

Summer 2017 Student Enrollment Guide

Student Job Code and Title	Enrollment Requirement
1870 - Student Assistant 1871 - Student Assistant, On-Campus Work Study 1872 - Student Assistant, Off-Campus Work Study	Half-Time: Undergraduate Student: 6 units Graduate Student: 4 units
1868 - Non Resident Alien Student Assistant (NRA)	Full-Time:* Undergraduate Student: 12 units Graduate Student: 8 units *May be enrolled in less if approved by IESC or Tseng College
1874 - Taxable Student Assistant	Less than Half-Time: Undergraduate Student: < 6 units Graduate student: < 4 units
1150 - Instructional Student Assistant, On-Campus 1151 - Instructional Student Assistant, On-Campus Work Study 1152 - Instructional Student Assistant, Off-Campus 1153 - Instructional Student Assistant, Off-Campus Work Study	1 unit minimum to be hired in this classification* Work Study must be ½ time or more *Note: Enrollment at less than half-time will result in pay being taxable. No changes are required to the job code. This process will be handled by HR.

If you have any questions, contact your HR Operations Analyst:

Carla Turner: x7548

Yesenia Corona: x2480

Esmeralda Hernandez: x5386

Joe Medina: x6687