

FACULTY SENATE MEETING – Approved 3/8/18**Minutes of Meeting of February 15, 2018**

Jack and Florence Ferman Presentation Room

Faculty President Swenson called the meeting to order at 2:00 p.m.

The Secretary called the roll. Senators not present were: Jeff Campbell, Keji Chen, Francesco Chiappelli, Deborah Cours (excused), David Edelstein (excused), Jonathan Goldenberg, Wen Chin Hsu (excused), Monica Garcia (excused), Gisela Lanzas (excused), Rachel Mackelprang, Jill Razani (excused), Boris Ricks (excused), Jeanne Robertson (excused), Robert St. Pierre (excused), Barbara Swerkes (excused), Christian Tedeschi (excused), Holli Tonyan (excused)

The Faculty [Senate Minutes October 26, 2017](#) were approved as distributed.

1. Announcements

- a. Senator Spector, announced that the CSUN's Freshman Common Reading for this fall is *Becoming Nicole: The Transformation of an American Family* by Amy Ellis Nutt. Faculty that are interested in free copies of the common reading book can contact Susana Eng-Ziskin at susana.eng@csun.edu.

2. Policy Item – Educational Policies Committee

Christina Mayberry, Chair of EPC

Action Item – [Withdrawal Unauthorized](#)

Mayberry explained that there is often confusion about when to assign an “F” or a “WU” grade. Mayberry said that both symbols count the same when factoring GPA. The purpose of this policy is to revise the language to make the policy clearer. Mayberry mentioned that some of the language for the policy comes from EO 1037.

Senators discussed the implementation process of the policy, what would happen if students enroll in a course but do not show up to class, how to determine a student's last known date of attendance and whether to give an “F” or a “WU” grade.

MSP to approve the policy revisions.

3. Policy Item – Personnel, Planning and Review Committee

Sean Murray, Chair of PP&R; Daisy Lemus, Faculty Affairs

Action Item - [Section 622.6.2 \(Appointment and Evaluation of Department Chairs\)](#)

Murray explained that the current language of Section 600 does not allow lecturers to vote for the department chair unless the Department Personnel procedures allow it. The policy clarifies the advisory vote process and explains the Dean's role in the process. Murray said this policy change would also allow any eligible faculty member who is interested in being a department

chair to have their name on the ballot. This policy change would also clarify that the department chair is an appointed position by the Dean of a College.

MSP to strike the word “nominated” and replace with “put forward” in the first sentence of Section 622.6.2.b.

MSP to add commas to the last sentence of Section 622.6.c. to read:

The Department Search and Screen Committee shall tabulate and advance the number of votes received by each candidate on the advisory ballot, along with its certification of the process, to the Dean of the College.

MSP to strike the word “shall” and replace it with the word “will” in Section 622.6.b., Section 622.6.c. and Section 622.6.d.

MSP to approve the policy revisions.

4. **Policy Items** – Personnel, Planning and Review Committee
Sean Murray, Chair of PP&R; Daisy Lemus, Faculty Affairs

First Reading – [Section 604 \(Professional Responsibility\)](#)

Murray explained that this section of Section 600 allows faculty to have a voice on what values they hold. This policy recommendation is to add language to ensure that faculty are not engaging in exclusionary activity or retaliation within their department or college.

Senate members discussed the use of the word “exploitative” in the policy revision. Senators requested to use more positive, affirming words in the policy revisions. There was also a discussion about the definition of “exclusionary”.

First Reading – [Section 612 \(Responsibilities of Faculty Committees\)](#)

Murray explained that the purpose of this policy recommendation is to make it explicit that tenure-track faculty of departments need to vote to approve revised personnel procedures and need to revote if any substantial changes are made during the College or University-level review processes. Murray said that this policy revision will align the administrative manual with current processes.

Senators did not have any questions or suggestions for this item.

First Reading – [Section 622.3 \(Appointment and Evaluation of Designated Academic-Administrative and Administrative Employees\)](#)

Schmidt-Levy explained that currently, there is no guaranteed representative from University Counseling Services on search committees for the Director position in Counseling Services. While recent searches for this position have included a member of Counseling Services, that is not required by Section 600. This change will ensure that a tenure-track member of University

Counseling Services will always be a part of any search and screen committee for the Director position in Counseling Services.

Senators did not have any questions or suggestions for this item.

First Reading – Section 632.4.2 (Contributions to the Field of Study)

Murray said that the purpose of this proposed policy is to clarify who may serve as an external reviewer of scholarly and creative achievements which were not otherwise peer-reviewed. The revised language would make it explicit that administrators, staff or faculty at CSUN cannot serve as external reviewers. The definition of ‘external’ is not currently explicitly stated in the manual, but PP&R has always interpreted ‘external’ in this way. Murray mentioned that some departments have interpreted ‘external’ as someone outside of their department or college. Thus this change will align the language in Section 600 with longstanding practice. This will help maintain the integrity of the peer review process and eliminate confusion and any conflict of interest.

Some senate members objected to this definition of ‘external’. Adopting such a standard entails, for example, that a faculty member must ensure that a scholar from outside of CSUN will attend community events which they organize so that they can get credit for their legitimate scholarly or creative work. This may be an extreme and disproportionate burden on faculty members in highly specialized fields where there are very few potential reviewers in the local area. A suggestion was made that the policy should allow departments to petition the Personnel Planning and Review Committee for exemptions in such cases.

5. Faculty Elections: Nominations for Faculty Officers, Statewide Academic Senator, Senators-at-Large and Standing Committee Representatives’

Spring 2018 faculty elections will be held in March for faculty officers, a CSU Statewide Academic Senator, and Senators-at-Large. Nominations were taken for these positions and additional nominations will be taken by petition. Recommendations for Senate-elected positions on the Standing Committees were also taken. The Senate Office will contact the nominees to see if they are willing to run for these positions and share the Standing Committee recommendations with the Senate Executive Committee. The Senate Executive Committee will finalize the ballots at its next meeting.

6. Senate Reports

a. Provost’s Report – Provost Yi Li

Provost Li updated the Senate on several ongoing (and concluded searches) and reported on the following items:

1. Provost Li attended an Association of Public and Land-grant Universities (APLU) showcase hosted by CSUN and organized by the Institute for Community Health and Wellbeing. At the event, model cases for the Collaborative Opportunity Grant were showcased. Last year, the Institute for Community Health and Wellbeing received the Collaborative Opportunity Grant from the Association of Public and Land-grant

Universities (APLU). The Institute for Community Health and Wellbeing partnered with CSUN, Canoga Park High School, community partners and other organizations to create a scholars' programs that offers a 4-year tuition free education to 25-30 students from Canoga Park High School. The program is called Bridge to the Future (B2F). The first cohort of students were celebrated at the event.

2. Provost Li attended a meeting with the directors from the National Institute of Health (NIH), hosted by BUILD PODER and the Office of Research and Sponsored Programs. At the meeting they discussed workforce development programs for underserved students in bio-medical fields.
3. Provost Li reported that each college has a faculty learning community that is focusing on student success. Graduation Initiative 2025 has supported 70 data champions from different colleges, who are reviewing current student success initiatives and looking at instruction, courses with high DUF rates and high achievement gaps. The goal is to provide strategies for student success. The 70 data champions are supported by stipends and reassigned time.
4. Provost Li attended an event on how to use identity and technology to transform the classroom experience hosted by the CSUN Institute for Transformative Teaching and Learning.
5. At the University Planning and Budget Group (UPBG) meeting the topics discussed were: enrollment, applications and CSU apply. CSUN currently has 5,000 more applicants than the previous year. The committee also discussed the current budget issues. The CSU is currently short about 62 million dollars. There is an effort to advocate and convince state legislators that the CSU needs more money.

b. **Statewide Academic Senate CSU Report** – Senator Sandra Chong

Links to written reports:

November 2-3, 2017- https://www.csun.edu/sites/default/files/sasreport_Nov.pdf

January 25-26, 2018- https://www.csun.edu/sites/default/files/sasreport_Jan.pdf

Chong briefly reported on the following items:

1. Chong explained that there were two Statewide Academic Senate reports because of the cancelled December senate meeting. Chong requested that all senators review the resolutions listed in the reports. The CSU Statewide Academic Senate would like campus feedback on the resolutions. For more details on the resolutions, visit the Statewide Academic Senate website.
Link to website: <https://www.calstate.edu/AcadSen/index.shtml>
2. Chong said that on the last page of the January Plenary report, there is mention of an attachment that lists current legislative bills that the Statewide Academic Senators are watching. The document states, “see attachment for list of current legislations related to CSU and ASCSU positions.” The document will be distributed via email. Comments or feedback on the legislative bills should be sent to Senator Schutte.

Written reports were distributed.

c. **CFA Report** – CFA President Nate Thomas

Thomas briefly reported on the following:

1. Thomas mentioned that faculty are scheduled to receive a 3.5% raise in November of 2018 and a 2.5% raise in July of 2019.
2. Thomas shared that on February 26, 2018 the Supreme Court began oral arguments for the case *Janus v. AFSCME*. The CFA is paying close attention to the case since it deals with faculty unions and shared governance.

Links to written reports:

December CFA Report- https://www.csun.edu/sites/default/files/cfareport_120717.pdf

February CFA Report- https://www.csun.edu/sites/default/files/cfareport_021518_0.pdf

Written reports were distributed.

7. New Business

Senators had a brief GE Task Force discussion. Kathryn Sorrells, Co-Chair of the GE Task Force, answered questions and gave a brief overview of the GE Task Force. There was a request made to have “GE Task Force Update” as a standing item on future agendas.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary