

FACULTY SENATE MEETING – Approved 5/6/2021**Minutes of Meeting of April 8, 2021**

Via Zoom

Faculty President Neubauer called the meeting to order at 2:00 p.m.

The Secretary called the roll. Senators not present were: Jeff Campbell, Lorenz Gamma, Mary-Pat Stein (excused), Francisco Tamayo, John Valdovinos, John Whitener, Del Williams (excused)

The Faculty Senate Minutes for [March 11, 2021](#) were approved as distributed.

1. Announcements

a. Faculty President Neubauer shared that Nate Thomas would not be in attendance at today's meeting for the CFA report due to an urgent appointment. The report was distributed via email.

2. Resolution in Support of the Asian American and Pacific Islander Community – Theresa Montano

Faculty President Neubauer said that the draft resolution was shared with the Senate via email.

MSP: to adopt and support the resolution in support of the Asian American and Pacific Islander Community

MSP: to add the word “imperialism” to the resolution

MSP: to adopt the resolution with the one requested change

Faculty President Michael Neubauer said that the *CSUN Faculty Senate Statement Against Anti-Asian Violence, Racism and Sexism* will be posted on the Faculty Senate website.

Approved Resolution: <https://www.csun.edu/faculty-senate/csun-faculty-senate-statement-against-anti-asian-violence-racism-sexism>

3. President's Report – President Erika Beck

President Beck reported on the following:

<https://www.csun.edu/sites/default/files/presreport040821.pdf>

After her report, President Beck responded to questions.

4. Policy Item – Educational Policies Committee/Graduate Studies Committee

Dan Weingarten, Chair of EPC

Elizabeth Adams, AVP of Undergraduate Studies

Danielle Spratt, Chair of GSC
Amy Levin, AVP of Graduate Studies

Action Item – [Credit Hour Policy](#)

Faculty President Neubauer said that during the first reading of this policy item there was no feedback from the Senate.

MSP: to approve this policy item with no changes

5. Policy Items – Educational Policies Committee

Dan Weingarten, Chair of EPC
Elizabeth Adams, AVP of Undergraduate Studies

Action Item – [Graduation Writing Assessment Requirement and Upper Division Writing](#)

Weingarten shared this policy change is to update the Graduation Writing Assessment Requirement (GWAR) and Upper Division Writing Proficiency based on the CSU Blanchard memo and systemwide GWAR requirement. The Senate briefly discussed writing assessments in GE.

MSP: to add the word “to” before the word “demonstrate” in the policy

MSP: to approve this policy item with requested editorial change

Action Item – [General Education Plan G](#)

Faculty President Neubauer said a few of the section titles of the policy were updated since the first reading. AVP Adams shared that the SLO’s in the policy were updated to meet the statewide requirement. The Senate briefly discussed double counting of courses at the various CSU’s, designating courses as meeting the Ethnic Studies graduation requirement, cross listing of courses, the university catalog and the implementation of the Ethnic Studies graduation requirement. AVP Adams shared that about 70 courses have currently been put forward.

MSP: to approve this policy item with no changes

Action Item – [Syllabus Policy](#)

Faculty President Neubauer shared that with this policy change, if a course meets the Ethnic Studies Requirement, it should be listed in the syllabus. AVP Adams shared that reference to AB1460 was removed in proposed policy language.

MSP: to approve this policy item with no changes

6. Faculty Senate Survey – Theresa White

Faculty Senate Vice President Theresa White introduced the voluntary survey. Senators were given 15 minutes to take a brief Faculty Senate survey. The link to the survey will also be shared via email.

7. Policy Items – Personnel, Planning and Review Committee

Judy Schmidt-Levy, PP&R Designee

First Reading – [Section 607.2.1 Confidentiality of Consultations](#)

Schmidt-Levy explained this policy pertains to reviewing agencies allowing for written feedback on faculty under review and that all such materials remain confidential. A suggestion was made to change “and” to “or” before the word “feedback” in 607.2.1.2. A few Senators expressed concern with the strikethroughs in item 1 (in reference to the non-members of the committee), the phrase “may invite”, who can be invited to participate in the RTP review, the broad language in the policy, consultation with CFA, how feedback is going to be used and confidentiality. The Senate discussed department personnel committees, the CBA, the RTP process, peer evaluations, consultation, equity, written feedback, confidentiality, and who can be invited as a non-member to provide feedback. Schmidt-Levy will share the feedback received with PP&R.

First Reading – [Section 612.5.2.c.2.a.iii Email Notification of Peer Class Visits and RTP Letters and Section 635.2.2](#)

Schmidt-Levy said this policy change clarifies that the official form of notification for class visit reports and RTP decision letters be sent to the faculty member’s CSUN email address. A Senator suggested to make the language general about how the notification would be to given, to avoid changing the language everytime technology changes.

First Reading – [Section 612.5.2.c.4 Feedback from Students](#)

Schmidt-Levy said this policy change ensures that students are provided an opportunity for feedback on faculty under consideration for reappointment, tenure or promotion. Written feedback will be placed in the PAF.

There was no feedback on this policy item.

First Reading – [Section 613 - Written Statements - Consultation with Faculty](#)

Schmidt-Levy said this policy clarifies that only written statements placed in the PAF will be considered by reviewing agencies during RTP deliberations. A suggestion was made to strike out “in such instances” in the policy.

First Reading – [Section 709.1.2 - Documenting Faculty's Experience](#)

Schmidt-Levy said this policy ensures that the experience of faculty for any particular pool is documented. Senators inquired about the policy stating “CSU” instead of just “CSUN” and also the extent of what can be considered for teaching experience. Faculty President Neubauer said PP&R will verify the language in the CBA.

First Reading – [Section 706.1 and 706.2 Department Guidelines for Lecturers and Timeline for Implementation of Changes](#)

Schmidt-Levy said this policy adds language stating that Departmental criteria for Section 700 will be reviewed every five years and updated as necessary and that changes in Departmental guidelines for Section 700, at the Department level, go into effect three years after approval by PP&R.

There was no feedback on this policy item.

8. Securing CSUN: Multi-Factor Authentication Deployment Plan

Ranjit Philip, Interim VP of Informational Technology/CIO

Ryan Conlogue, Director of User Support Services

Ranjit Philip, Interim VP of Information Technology, gave a brief PowerPoint presentation on the multi-factor authentication deployment plan. Philip explained that the multi-factor authentication is a result of multiple data breaches in the CSU and the new plan will provide additional campus data security. CSUN IT will be evaluating technology across campus, who receives campus accounts and account security. The Multi-Factor Authentication plan is a systemwide initiative that will be implemented at all CSU's. Information on the Duo Multi-Factor Authentication process can be found at www.csun.edu/it/duo. The goal is to have all staff enrolled in Duo by April 15, 2021, students enrolled by the end of September and faculty enrolled by October 31, 2021. Philip and Conlogue briefly responded to questions. The Senate briefly discussed the Duo Multi-Factor Authentication process, the 12 hour timeline, and system updates.

9. Informational Item: Commission on Diversity and Inclusion Initiatives

Natalie Mason-Kinsey, Chief Diversity Officer

Natalie Mason-Kinsey, Chief Diversity Officer said that there were 52 diversity and equity innovation grant proposals submitted and 14 of the proposals were funded. Mason-Kinsey briefly shared the list of the [2020-21 funded proposals](#). The total spent on grants was \$457,253. The new application period for 2021-22 grants will open on August 23 2021 and close on September 15, 2021. The total spent on grants for the 2020-21 academic year was \$457,253.

10. Provost's Report- Provost Mary Beth Walker

Provost Mary Beth Walker reported on the following:

1. Provost Walker has started the RTP review process for this year.
2. All of the CSU Provost's recently met with a search firm. They are starting the search for the new Executive Vice Chancellor.
3. Provost Walker said that she has received many resolutions and feedback from faculty during the pandemic. Some requests received were continuing virtual meetings, more training on equity and inclusive practices, extensions to the tenure clock, evidence of teaching effectiveness and improving student evaluations of faculty (ie. through a taskforce). Provost Walker briefly discussed fall planning, the status of tenure clock extensions, teaching effectiveness and shared the current equity and inclusive initiatives on-campus.
4. Provost Walker recently had conversations with CFA regarding a Faculty Wellness Center.
5. Provost Walker mentioned that she would like to provide assistant professors, in their probationary period, with a course reduction to help with their scholarship activity interrupted during the pandemic.
6. Provost Walker thanked faculty for attending the various workshops and training on technology and fall planning.

Following her report, the Provost responded to questions. The Senate discussed fall planning, the academic schedule, modality of courses, campus events, the LA County health guidelines, and fall registration.

11. Senate Reports

a. Statewide Academic Senate CSU Update– Elizabeth Sussman

Senator Sussman reported on the following:

1. Professor Romey Sabalius and Professor Darlene Yee-Malichar were selected as the nominees for faculty trustee and their names were sent to the governor.
2. Eight resolutions were passed. Sussman shared the various resolutions with the Senate.

The ASCSU report will be shared via email.

Link to written report: <https://www.csun.edu/sites/default/files/acsureport-march.pdf>

b. CFA Report – CFA President Nate Thomas

Nate Thomas was unable to attend the meeting.

A written report was sent to the Senators.

Link to written report: <https://www.csun.edu/sites/default/files/cfareport-april.pdf>

12. New Business

There was no new business.

The meeting was adjourned at 4:58pm

Submitted by: Yoko Mimura, Secretary of the Faculty and Nicole Wilson, Recording Secretary