

**EXECUTIVE COMMITTEE MINUTES** – Approved 11/15/18  
**October 17, 2018 – Special Meeting**  
Whitsett Room, SH 451

**Members Present:** Cahn (representing Stella Theodoulou), De Veaux, Garcia, Heinen, Michaud, Neubauer, Spector (via Zoom), Wilson (recording secretary)

**Members Absent:** Henige, Swenson, Stein (Chair), Sussman

**Guests:** S. Andrews (American Indian Studies), D. Carranza (Central American Studies), M. Cahn, W. Garrow (Deaf Studies), G. Gutierrez (Chicana/o Studies), G. Masequesmay (Asian American Studies), B. Mendoza (Gender and Women's Studies), T. White (Africana Studies)

Senator Kristy Michaud called the meeting to order at 2:00 p.m.

**Faculty Senate Meeting Agenda Discussion**

SEC members gathered to discuss the agenda of the upcoming Faculty Senate meeting on October 25, 2018 with the Chairs (or Chair's Designee) from the Ethnic and Cultural Studies departments. SEC members requested that the professors in attendance give their vision and ideas of how to conduct a successful Faculty Senate meeting.

A successful Faculty Senate meeting was defined as a meeting where the vote from the Faculty Senate last year would stand and there would be no discussion of implementation options. In addition, there would be consideration of the GE Task Force curriculum proposal (1 additional UD science unit).

All attendees discussed the GE Task Force recommendations, shared governance, executive orders, campus climate, Senate bylaws, Statewide Senate, and the process for making motions at a Faculty Senate Meeting.

The Chairs (or Chair's Designee) from the Ethnic and Cultural Studies departments in attendance expressed concern over current leadership and suggested that SEC should do a listening tour around campus to hear the concerns of faculty from various colleges. Chairs (or Chair's Designee) from Ethnic and Cultural Studies departments said that there should be a Robert's Rules of Order guidebook for new Faculty Senators to help them navigate the Faculty Senate. There was also a recommendation made for leadership training for all faculty and staff members.

Meeting adjourned at 3:04 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and  
Nicole Wilson, Recording Secretary