

SENATE EXECUTIVE COMMITTEE MINUTES – Approved 2/4/2021
November 12, 2020
Via Zoom

Members Present: Dermendjian, Montano, Mimura, Neubauer (Chair), Ricks, Stein, Sussman, Swenson, White, Wiegley, Walker, Wilson (Recording Secretary)

Faculty President Neubauer called the meeting to order at 1:00 p.m.

1. Approval of SEC Minutes

MSP to approve the SEC Minutes [October 15, 2020](#) and [October 29, 2020](#) as distributed.

2. Announcements

- a. Senator Sussman shared that HHD Senators are meeting on Friday November 13, 2020 to discuss better ways to disseminate information within the College.
- b. Senator Sussman also announced that the CSUNPosium will take place on April 9, 2021. Applications will open on December 1 or 2, 2020.

3. President's Report – Michael Neubauer

Faculty President Neubauer briefly gave an update on the repopulation group. Besides classes, events and activities for students can happen on campus with approval. To date, the proposals submitted have been denied. Provost Walker mentioned that there is hope for the future. Provost Walker is the lead for the repopulation group. Around 4% of spring 2021 classes are being provided in a face-to-face component, as opposed to less than 3% in fall 2020.

4. Oviatt Library Naming Response – Michael Neubauer

Faculty President Neubauer briefly updated SEC on the proposal to change the name of the Oviatt Library. SEC members received the documentation via email. SEC had a brief discussion and a concern was expressed regarding the university policy on naming. Faculty President Neubauer said that the university policy for naming buildings will be discussed at a future meeting.

MSP: that the Senate Executive Committee is in support of the Oviatt Library Advisory Working Group's recommendation that the Oviatt Library be renamed. The Senate Executive Committee recommends that that Faculty Senate concur with the Oviatt Library Advisory Working Group's recommendation that the Oviatt Library be renamed.

5. Academic Senate CSU Report - Elizabeth Sussman

Senator Sussman reported on the following:

- a. CSUN's Statewide Senators are still working on the ASCSU report and it will be distributed once available. There will be a special session on Friday November 13, 2020 5:00pm-7:00pm along with a special meeting on December 4, 2020.
- b. Resolution Approved: Adopting the Amended Recommended Core Competencies for Ethnic Studies
- c. Resolution Approved: Culturally Responsive, Antiracist Mental Health Services and Well-Being are Critical to CSU Success
- d. Resolution Failed: Addition of Dedicated Seats for Contingent Faculty Senate Members

6. **CSUN Statement in Solidarity with Black Lives Matter – Theresa Montano**

Senator Montano explained that there were no updates for this agenda item. Senator Montano will follow-up with Senator Del Williams to see if there are any recent updates.

7. **Provost's Report –Provost Mary Beth Walker**

Provost Walker briefly reported on the following:

- a. That the campus is working on the potential of creating a Mental Health Day. Provost Walker requested for SEC members to share their suggestions.
- b. The Provost recently attended a meeting with ERC. At the meeting it was suggested that the chair of ERC be a member of UPBG. Provost Walker agrees with the idea.
- c. CSUN is waiting to hear about summer and to see if there is Chancellor's Office support to have Early Start virtually.

Senator Dermendjian, the Chair of ERC, shared that he is a member of UPBG as the Chair of the Council of Chairs. ERC had a brief discussion after Provost Walker left their meeting and will make sure that a representative from ERC can attend UPBG meetings. Faculty Vice President White shared that she is in support of having a Mental Health Day on campus and said that she recently shared an article with her colleagues called *The Pandemic is Dragging On. Professors Are Burning Out*. SEC briefly discussed burnout, workload, email responses, breaks, the academic calendar, the hiring chill, the budget, the Council of Chairs, enrollment issues (fewer freshman), planning for the future and time off. Provost Walker mentioned that the university was conservative about the budget this year due to concerns for next year's budget. There will be an announcement soon with the results of the search for the AVP of Research and Sponsored Programs.

8. **Subcommittees Reports**

Election Subcommittee (Neubauer, Swenson, Wiegley)

Senator Swenson is working on a draft document and will share his draft with Senator Wiegley. Senator Swenson will also share an election software for testing with SEC.

Bylaws Subcommittee (Neubauer, Ricks, Swenson)

Faculty President Neubauer said that he shared a draft of bylaw changes with Senator Wiegley and Senator Swenson. Faculty President Neubauer briefly shared proposed bylaw changes with SEC during the meeting (in Article 2b). A SEC member requested that the proposed bylaw changes be emailed to SEC for feedback. SEC briefly discussed the definition of faculty in the bylaws (lecturers etc...). SEC made a few suggestions such as: "full-time" be replaced by "tenured" and "tenured-track" and "part-time" be replaced by "lecturer". The

bylaws subcommittee will continue working on the bylaws and bring back suggested changes in the future.

9. **Review of Standing Committee Minutes**

Academic Technology (10/12--no policy)

Educational Equity Committee (5/11, 9/14, 10/12--no policy; had a recent discussion with Provost Walker and Shiva Parsa)

Extended Learning Committee (5/6, 9/16--no policy)

Educational Policies Committee (9/16, 10/7, 10/21--no policy)

Educational Resources Committee (9/8-no policy)

Graduate Studies Committee (9/8-no policy; UDPWE)

Library Committee (9/9— no policy)

Personnel, Planning and Review Committee (9/30- Section 612.3 & Section 641.2.3, sabbatical leave, subcommittee for changes to bylaws; 10/14-no policy, service credit and publications)

10. **Set Agenda for November 19, 2020 Senate Meeting**

SEC gave a few suggestions and set the agenda for the November 19, 2020 Faculty Senate meeting. SEC also briefly discussed writing a resolution for President Harrison. A suggestion was made to have Faculty President Michael Neubauer briefly thank President Harrison for her service to the university. Senator Sussman will send proposed language from a statewide resolution to Faculty President Neubauer. Faculty President Neubauer will consult with Vice President White on the matter.

- Oviatt Library Naming Response
- Policy Items (Section 612.3 and Section 641.2.3)
- Reports (President, ASCSU, CFA)
- Information Item (2021-2022 Academic Calendar)

11. **Policy Items** –Personnel, Planning and Review Committee Judy Schmidt-Levy, PP&R Designee

The PP&R policy items were moved later in the meeting. Senator Mary-Pat Stein, Chair of PP&R presented the policy items.

[First Reading – Section 612.3 \(Membership on PP&R Committee\)](#)

Senator Stein explained that this policy removes language in Section 600 that refers to sections of the Faculty Bylaws that have changed over the course of time. References in Section 600 to Faculty Bylaws sections no longer present in the Faculty Bylaws, have been removed from Section 600.

MSP to forward this policy to the Faculty Senate as first reading with a do pass recommendation.

First Reading – Section 614.2.3 (Service Credit)

Senator Stein said that the proposed Service Credit policy clarifies that departments and Deans will write a letter of offer or MOU that specifically describes how previous work will be counted for that faculty member's RTP process. Scholarly activities, teaching, and service will be considered in the RTP process as specified in an MOU or hiring letter between the faculty member and the Dean. The section also stresses the need for the faculty member to continue to engage in these activities at CSUN for subsequent retention, tenure, and promotion. A Senator requested to remove a comma after "service". SEC briefly discussed the policy change.

MSP to forward this policy to the Faculty Senate as first reading.

12. **New Business**

There was no new business.

Meeting adjourned at 3:39 p.m.

Submitted by: Yoko Mimura, Secretary of the Faculty and Nicole Wilson, Recording Secretary