

SENATE EXECUTIVE COMMITTEE MINUTES –Approved 2/6/2020
November 7, 2019
University Hall, Room 277

Members Present: Heinen, Henige, Luna, Neubauer, Spector, Schutte, Stein (Chair), Wiegley, Walker, Wilson (Recording Secretary)

Faculty President Stein called the meeting to order at 1:02 p.m.

1. Approval of SEC Minutes

MSP to approve the SEC Minutes [October 10, 2019](#) as distributed and [October 25, 2019](#) (*special meeting) as revised.

2. Announcements

- a. Senator Schutte shared that he came close to being elected as the Faculty Representative on the CSU search committee for the new Chancellor.
- b. Senator Schutte also shared that the deadline for feedback on the Ethnic Studies Requirement is November 1, 2019. Next Thursday, the Statewide Senate will create a resolution that includes campus feedback. The Statewide Senate resolution will be sent to each campus for feedback in December.
- c. Senator Spector shared that there is a CSU policy update list-serve. President Stein will share the website with SEC.

3. Faculty Governance Discussion

- a. *Ethnic Studies Motion: Any SLOs for an ethnic studies requirement at CSUN will go through the CSUN Ethnic Studies Council.*
SEC members expressed concern with not knowing who is on the Ethnic Studies Council, the meaning of “go through”, subcommittees, the vagueness of the motion and the role of EPC in curriculum review, the current consultation process, SLOs, AB1460, mistrust and mending bridges on campus. SEC discussed amending the motion to clarify the definition of “go through”. SEC also discussed the ambiguity of the CSUN Ethnic Studies motion and mentioned that the motion is putting the “cart before the horse”, since the campus does not know what will happen with AB1460. The motion will be discussed at the Senate meeting.
- b. *EPC Motion*
Senator Neubauer shared that the mathematics department is concerned that 196QR and 196QS are being taught but they are not approved by EPC. The motion passed at Senate that EPC can review curriculum only addresses EO1100R but does not address EO1110. President Stein requested for there to be a motion at the Senate meeting so that EPC can work on all undergraduate curriculum. A Senator will bring forward the motion at the next Senate meeting. SEC will work on the verbiage of the motion via email.

4. Policy Item- Graduate Studies Committee

Mira Pak, Graduate Studies Committee
Lani Kiapos, Graduate Studies

Action Item – [Culminating Experience Policy](#)

The current comprehensive examination policy states that if students withdraw from or fail their comprehensive exam, they are not eligible to switch to another option for a culminating experience (e.g. thesis or graduate project). This proposed policy change would remove this restriction from the university's policy. Departments can decide if they would like to maintain this no-switch policy within their own programs. Any department or program is free to impose additional standards beyond the university's policy. SEC discussed the procedures of the proposed policy change (transcripts, repeat policy, role of the graduate coordinator, and report in progress). Senator Spector gave a document with her feedback to Kiapos and Pak. Pak will share the feedback received with GSC. Pak will also share any additional changes made to the policy with SEC.

MSP to forward this policy to the Faculty Senate.

5. Faculty Awards – revisions

SEC recommended reducing the proposed dollar amount of the faculty awards from Tseng College to \$1700 and \$1200. SEC requested to reduce the award amounts so that it would be similar to the other faculty awards. Faculty President Stein will share the proposed changes with Dean Joyce Feucht-Haviar. President Stein sent an email invitation via Dropbox to all SEC members so that they can review all of the faculty awards. The awards are also available in BOX. President Stein will send an email to SEC members with more details on the review process. SEC members will work on reviewing and revising all of the faculty awards by the end of the semester.

6. Provost's Report –Provost Mary Beth Walker

Provost Walker briefly reported on the following:

1. The ad for the Faculty Affiliate was sent out to the campus community. Provost Walker thanked SEC for their feedback.
2. The advisors collective bargaining unit filed a grievance. Student Services Professionals can no longer report to the leads. In the satellites, the reporting lines were revised and the Associate Deans will do all evaluations and approvals of Student Services Professionals.
3. Provost Walker explained that she has not made any changes to the sabbatical allocations across campus. Several colleges were upset about this year's sabbatical allocations. Provost Walker met with CFA and the AVP of Faculty Affairs to discuss sabbatical allocations. Faculty Affairs has used the same allocation formula for 15 years. Provost Walker suggested that the Senate review the formula. President Stein said that this is a PP&R issue and information on the sabbatical allocations and the formula should be in Section 600. President Stein will refer this issue to PP&R.
4. Provost Walker would like CSUN to reconsider the way they allocate funding from Academic Affairs to the Colleges. Current allocation is based on FTES. Provost Walker will bring proposed funding models to SEC for feedback.
5. CSUN is doing an internal interim search for the Vice President for Information Technology and Chief Information Officer (CIO). The search committee for the permanent position has not yet been formed. They are done with the first round for the AVP of Student Success. The finalists will come to campus in December. The AVP of Research Search Committee has been assembled, the AVP of Faculty Affairs ad has been posted. For the Dean of the College of Humanities the Provost is working on forming a search

committee. The Vice Provost search will begin in the spring. The Dean of the College of Education Search has been completed.

SEC briefly discussed the sabbatical allocation formula, departments proposing programs that exist in other departments, interdisciplinary majors, student success, EPC's curriculum review process, college budgets and the tenure and promotion process. An SEC member inquired about the term of the faculty affiliate. Provost Walker said that the position is temporary (for the spring semester). The AVP of Student Success will determine the need for the position in the future. An SEC member inquired about the budget and the Provost explained that there is still one-time student success money but there has not been a recent update on the upcoming budget.

7. Set Agenda for December 5 Senate Meeting

President Stein shared that several faculty have expressed concerned about the locks on doors and campus safety. SEC requested that President Stein invite Chief Gregory Murphy and VP Colin Donahue to give a campus safety update that includes information on door locks. President Stein will reach out to Chief Murphy and VP Donahue.

- Culminating Experience Policy
- Informational item on Campus Safety: Chief Gregory Murphy and VP Colin Donahue (15mins)
- Motion for any SLOs for an ethnic studies requirement at CSUN will go through the CSUN Ethnic Studies Council
- EPC Motion
- Reports

8. Subcommittees Reports

Election Subcommittee - Neubauer, Heinen, Henige, Wilson

President Stein will help with the elections and serve on the election subcommittee. President Stein and Nicole Wilson explained the election process.

Bylaws Subcommittee- Luna, Spector, Wiegley

There was nothing to report for this agenda item.

9. President's Report (Update on WASC)

President Stein said that there is an upcoming WASC committee meeting on Friday, November 8, 2019. There was a recent meeting with WASC to find out more information on how WASC reviews CSUN's report. CSUN's WASC theme will be student success.

10. Feedback from Training Event Discussion

President Stein said that she shared with SEC the feedback from the SEC training event along with a letter from Meryl Marshall Daniels (the mediator) on what CSUN should do moving forward. Meryl Marshall Daniels suggested making subgroups within the Senate. President Stein will ask Senator Holli Tonyan if she is interested in helping make subgroups of Senators. The subgroups would start discussions on the issues on campus and decide who would be the constituents. President Stein requested that SEC members review the SEC training event feedback and letter from the mediator. SEC will share their feedback via email.

11. **ASCSU Update-** Jerry Schutte

Senator Schutte reported on the following:

- a. The 4-year Quantitative Reasoning Resolution passed at the ASCSU Senate and will be voted on by the Board of Trustees on November 21, 2019.
- b. The next ASCSU update meeting will be held on December 6, 2019 at 4:15 p.m. immediately following the Senate Meeting.

12. **Review of Standing Committee Minutes**

Educational Policies Committee (10/2 —no policy)

Educational Resources Committee (9/10--no policy)

Personnel, Planning and Review Committee (9/18, 10/2—no policy)

13. **New Business**

SEC briefly discussed college deans and the procedures for addressing complaints.

Meeting adjourned at 4:00 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary