

COVER SHEET FOR PROPOSED CHANGES TO DEPARTMENT PERIODIC REVIEW OF TENURED FACULTY (POST-TENURE REVIEW) PROCEDURES

Sociology
DEPARTMENT

APR 25 2012
Calif. State University, Northridge
Office of Faculty Affairs

In order to facilitate a complete and expeditious review by the Personnel Planning and Review Committee (PP&R) of the change(s) you propose to your Post-Tenure Review procedures, please adhere to the format described below, and also fill out the Background Information. Attach this memo as a cover sheet for the written material you submit to PP&R. PP&R assumes that the initiating Department has determined that the proposed new or revised procedures are consistent with Section 600 and with the Collective Bargaining Agreement.

FORMAT: Please use a complete copy of your existing procedures as the starting point for the proposed revisions that you submit to PP&R for approval. Strike over any text that you wish to have deleted from your written procedures, and/or underline any text that you wish to have added to your written procedures.

BACKGROUND INFORMATION:

1. Date that current proposed changes were sent forward APRIL 17, 2012
2. Describe briefly the general reason(s) for your proposed change(s) (e.g., "proposed changes were initiated by the Department to be in compliance with the current Faculty Contract and Section 600"). _____

PROPOSED CHANGES WERE INITIATED BY THE DEPARTMENT TO BE IN COMPLIANCE WITH THE CURRENT FACULTY CONTRACT AND SECTION 600. NO PROCEDURES WERE IN EXISTENCE.

3. The proposed changes have been approved by the tenured and probationary faculty of the Department:

DEPARTMENT APPROVAL: (Sign & Print Name)

David A Lopez / DAVID A LOPEZ, 04-17-12
Department Chair or Chair, Department Personnel Committee Date

COLLEGE APPROVAL: (Sign & Print Name)

[Signature] APR 19 2012
College Dean Date

PP&R APPROVAL:

[Signature] 5-16-12
Chair, Personnel Planning and Review Committee Date

(for PP&R use only)		
<u>S'12</u>	<u>F'12</u>	<u>2010-2017</u>
Approval Date	Effective Date	Date of Next Review

Post-Tenure Review Procedures

As authorized in Section 600, 645.6, the Department of Sociology establishes the following policies and criteria for purposes of Post-Tenure Review as discussed in Section 645, Periodic Review of Tenured Faculty.

- The faculty members under review select three professors of their choosing (tenured full professors) to serve on the Peer Review Committee (PRC). If there are an insufficient number of tenured full professors in the department, tenured faculty at the rank of professor from related academic disciplines may serve. The PRC selects a chair for this committee.
- PRC reviews the faculty based on actual work assignments, which normally include:
 - Teaching Effectiveness (consideration shall include student evaluations of teaching performance).
 - Contributions to the Field of Study.
 - Contributions to the University and Community.
- The process for the submission of written reports, distribution of those reports, rebuttal statements, and meetings as delineated in 645.4, 1-5, will apply.