

FACULTY SENATE MEETING – Approved 4/4/2013
Minutes of Meeting of March 7, 2013
Jack and Florence Ferman Presentation Room

Faculty President Stepanek called the meeting to order at 2:04 p.m.

The Secretary called the roll. Senators not present were: Susan Auerbach, Lisa Banner (excused), Michael Bennett (excused), John Bruton (excused), Abel Franco, Nicholas Habib, Helen Heinrich, Sally Kassamanian (excused), Taehyun Kim (excused), Susan Love, Ben Mallard (excused), Jennifer Matos (excused), Patricia Miller (excused), Merrill Simon (excused), Steven Thachuk, David Wakefield, Veda Ward (excused), Kathleen Young (excused)

The Faculty Senate [Minutes for February 7, 2013](#) were approved as distributed.

1. Tribute in Honor of Associate Dean Darrick Danta

Link to Resolution: <http://www.csun.edu/senate/resolutions/darrickdantaresolution.pdf>

Shawna Dark (Department Chair of Geography) and James Craine (Geography) gave a tribute in honor of Darrick Danta (Associate Dean of the College of Social and Behavioral Sciences) who unexpectedly passed away a few weeks ago. Craine praised Danta for being a wonderful colleague, mentor, and friend; he read a resolution honoring his contributions to this University (see link above).

MSP to approve the resolution by acclamation.

2. Announcements

- a. The Senators were encouraged to vote in both the general faculty election and the Senate standing committee election.
- b. There will be an open forum to meet with a candidate for the Vice President for University Advancement at 4:30pm today in UN 277.
- c. Cheryl Spector announced that the Freshman Common Reading book selected for 2013-14 is, *Garbology – Our Dirty Love Affair with Trash*, by Edward Humes. Mr. Humes will be the Freshman Convocation speaker on September 12, 2013. Spector has a limited number of copies of the book to give to faculty and staff who are willing to mention or discuss the book with new freshmen.
- d. AS President Sydni Powell said the deadline for Student Trustee nominations is March 29, 2013. AS elections will be held very soon; the deadline to file to run for a position is March 11. More information is available at: <http://www.csunas.org/elections/>.

2. **Policy Items** – Personnel Planning and Review Committee

Magnhild Lien (Chair)
Matt Cahn, Member of PP&R

Action Item – [Contributions to the Field of Study](#)

Lien reminded the Senators that PP&R changed the language to make it clear that it is the department’s responsibility to define what a significant contribution to the field is. In the rare situation when a department doesn’t provide a definition for signification contribution, then the University standard would apply. She mentioned that a typo was corrected in Section 632.4.2.b.

In addition, PP&R carefully considered a Senator’s suggestion to revise the policy so that a Department’s definition of significant contribution not be subject to approval by the College Personnel Committee and PP&R. Magnhild explained that PP&R decided to keep the language that currently exists. As part of the faculty governance process, PP&R believes it is their responsibility, as mandated by the Faculty Senate, to act as a reviewing and approving agency with regard to personnel policy. This helps to maintain a level of consistency across the University.

A motion was made to remove the plural references when mentioning “scholarly achievements,” “signification contributions,” and “scholarly activities” so it does not invite counting (in Section 632.4.1). PP&R members who were present at the Senate meeting did not consider these changes to be friendly amendments. **This motion failed (with abstentions).**

A friendly correction was made to Section 632.4.2.b.:

. . . 1) the candidate’s academic discipline or closely-related field; or 2) ~~to~~ pedagogical research and/or teacher education in the candidate’s academic discipline or closely-related field.

MSP to close debate and call the question.

The motion to approve the policy was passed (with abstentions).

Action Item – [Accelerated Promotion Review Process](#)

Lien reminded the Senators that this policy change would require a faculty member to notify the Department Chair, and the College Dean, in writing prior to the start of the departmental-level review, if they wish to be considered for accelerated promotion. This will ensure that the necessary documents are included in the Professional Information File and will avoid confusion about what is to be evaluated from the beginning of the review process.

There was no discussion.

The motion to approve the policy was passed unanimously.

5. **Senate Reports**

a. **Provost’s Report** – Vice Provost Cynthia Rawitch

Vice Provost Rawitch reported on the following topics:

- 1) **Enrollment Update** – Our resident enrollment for 2012-13 is 32,300 students; our FTES was at 26,300 (3.9 percent over target). This is well within our 5 percent target ceiling. We did not admit students this Spring but will be able to do so next Spring 2014. For 2013-14, our target has increased by 1.2 percent (26,800 FTES) so we can go up to 6.2 percent above this year’s target. We are looking at a bumper crop of freshman (4800-5000 students) and transfer students (3100 students) next Fall 2013. If necessary, we will set higher standards for tier two admits to manage enrollments.
- 2) **Equity Pay Increases** – Part II of the equity pay increases from 2010 will be given to a limited number of faculty who fall into the category; letters will be sent out next week.
- 3) **Personnel Update/Searches** - Penny Jennings announced that she will step down as Associate Vice President for Faculty Affairs and will begin FERP in the Department of Business Law next Fall. Final candidates for the Vice President for University Advancement are being interviewed on campus this week, candidates for the Associate Vice President for Research and Graduate Studies will be coming to campus soon, the search for Vice Provost will begin next week, and the Vice President for Administration and Finance search is currently underway. There will also be searches for a Dean and two Associate Deans.
- 4) **President’s Investiture** – President Harrison’s Investiture will be on Friday, May 17, 2013 at 11:00am. Invitations will be sent to the campus community. Members of the Faculty Senate, as well as other designated faculty, will be asked to attend in regalia (regalia cost will be covered by the University).
- 5) **iPad Initiative** – Vice President Hilary Baker reported that the intent of the iPad Initiative is to reduce the cost and increase the quality of learning materials for our students; they are focusing on opportunities where there will be a cost neutral environment for the student. 1500-2000 students are expected to participate in the Fall 2013 pilot, with about 50 faculty from many disciplines. Deone Zell, Senior Director of Academic Technology, shared some examples of different ways faculty will be using the iPad for teaching and learning. Apple and the CSUN Academic Technology staff will provide training to faculty and staff support. There will be lease-to-purchase options available to students and courses will be identified in the Schedule of Classes.

A Senator expressed concerns about Apple’s labor issues in China and whether it will be a conflict of interest for students to raise awareness about these issues. Vice Provost Cynthia Rawitch said students will not be prevented from expressing their opinions.

The meeting was adjourned at 3:32 p.m.

Submitted by:

Terri Lisagor, Secretary of the Faculty

Heidi Wolfbauer, Recording Secretary