

**FACULTY SENATE MEETING** – Approved 9/27/18**Minutes of Meeting of May 17, 2018**

Jack and Florence Ferman Presentation Room

Faculty President Swenson called the meeting to order at 2:00 p.m.

The Secretary called the roll. Senators not present were: Linda Alvarez, Michael Bennett (excused), Chris Bolsmann, Jeff Campbell, Keji Chen (excused), Francesco Chiappelli, Sandra Chong (excused), Deborah Cours (excused), David Edelstein, William Garrow, Barbara Gross (excused), Wen Chin Hsu (excused), Rachel Mackelprang, Nora Moran, Jill Razani, Sigalet Ronen (excused), Chris Sales (excused), Khanum Shaikh, Bruce Shapiro (excused), Cheryl Spector (excused), Robert St. Pierre (excused), Christian Tedeschi, Holli Tonyan (excused), Beth Wightman (excused), Kathleen Young (excused)

The Faculty [Senate Minutes April 19, 2018](#) were approved as revised.

**1. Announcements**

- a. Faculty President Swenson briefly explained the meeting convening process for the 2018-19 Senate Executive Committee elections. It was also mentioned that the Senate roll call would only include the current Senators.
- b. Nicole Wilson announced that the Honored Faculty Reception will be held on Monday May 21, 2018 at 1:30pm in the USU Northridge Center.
- c. Nicole Wilson also shared that the Faculty Governance Orientation will be held on Tuesday May 22, 2018 in Extended University Commons Room 101 at 12:00pm.

**2. [Resolution of commendation for Heidi Wolfbauer](#) –Faculty Vice President, Terri Lisagor**

Senator Lisagor read a resolution honoring Heidi Wolfbauer, former Faculty Senate Office Manager retired in December 2017. The Senate passed the resolution by acclamation.

**3. Convening of the 2018-19 Senate: Election of 2018-19 Senate Executive Committee**

The 2018-19 Faculty Senate was convened for the purpose of electing the 2018-19 Senate Executive Committee (SEC). Mary-Pat Stein, the incoming Faculty President requested for all new Senators to stand and make a brief introduction that included their name and department.

Eleven Senators were nominated to serve on SEC. The following six Senators were elected: Marcy DeVeaux (Journalism), Monica Garcia (Secondary Education), Julia Heinen (Music), Kristy Michaud (Political Science), Cheryl Spector (English), and Elizabeth Sussman (Family and Consumer Sciences). The following individuals serve as ex-officio members: Mary-Pat Stein (Faculty President), Kim Henige (Faculty Secretary), Michael Neubauer (Faculty Vice President) and Adam Swenson (CSU Statewide Academic Senator), and Stella Theodoulou (Interim Provost and Vice President for Academic Affairs, non-voting).

4. **Policy Items** – Graduate Studies Committee  
Casey terHorst, Chair of GSC

**Action Item – [Classified Status](#)**

Casey terHorst mentioned that the proposed changes to this policy would get rid of the GRE requirement at the university level and would move the decision to the department level.

Senators did not have any questions or suggestions for this item.

**MSP** to approve the policy revisions.

**First Reading - [Culminating Experience for Graduate Programs](#)**

The purpose of this policy revision is to provide clarification as to who may serve on a graduate student thesis, dissertation, or project committee. GSC Chair Casey terHorst said that the proposed policy revision would require chairs of a graduate student thesis, dissertation, or project committee to be tenured or tenured-track faculty. Departments that would like to have a non-tenured faculty member serve as the chair of a graduate student thesis, dissertation, or project committee will be able to request an exemption from this requirement. This policy change would also require that a committee chair is from the student's home department. SEC members discussed composition of graduate student committees, compensation of part-time faculty on graduate thesis committees and graduate theses committee eligibility.

Senate members requested to add language explaining the term conflict of interest. There was also a brief discussion about graduate student thesis, dissertations and project committees and how to define an outside reviewer.

5. **Action Item: [Course Grade Resolution](#)**

Senator Stein and Senator Stahl explained that this resolution was submitted on behalf of the Senate Executive Committee. The purpose of this resolution is to ensure that faculty will not feel forced or pressured to issue a course grade (pass or fail) in response to a predetermined quota. Senators briefly discussed various grading approaches and the details of the resolution.

The following changes were requested to the policy:

**MSP:** to add or encouraged to the first Resolved clause.

**MSP:** to add numerical to the first Resolved clause.

**MSP:** to add commas, remove two instances of the word “or” and revise the first Resolved clause to read:

**Resolved, that no CSUN faculty member should ever be asked, advised, instructed, or encouraged to assign course grades according to any sort of quota or desired set of numerical targets; and be it further**

**MSP:** to approve the resolution.

6. **Action Item:** [WSCUC Resolution](#)

Senator Neubauer explained that this resolution addresses the CSUN WASC Senior College and University Commission (WSCUC) re-accreditation process in 2021. The goal is to have CSUN follow the same re-accreditation process as in 2011. The WSCUC resolution encourages the CSUN Faculty Senate to endorse the WSCUC timeline proposed by the Provost Office. The resolution also aims to have the participation of faculty, staff, students and alumni in the development of the theme and sub-themes. In addition, it urges President Dianne Harrison to appoint a faculty member, in consultation with the Faculty President, as co-chair of a re-accreditation steering committee.

Vice Provost Stella Theodolou briefly explained the timeline. The deadline to submit a 5-7 page report to WSCUC that outlines the theme is May 31, 2019. The deadline was originally April 1, 2019 but was extended due to complaints from several institutions. After submitting a 5-7 page report (there is no site visit), CSUN would work on writing the full-report, if approved. The full-report will be reviewed by WSCUC and then in the fall of 2021, WSCUC will send a site team for a 2 day visit. After the visit, CSUN will wait for approval.

Senators had a brief discussion about the resolution and WSCUC themes.

**MSP:** to approve the resolution.

7. **Committee of the Whole: Freshman Success Discussion**

Senator Stein gave a brief update on freshman writing. It was explained that in the fall of 2018 CSUN will be using multiple measures for writing placement. The measures being used are from the Chancellor's Office. Senators discussed student support services, directed self-placement and various methods to help students succeed in writing.

Senator Neubauer gave a brief update on freshman math placement for fall 2018. Senator Neubauer explained the various types of math placement for incoming freshman students. Senators expressed concern that the new approaches to math placement may cause issues with student success and students will need additional support.

8. **GE Task Force Update**

Kathryn Sorrells, Co-Chair of GE Task Force

Sorrells gave a brief update on the May 11, 2018 GE Task Force meeting. It was mentioned that the GE Task Force's charge is to make sure CSUN's General Education aligns with the California Education Code. Sorrells shared some of the GE Task Force recommendations and said that she is still working on completing the GE Task Force report. The GE Task Force report with recommendations will be shared with the Faculty Senate, the CSUN campus community, CSUN administrators and posted on the GE Task Force webpage (<https://www.csun.edu/faculty-senate/ge-task-force>). Senators thanked Kathryn Sorrells and the GE Task Force for their committee work.

## 9. Senate Reports

### a. **Provost's Report** –Vice Provost Stella Theodoulou

Vice Provost Stella Theodoulou said that Provost Yi Li was unable to attend the meeting due to an off-campus meeting. Vice Provost Theodoulou reported on the following items:

1. Vice Provost Theodoulou said in 2018-19 there will be 18 new faculty hires. Five new faculty hires have already started in spring 2018, 11 have signed contracts and the last 2 are pending.
2. Vice Provost Theodoulou gave a brief update on admissions. CSUN is projecting to be 10-12% over enrolled. This year we were 9% over enrolled. Projected enrollment is 30,107.
3. Vice Provost Theodoulou said due to the student success efforts on campus, approximately 11,500 students are eligible to graduate this year.
4. Vice Provost said that Provost Yi Li had about 124 RTP cases to review. He has reviewed 2/3 of the cases and promises to finish by the deadline.
5. Vice Provost Theodoulou said they have started the search for the dean of the College of Education and the dean of the College of Social and Behavioral Sciences. For the College of Education dean search they have finished interviewing candidates. Four candidates visited campus and they are waiting for a report and a conversation with president. For the College of Social and Behavioral Sciences dean search they just finished the on-campus interviews and still have to interview one last candidate.

### b. **Statewide Academic Senate CSU Report** – Jerry Schutte

Sandra Chong was unable to attend the meeting. Jerry Schutte reported on the following:

1. Schutte discussed the Tenets of Shared Governance document attached to the Statewide Academic Senate CSU Report.
2. Schutte shared that the Chancellor's Office is continuing to work with campuses to provide clarity and guidance on EO 1100.

Senators discussed tenure-density and shared governance in the CSU system.

Link to written report:

[https://www.csun.edu/sites/default/files/ASCSU\\_Report051718\\_w\\_Tenets.pdf](https://www.csun.edu/sites/default/files/ASCSU_Report051718_w_Tenets.pdf)

### c. **CFA Report** – CFA President Nate Thomas

Nate Thomas said that statewide CFA has vetted and interviewed all of the State Assembly candidates. Senator Bendavid encouraged all faculty to vote in the upcoming June 5th Primary Election. Thomas said that if anyone is interested in being involved in future interviews of local State Assembly candidates, please contact him. The written report was distributed to Senators.

**Link to written report:**

[https://www.csun.edu/sites/default/files/cfa%20report\\_%20051718.pdf](https://www.csun.edu/sites/default/files/cfa%20report_%20051718.pdf)

**10. New Business**

Senators thanked Faculty President Adam Swenson for his service to the Faculty Senate.

The meeting was adjourned at 4:11pm.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary