THE CONTRACT OR SCOPE OF BUSINESS.**

**For Consultants who are required to have Professional Liability. See section for General and Professional Liability coverage. If Professional Liability is already in place, please provide a copy of the declaration page.**

**SEND TO: Insurance and Risk Management, 18111 Nordoff Street, Mail Drop 8284, Northridge, CA 91330-8284**  
Phone: (818) 677-2401, Fax (818) 677-5853

***(THE QUOTING PROCESS CAN TAKE APPROXIMATELY 4-6 WEEKS)***