

**EXECUTIVE COMMITTEE MINUTES – Approval 9/11/19****July 10, 2019 – Special Meeting**

Jacaranda Hall, Room 1568

**Members Present:** Dermendjian, Henige, Luna, Neubauer, Spector (via Zoom), Schutte, Sussman, Stein (Chair), Tonyan (via Zoom), Wilson (Recording Secretary)

**Members Absent:** Wiegley, Walker

Faculty President Stein called the meeting to order at 1:00 p.m.

**1. Senate Training Event**

President Stein said that last year the Senate Executive Committee discussed the need for a training event where the Senate would bring a mediator to campus. President Stein said that the Senate received funding from the President's Office for a Senate training event. President Stein mentioned that she has contacted a few consulting groups: JAMS Mediation, Arbitration and Alternative Dispute Resolution and Two Oceans Consulting Group. President Stein and Nicole Wilson had a conversation with both consulting groups. JAMS offered training over a long period of time that would be costly and Two Oceans Consulting Group offered to facilitate a skill building event on effective communication.

SEC briefly discussed whether they should move forward with the training event. President Stein said that Meryl Marshall-Daniels, the consultant from Two Oceans Consulting Group, said if hired she would reach out to different campus constituents to hear their take on the current state of the Senate. An SEC member expressed concern about the goal of the event. President Stein mentioned that the long term goal is that Senators are able to speak freely at Senate meetings. Another SEC member said that the goal is to start a discussion. A few SEC members said that the Senate has to do something and try to move forward. An SEC member suggested that the event invite mention that SEC is working on improving their communication skills and would like the Senate's help in improving communication at Faculty Senate meetings. SEC said that the event should include all Senators. An SEC member made a motion.

**MSP:** to proceed with Meryl Marshall-Daniels and establish a training workshop for the Senate during the fall 2019 semester, as soon as possible.

SEC members voted and approved the motion, President Stein said that the training most likely will be on September 20, 2019. The training will be the week before the first Faculty Senate meeting.

**2. Faculty Senate Annual Report**

President Stein briefly discussed the Faculty Senate Annual report and said that she received corrections from a Senator via email. Senator Stein has made changes to the report based on the feedback given. An SEC member requested to remove the word "minimum" in the *Senate By-Law* section of the *Annual Report*, remove the word "dangerous" in the Executive Orders section and remove the last sentence in the *Attending Faculty Senate Meetings* section of the report. President Stein's said that she would take the feedback into consideration.

**3. Faculty Senate Website**

President Stein shared that the Senate website has recently been updated. One of the changes is that there is now an Academic Senate of the Statewide CSU page. President Stein is working on creating an In Memoriam page on the Senate website. President Stein requested that SEC members send her the names of faculty that have recently passed away so that she can add it to the page. President Stein requested that SEC members review the Faculty Senate Website and send her feedback.

Meeting adjourned at 1:44pm

Submitted by: Kim Henige, Secretary of the Faculty and  
Nicole Wilson, Recording Secretary