

FACULTY SENATE MEETING – Approved 10/26/17
Minutes of Meeting of September 28, 2017
Jack and Florence Ferman Presentation Room

Faculty President Swenson called the meeting to order at 2:03 p.m.

The Secretary called the roll. Senators not present were: Andrew Ainsworth, Linda Alvarez, Jeff Campbell, Francesco Chiappelli, Deborah Cours (excused), Jonathan Goldenberg, Jennifer Henningfield (excused), Young Sun Lee (excused), Terri Lisagor (excused), Nora Moran (excused), Jeanne Robertson (excused), Christian Tedeschi (excused), Holli Tonyan (excused)

The Faculty [Senate Minutes May 11, 2017](#) were approved as distributed.

1. Announcements

- a. Swenson announced that Nicole Wilson will start as Faculty Senate Office Manager on October 2. She will replace Heidi Wolfbauer who will retire in December.
- b. The 2017 Faculty Retreat will be on Tuesday, January 16, 2018 at the Skirball Cultural Center. The Senate Office is currently accepting proposals for the Poster Session. There is a link to the proposal form on the Faculty Senate website; the deadline is October 16.
- c. Swenson announced there will be a live webcast on Friday, September 29th from 2 – 4 p.m. to provide an overview of EO 1100 and EO 1110 and to answer any questions. There will be group viewings in UN 277 and OV 30.
- d. Michaud announced that there is a Town Hall Meeting on Friday, October 13 from 12 – 1:30 p.m. in Cypress Hall 158. This is an opportunity to discuss closing opportunity gaps in higher education. Also, Michaud mentioned that there are flyers on the back table about the CSUN Connects Project, a program to get faculty, staff, and students to connect about shared experiences.

2. Introduction of Standing Committee Chairs

The Senate Standing Committee chairs introduced themselves and briefly described their committee's charge:

Academic Technology: Chris Sales, Computer Science

Educational Equity: Marcella DeVeaux, Journalism

Educational Policies: Christina Mayberry, Oviatt Library

Educational Resources: Nazaret Dermendjian, Civil Engineering and Construction Mgt.

Extended Learning: Ray Calnan, Business Law

Graduate Studies: Casey terHorst, Biology

Library: Annette Besnilian, Family and Consumer Sciences

Personnel Planning & Review: Sean Murray, Biology; Judy Schmidt-Levy, Counseling Services (Senate designee)

Research and Grants: Dena Herman, Family and Consumer Sciences

3. **Elect One Senator-at-Large**

A Senator-at-Large position formerly occupied by Professor Sheila Grant is vacant. SEC nominated four faculty and Senators were given an opportunity to make additional nominations. An election ballot was distributed during the Senate meeting. Professor Mary-Pat Stein from Biology was elected to serve with a term ending in spring 2018.

4. **Elect One Member for Senate Executive Committee**

A Senate Executive Committee position formerly occupied by Professor Sheila Grant is vacant. Five Senators were nominated for this position during the Senate meeting. Professor Mary-Pat Stein from Biology was elected to serve with a term ending in spring 2018.

5. **Policy Item** – Educational Policies Committee

Christina Mayberry, Chair of EPC and Elizabeth Adams, Undergraduate Studies

First Reading – [Withdrawal Unauthorized](#)

Adams said that there is confusion about when to assign a “WU” or “F” grading symbol in courses and it is not clear in the catalog language. Both symbols count the same in the GPA. This revision is EPC’s attempt to make the language clearer and to provide more guidance to faculty. Also, we have been asked to have practices in place to ensure students are actually attending classes for which they are receiving financial aid. This revision is helpful for tracking data so we are in compliance with federal aid regulations. Mayberry mentioned that much of the language comes directly from EO 1037. Adams answered a few questions about how to determine a student’s last known date of attendance and whether to give an “F” or a “WU” grade.

6. **Canvas Update**

Deone Zell, Faculty Technology Center

Zell reminded Senators that we will no longer use Moodle on campus after December 31st. Courses from 2016-17 will be transferred to Canvas automatically. However, courses offered before 2016 (and student data) will be gone unless you contact the Faculty Technology Center (FTC) to have the courses migrated to Canvas. Zell directed Senators to the flyers on the back table and said that there are several options for getting support from the FTC. She offered to attend college and/or department meetings to help get the word out to the faculty. There is also a 24/7 support line.

In response to a question about faculty elections, Zell said that Canvas is not the ideal tool for elections but they are actively working on a solution. Janet Oh, Director of Institutional Research, said that they will find out if CoursEval can be used for elections.

7. [EO 1083 - Overview of Child Abuse and Neglect Reporting Act \(CANRA\)](#)

Kristina de la Vega (Associate VP for Human Resources) and Mika Williamson (Director of Recruitment Services & Compensation) gave a brief presentation about Executive Order

1083 – Mandatory Reporting of Child Abuse & Neglect. The EO is available on the Chancellor’s Office website (link above). CANRA identifies mandatory reporters of child abuse and outlines obligations and protections to mandated reporters. It protects minor children who are under 18 years which is about 10% of our student population. There are two types of reporters (General and Limited). De la Vega shared the names of some of the positions that fall under each category. Campus mandated reporters will be asked to sign and return an acknowledgment form to HR. Reporters will be strongly encouraged to get training. Human Resources will designate campus reporting categories in compliance with the EO, and they will meet with the relevant groups to notify employees of this obligation. Campuses must fully implement the policy by October 31, 2017. Senators were invited to contact HR if they have questions.

8. [EO 1100](#) (revised) and [EO 1110](#) Discussion (Committee of the Whole)

Much of the discussion centered on EO 1100 (revised). Issued on August 23, 2017, the revised version of EO 1100 standardizes CSU GE Breadth requirements, strictly prescribing the distribution of units, and overriding previously approved campus GE programs. Swenson announced that EPC is setting up a task force that will have broad representation across the campus and by the affected colleges and departments to handle implementation.

Many Senators, faculty, and students strongly expressed their concerns about the proposed elimination of **GE Section F: Comparative Cultural Studies**. Students and faculty alike stood up to fervently share reasons why eliminating Section F of the GE would be detrimental to our students and the programs that we currently offer. Some stated that this change in policy undermines the integrity of CSUN’s mission.

9. **Senate Reports**

a. **Provost’s Report** – Provost Yi Li

Provost Li reported on the following items:

1. Provost Li emphasized the importance of the faculty pushing forward to implement Executive Order 1100 and Executive Order 1110. There is a lot of work to be done and it involves very big and important issues. He said that he and President Harrison will continue to ask for more time and have already asked for a one-year extension. It is important that we demonstrate progress and find a way to make them both work. He said that we need to continue our commitment to support excellence while protecting the totality of our ethnic, gender, women’s and cultural studies programs.
2. Part of GI 2025 is a system-wide budget of \$75 million. CSUN’s share is \$5.9 million that will be used to hire 37 faculty.
3. Our total headcount is 39,818 students which includes 5,228 new first-time freshmen and 4,985 new first-time transfer students. We are currently 9.3% over our FTES target.

4. From last year's cohort of first-time freshman, our one-year retention rate saw an increase of 3.3%. Provost Li thanked the faculty and staff for their hard work in this area. This number needs to eventually be in the high 80s.
5. Provost Li said that the earlier we can get our new students to take college GE courses, the more successful they will be in college. Students participating in Early Start programs, taking math and writing, are more likely to be successful in the baccalaureate programs. There is plenty of data to support this.

b. Statewide Academic Senate CSU Report

Links to written reports: <http://www.csun.edu/sites/default/files/sasreport092817.pdf> and <http://www.csun.edu/sites/default/files/sasreport-sept-092817.pdf>

Two reports were sent to the Senators for the May 2017 and September 2017 ASCSU plenary meetings.

c. CFA Report – CFA President Nate Thomas

Link to written report: <http://www.csun.edu/sites/default/files/cfareport092817.pdf>

A written report was sent to the Senators.

10. New Business

The following motion was introduced and passed:

MSP: The Faculty Senate of CSU Northridge and its Standing Committees will not participate in the implementation of Executive Order 1100 (revised) and Executive Order 1110.

Subsequently, a Senator who voted with the majority moved to “reconsider and have entered on the minutes.” This motion was seconded. This freezes the implementation of the decision until the next Senate meeting on October 26th where the motion to reconsider will be taken up as a regular agenda item.

The meeting was adjourned at 4:20 p.m.

Submitted by:

Kim Henige, Secretary of the Faculty

Heidi Wolfbauer, Recording Secretary