

FACULTY SENATE MEETING – Approved 4/14/2011
Minutes of Meeting of March 10, 2011
Oviatt Library Presentation Room

Faculty President Stepenek called the meeting to order at 2:04 p.m.

The Secretary called the roll. Senators not present were: Michael Bennett (excused), Barry Cleveland (excused), Dale Conner (excused), David Cutcher, Amy Denissen (excused), Claudia Fajardo-Lira (excused), Shane Frehlich (excused), Cathy Jeppson (excused), Timothy Karels, Jennifer Matos (excused), Breny Mendoza (excused), Ken Ng (excused), Daniel Odom, Steven Oppenheimer, Abraham Rutchick (excused), Mary Schaffer (excused), Sally Spencer (excused), Mark Steele (excused), Barbara Swerkes, April Taylor (excused), Veda Ward (excused), Dayanthie Weeraratne

The Faculty Senate [Minutes for February 10, 2011](#) were approved as amended.

1. Announcements

- a. President Jolene Koester was recognized by the San Fernando Valley Business Journal as one of the top 10 “Business Women of the Decade.” Cecile Bendavid proudly announced that her daughter was also one of the 10 women honored for the same award.
- b. Hoggan announced that a faculty-sponsored campus symposium titled, “*California State University: The Next Fifty Years*” will be held on Friday, April 22, 2011, 10:00 a.m. – 3:30 p.m. at CSUN. Chancellor Charles Reed will be the keynote opening speaker; a plenary speaker, yet to be announced, will follow the Chancellor. The breakout sessions in the afternoon will address the following topics: 1) P-12, Community Colleges and the CSU, 2) Funding Models for the CSU, 3) Serving Students, Serving the State, and 4) Instruction and Technology and the CSU. An e-mail invitation to register will be sent to all faculty; early registration is highly recommended as seating is limited.
- c. Next year’s Freshman Common Reading is, “*The Glass Castle: A Memoir*,” by Jeannette Walls. A limited number of copies of the book are available to faculty and staff who will use the book in the classroom or promise to discuss the book with at least one freshman during the academic year. To obtain a free copy, contact Cheryl Spector at cheryl.spector@csun.edu.
- d. Dean Robert Bucker will give a pre-concert lecture on the famous opera singer, Dame Kiri Te Kanawa, who will perform at the VPAC on the evening of March 12. This lecture will be in the VPAC lobby at 12:00 noon on Friday, March 11.
- e. Due to popular demand, additional Valley Performing Art Center tours have been scheduled. There will be at least one VPAC tour scheduled every month for the CSUN faculty and staff. Go to the VPAC website to RSVP.

2. **Policy Item** – **Academic Technology Committee**

Ashley Skylar, Chair of ATC

1st Reading – [Online and Hybrid Courses Policy](#)

Skylar reminded the Senators that the goal of this policy is to better inform the students about the course mode of delivery and the technology and skills needed before the student registers for the course. In an effort to align our online course designations with other CSU campuses, ATC spent a great deal of time reviewing other CSU policies on online course designations. Based on the information gathered, the Online and Hybrid Course policy was revised suggesting the following codes be used: FO (Fully Online Class) requiring no campus attendance; CO (Campus Online Class) whereby most classes are online with a few on campus sessions; and HY (Hybrid Class) whereby the class typically meets approximately half online and half on campus. The policy also states that a Traditional Class may include some online components or activities.

Skylar met with Admissions and Records and received assurance that this policy is implementable in SOLAR. If this policy is approved, Admissions and Records anticipates Spring 2013 as the earliest SOLAR implementation date. Hertzog, Chair of the Educational Policies Committee, added that the mode of course delivery does not require curriculum approval by EPC.

One Senator thought that the word choice “traditional” for the Traditional Course reference may not be the best designation as we head towards the future. Skylar said she would share this comment with ATC.

3. **Policy Item** – **Personnel Planning and Review Committee**

Magnhild Lien, Chair of PP&R

1st Reading – [Effective Date of New or Revised Personnel Procedures](#)

Lien explained that the purpose of the proposed revision to the PP&R procedures is to clarify implementation issues around effective date. She noted that once the changes to the College’s or Department’s personnel procedures are approved at the University level, the newly approved procedures will become effective three years thereafter. During this three-year period, all candidates under review will follow the old criteria, unless a candidate specifically elects to be evaluated under the new criteria delineated in the newly approved procedures.

Statements were added to the policy to resolve some issues with regard to carrying out this policy: 1) A candidate who elects the new criteria must notify, in writing, the Department Chair and the Dean no later than the date when the Professional Information File is submitted for their review, 2) If a candidate elects the new criteria, the candidate cannot be allowed to switch back and forth between the new and the old criteria, and 3) All faculty members hired after the approval of the Department Personnel Procedures at the University Level shall be evaluated under the new criteria.

In response to a question about a faculty member who is up for tenure review in the year that the newly approved personnel procedure comes into effect, Provost Hellenbrand said that the tenure review will be based on the prior criteria under their personnel procedures.

4. **Policy Item – Extended Learning Committee**

John Binkley, Chair of ELC

1st Reading – [CSUN Policy for the Certificate of Advanced Professional Development](#)

Binkley explained that there is an increasing number of fields of professional practice that require a specific set of credit-bearing courses for a certificate/license or to move to higher level in a particular field. This has created a demand for “for-credit” certificate programs requiring 100 hours of participation. The proposed change to the certificate policy would permit courses for credit to be offered as part of the Advanced Professional Development Certificate program; courses would be carefully planned with clear and specific professionally focused learning goals. All credit courses used in the certificate program would have already gone through the normal university curriculum approval process and new courses would have to go through the same approval process. Binkley responded to questions but no major concerns were raised.

5. **President’s Report** – Jolene Koester

Regarding the 2011-12 budget, President Koester reminded the Senators that if the Governor’s proposed tax extensions are not put on the June ballot or if the voters do not pass them, the CSU will see at least a \$1 billion budget cut, as compared with the \$500 million reduction proposed in the Governor’s January budget proposal.

It is anticipated that, as in recent years, a fair portion of our budget will continue to be based on one-time money of various types. As such, as we plan for future budgets and the next decade, we will treat some one-time funding dollars as base funding. Colleges and academic departments should continue conversations and efforts to improve student learning outcomes even in these tight budget times.

President Koester answered various questions from the Senators.

6. **Senate Reports**

a. **Provost’s Report** – Harry Hellenbrand

Provost Hellenbrand said there is no news on the budget. The CSU is still looking at a \$500 million cut before the election. The size of the CSU campus plays an important part on how they are impacted by budget cuts, e.g., smaller campuses have taken greater impacts. It is important that we come up with new ways of generating revenue, i.e. campus-based fees (\$12 million expected next year), contract and grants, and efforts to curtail expenses. Fortunately, we have not had to eliminate programs but instead found other ways to save money – reducing the number of super seniors, offering stretch courses, and technology savings, etc. We are working on a plan to deal with the first level of budget cuts for next year.

For the last several years, we have seen an increase in one time monies but not in base allocation. Since we can no longer rely on state funding, in the long term we need to come up with other ways to increase revenue. Since 2008-09, our fees plus state appropriation have been about \$1000 less per FTE than our peer institutions nationally. The fee increases are not covering the reduction in state funding. Our task now is to figure ways to get this revenue back; this will take a lot of work politically and within the community.

b. **CFA Report** – Theresa Montano, President of Northridge CFA

Link to written report: <http://www.csun.edu/senate/reports/cfareport031011.pdf>

Montano brought copies of the CFA Bargaining Guide, “*The Insider’s Guide to Collective Bargaining*,” Winter 2011. This brochure outlines what is going on in collective bargaining. Montano mentioned that there are many take-back proposals on the table to which CFA is not willing to concede. Postings on latest bargaining are available at: www.calfac.org

CFA chapters on all campuses supported and worked closely with the interns in Students for Quality Education for the March 2nd event. We are the first union to sponsor the La Raza Studies Tour. The goal of this tour is to raise awareness about threats to multicultural and ethnic studies courses. Montano referenced the State of Arizona passing two laws that outlaw multicultural and ethnic studies programs. CSUN’s La Raza program will be on Tuesday, March 29, 2011 in the Whitsett Room at 4:00 p.m. Also, the CFA will host an event on April 13th to honor faculty and to “take class action for higher education.”

Montano also mentioned that 17 states are putting forth dangerous bills related to collective bargaining. Audrena Redmond attended meetings in Wisconsin and will host a report upon her return.

The meeting was adjourned at 3:35 p.m.

Submitted by:

Heidi Wolfbauer, Recording Secretary

Sandra Chong, Secretary of the Faculty