

SENATE EXECUTIVE COMMITTEE MEETING MINUTES –
Pending Approval
Thursday October 14, 2021
Via Zoom

Members Present: Bendavid, Dermendjian, Garrow, Mimura, Neubauer (Chair), Ricks, Spratt, Swenson, Walker, White, Williams

Guests: A. Ainsworth, S. Andrews, S. Appelrouth, N. Blalock, M. Dozier, D. Guido, L. Hansen Brown, S. Lo, T. Montañó, J. Paez

Faculty President Neubauer called the meeting to order at 1:01 p.m.

1. Approval of SEC minutes

MSP: to approve the SEC Minutes September 8, 2021 with minor edits.

2. Announcements [Asked Scott Andrews for feedback]

- a. Faculty members S. Andrews, J. Paez, and N. Blalock shared the importance of acknowledging land and understanding Tataviam (Fernandeño Tataviam Band of Mission Indians)'s requests for the university. Visibility of people who are still here is important. Some campuses have their version of EOP for outreach and recruitment of Native American students. Senators' suggestions for ways the Faculty Senate can support included requesting the Institutional Research database to include American Indians as a choice category, promoting indigenous knowledge through curriculum process, incorporating more native plants on campus, and investigating fee waivers.

3. President's Report – Michael Neubauer

- a. Faculty President Neubauer will be serving as the alternate for the Statewide Academic Senator E. Sussman in Spring 2022 while she is on leave.
- b. The Human Resources is in the process of hiring a candidate for the Faculty Senate Office Manager position.

4. Provost's Report -Provost Mary-Beth Walker

Provost Walker reported on the following:

- a. Over 90% of students coming to campus this fall have completed the vaccination attestation, and the majority of these showed proof of vaccination.

- b. Anticipating over 75% of spring classes to meet fully on campus or true hybrid. Trying to minimize other arrangements such as FOI to avoid confusion. The proportion will have college-by-college variations.
- c. Vice Provost Cahn will continue offering on-campus teaching sessions.
- d. The new recruitment strategy is being gradually implemented over the different colleges.
- e. We are at the beginning phase of the Road Map and want to find our common ground. The current mission statement of CSUN is a good place to start; we want to see our values and our priorities reflected appropriately.

5. Research, Evaluation, and Assessment of AB1460 Implementation

Sheba Lo, Africana Studies; Theresa Montañó, Chicana/o Studies, Andrew Ainsworth & Scott Appelrouth CARE

Information Item – The team is preparing to analyze student perspectives and experiences taking Ethnic Studies courses. Questions align with five AB 1460 Ethnic Studies Student Learning Objectives. Pilot data collection will take place Fall 2021 to prepare a larger scale survey.

6. Policy Items – Personnel, Planning, and Review Committee

Lindsay Hansen Brown, Chair of PP&R; Diane Guido & Megan Dozier, Faculty Affairs.

Second Reading – Section 707 Written Comments about Lecturers

The feedback included reordering and separating the second sentence of 707.1 and clarifying who the steward of the PAF is in 707.2.

MSP: to return this policy to the PP&R for further revision

Second Reading – Section 621.4.2 Lecturer Evaluations

The feedback included removing the comma after “Department Chair” and specifying who will include the written statements in PAF, both in 621.4.2.c.

MSP: to return this policy to the PP&R for clarification

Second Reading – Section 709.1.2a-b Three-year Faculty and Annual Application to Pools Lecturer Evaluations

MSP: to forward this policy to the Faculty Senate as an action item

First Reading – Section 703.1.2 Authorized Personnel Files

MSP: to forward this policy to the Faculty Senate as an action item

First Reading – Section 622.2-5.a Evaluation of Vice Presidents, Academic-Administrative Employees, Deans, and Associate Deans

The feedback included elaborating Associate Dean’s evaluation method.

MSP: to forward this policy to the Faculty Senate as an action item

7. Online Teaching Policies

Senator Bendavid reported a concern about how online classes were assigned to faculty in the College of Engineering and Computer Science. The Personnel Planning and Review Committee sent a letter to Dean Toutanji to address the issue.

8. Faculty Senator Orientation Survey

Faculty Vice President Theresa White reported positive survey responses (n=51) about Senator Orientation learning experiences.

9. Bylaw Change Proposal to Add a Seat on the Senate Executive Committee for Lecturers

Senator Bendavid shared a proposal to add one seat to the Senate Executive Committee for a lecturer representative.

MSP: to forward this proposal to the Faculty Senate for their feedback (discussion item)

10. Review of Standing Committee minutes

Highlights from the meeting minutes shared included: Teaching evaluation is on top of the Educational Equity Committee's list. The Educational Resources Committee is working on bylaw change. The Personnel Planning and Review Committee discussed how to get diversity and inclusion in the Retention Tenure and Promotion process. The Research and Grants Committee discussed transparency regarding indirect costs coming to the Colleges.

11. Set Agenda for October 21, 2021, Senate Meeting

President Beck is unavailable and will be sending a written report.

Agenda items:

- a. Provost's Report
- b. Personnel Planning and Review Committee items, one action item and two first readings
- c. Bylaw change proposal for discussion
- d. Faculty Senator Orientation Survey result report
- e. Invite Scott Andrews and Nicole Blalock (American Indian Studies Program) to speak

12. New Business

- a. Faculty President Neubauer announced the 2022 Faculty Retreat will take place at Orchard, the new conference center on campus.
- b. Senator Del Williams suggested the campus antidiscrimination policy to include 'caste' added to the protected category, along with race and ethnicity. A senator suggested having a resolution prepared. This will be shared at the next Senate Executive Committee.

Meeting adjourned at 4:33 pm

Submitted by: Yoko Mimura, Secretary of Faculty