

**FACULTY SENATE MEETING** – Approved 4/8/2021**Minutes of Meeting of March 11, 2021**

Via Zoom

Faculty President Neubauer called the meeting to order at 2:00 p.m.

The Secretary called the roll. Senators not present were: Ali Al-Sharadqah (excused), Michael Bennett (excused), Jeff Campbell, Ben Davis, Maria Elena De Bellard, Victor Shaw, Francisco Tamayo, John Valdovinos, Meiqin Wang (excused), John Whitener (excused), Del Williams (excused)

The Faculty Senate Minutes for [February 18, 2021](#) were approved as distributed.

**1. President's Report** – President Erika Beck

President Beck reported on the following:

<https://www.csun.edu/sites/default/files/presreport031121.pdf>

After her report, President Beck responded to questions. Faculty President Neubauer will share the summary results from the CSUN Fall return survey of students mentioned by President Beck with the Faculty Senate via email.

**2. Announcements**

- a. Faculty President Neubauer shared Associated Students needs a faculty representative to replace Veeda Ward for the spring semester. Interested faculty can contact Faculty President Neubauer via email. The meetings are on Monday mornings 9 am -12 pm.
- b. Faculty President Neubauer said the Faculty Senate elections are closed. The results will be announced via email on Friday March 12, 2021.
- c. Faculty President Neubauer shared the Faculty Award Nominations were received. Faculty interested in serving on a Faculty Award Committee can contact Nicole Wilson via email.
- d. Faculty Vice President White said that 10-15 minutes will be set aside at the next Faculty Senate meeting for Senators to take the Faculty Senate Knowledge Survey.

**3. Policy Item – Graduate Studies Committee**

Danielle Spratt, Chair of GSC

Amy Levin, AVP of Graduate Studies

**Action Item** – [Policy on Certificates](#)

Senator Danielle Spratt shared this policy change updates the current language of the certificate policy and adds a new certificate type to the existing policy. Spratt said the policy has been updated since the last Senate meeting and includes a sentence referencing the business

practice language. There will be hyperlinked website added to the policy.

**MSP:** to approve this policy item with no changes

**4. Policy Item – Educational Policies Committee/Graduate Studies Committee**

Dan Weingarten, Chair of EPC

Elizabeth Adams, AVP of Undergraduate Studies

Danielle Spratt, Chair of GSC

Amy Levin, AVP of Graduate Studies

**First Reading – [Credit Hour Policy](#)**

AVP Elizabeth Adams explained this policy change is to establish a CSUN Credit Hour Policy. CSU campuses were notified by the Chancellor’s Office in December that the US Department of Education updated its definition of the credit hour and that the change shifts responsibility for compliance to the state or accrediting agency. The language in the policy is from the CSU. The Senate briefly discussed how the policy applies to labs.

**5. Policy Items – Educational Policies Committee**

Dan Weingarten, Chair of EPC

Elizabeth Adams, AVP of Undergraduate Studies

**First Reading – [Graduation Writing Assessment Requirement and Upper Division Writing](#)**

AVP Adams shared that this policy change is to update the Graduation Writing Assessment Requirement (GWAR) and Upper Division Writing Proficiency based on the CSU Blanchard memo and systemwide GWAR requirement. The Senate briefly discussed the implementation date of the policy, grading, writing assessments and student passage rates.

**First Reading – [General Education Plan G](#)**

AVP Adams shared this policy change is to revise CSUN’s General Education Plan for all baccalaureates to include the AB1460 Ethnic Studies graduation requirement as part of the degree requirements. AVP Adams said that the Chancellor’s Office recently requested campuses eliminate reference to AB1460 in the requirement and add the word “breadth” to the CSU area F section. The Senate briefly discussed Title V and collaborative work on campus with Ethnic Studies faculty.

**First Reading – [Syllabus Policy](#)**

AVP Adams shared this policy change is to revise CSUN’s Syllabus Policy to require faculty teaching courses designated as meeting the Ethnic Studies requirement to indicate it in their syllabus. Reference to AB1460 will be removed in proposed policy language.

**6. Provost’s Report- Provost Mary Beth Walker**

Provost Mary Beth Walker reported on the following:

1. For Fall Planning, new students will be invited to campus, and there have been faculty

workshops to answer questions from faculty who have questions about face-to-face teaching. There will be opportunities for faculty training and development. CSUN is planning for 30% of course sections to have a face-to-face component. Room assignments for courses with a face-to-face component (i.e. a lecture) may not be in their regular rooms, in order to keep the population density low. Labs and clinics will be in their usual rooms.

2. There will be about 18-20 high flex classrooms that will have technology to allow virtual teaching and face-to-face teaching. There will be training offered this summer. In other classrooms, the current technology will be updated.
3. Once a budget update is available, it will be shared.

Following her report, the Provost responded to questions. A Senator requested that the link to faculty workshops be shared again with faculty. The Senate discussed UPBG, caregiving, equity, budget decisions, transparency, ERC, UPBG, consultation and the COVID-19 vaccine data.

#### **7. Informational Item: Sierra Annex**

Ken Rosenthal, AVP Development and Operations  
Diane Stephens, AVP Academic Resources and Planning

AVP Rosenthal and AVP Stephens shared a brief powerpoint presentation on the Sierra Annex, a new building on campus. The Sierra Annex was funded in the 2019-20 academic year. There will only be classrooms in the Sierra Annex. The renovation is scheduled for 2024. It will be presented to the Board of Trustees on March 24, 2021.

#### **8. Policy Items – Personnel, Planning and Review Committee**

Judy Schmidt-Levy, PP&R Designee

Senator Judy Schmidt-Levy said these policy items request that faculty make course materials available to observers for class visits.

##### **Action Item – [Section 612.5.2 \(Peer Class Visits and Access to Course Materials\)](#)**

**MSP:** to add “calendar” after the number “5”, to indicate “5 calendar days” in Section 612.5.2.c.2a.ii.

**MSP:** to approve this policy with the requested change

##### **Action Item – [Section 706.3 \(Peer Class Visits and Access to Course Materials\)](#)**

**MSP:** to add “calendar” after the number “5”, to indicate “5 calendar days” in Section 706.3.1.b.

**MSP:** to approve this policy with the requested change

Senator Schmidt-Levy said that PP&R is working on editing “mailbox” in several of their policies.

## 9. Senate Reports

### a. Statewide Academic Senate CSU Update– Elizabeth Sussman

Senator Sussman reported on the following:

1. Senator Sussman said that the next plenary will be held on March 18, 2021 and March 19, 2021. The report will be shared once it is available.

### b. CFA Report – CFA President Nate Thomas

Nate Thomas shared that the CFA is still in bargaining. There are many proposals (i.e. a permanency path for lecturers, assistant coaches and counselor workload issues, compensation) between management and CFA. The Annual CFA Lobbying Day will be held on April 19-21, 2021 (will be virtual). Faculty interested in participating in the event can contact Senator Cecile Bendavid. Faculty can visit [cfabargaining.org](http://cfabargaining.org) to learn more about bargaining.

A written report was sent to the Senators.

**Link to written report:**

<https://www.csun.edu/sites/default/files/cfareport-march.pdf>

## 10. New Business

There was no new business.

The meeting was adjourned at 4:05pm

Submitted by: Yoko Mimura, Secretary of the Faculty and Nicole Wilson, Recording Secretary