

## Extraordinary Service Award

***Nature of the Award.*** One faculty member each year is awarded the Extraordinary Service Award. The award is intended to recognize outstanding contributions of service to the University's students, the University as a whole, the professional community, or the community at large. The award is generously supported by the University Foundation and carries a prize of \$1,200.

***Eligibility.*** All members of the faculty (Unit 3) of California State University, Northridge – full-time and part-time faculty, faculty participating in the Faculty Early Retirement Program, and emeritus faculty – are eligible for this award. An individual may receive the award more than once, provided each award is based on a different set of accomplishments. Only accomplishments that have been carried out while the individual was a CSUN faculty member or a CSUN Emeritus faculty and within the past ten years qualify for consideration.

***Criteria.*** The criteria upon which this award is based will include:

- outstanding service to the University
- exemplary dedication to students
- exceptional contribution to student services
- noteworthy and widely recognized contributions to the larger professional community including specific professional societies
- significant service as a representative of the University to the community at large

***Nominating procedure.*** Nominations for this award will be accepted from any interested person or organization – students or student organizations, fellow faculty, administrators, staff, relatives, friends, alumni. **The nominator should determine that the nominee agrees to be nominated, prior to submitting the nomination form.** Candidates for this award may also nominate themselves. A nomination requires submission of the Faculty Award Nomination Form. A letter of nomination and additional supporting materials are due one month after the nomination deadline. The nominee may also submit supporting materials. Please arrange the supporting materials so the file is clear on how the nominee meets each criterion. In order to facilitate review, if using sheet protectors, please insert only one page per sheet protector.

***Deadlines.*** The deadline for receipt of nominations is **February 16, 2018**. The deadline for receipt of supporting materials is **March 16, 2018**. The nomination form is available on the Faculty Awards website: <http://www.csun.edu/faculty-senate/faculty-awards>. All supporting materials are to be delivered to the Faculty Senate Office (Oviatt Library, Room 10; Mail Drop 8221).