

SENATE EXECUTIVE COMMITTEE MINUTES – Approved 11/7/19
October 10, 2019
University Hall, Room 277

Members Present: Dermendjian, Heinen, Henige, Luna, Neubauer, Spector, Schutte, Sussman, Stein (Chair), Wiegley, Walker, Wilson (Recording Secretary)

Faculty President Stein called the meeting to order at 1:00 p.m.

1. Approval of SEC Minutes

MSP to approve the SEC Minutes [September 11, 2019](#) and [September 25, 2019](#) (*special meeting) as revised.

2. Announcements

- a. President Stein shared that the Affordable Learning Solutions (AL\$) meeting is scheduled for October 23, 2019 at 9:15am in the Ferman Presentation room. Faculty will be able to see how they can save students money and how other faculty have made this work in their classes.
- b. Senator Henige shared that the Provost's first Student Success series event was well attended and had positive feedback. The next event will be on October 31, 2019 at 2:00pm in the USU Northridge Center.
- c. Senator Heinen announced that City of Hope would like to do swab testing to increase their marrow/blood stem cell bank. Senator Heinen will make another announcement at the next Faculty Senate meeting and share a flyer.
- d. Senator Schutte shared that the selection committee for the new CSUN restaurant will make a decision soon about who they will use for catering. Once selected they will do a campus road show to garner support for a campus-wide catering policy.

3. Faculty Governance Discussion

a. *Charge of EPC*

SEC discussed the charge of EPC, the different interpretations of the Senate vote to not participate in implementation, the executive orders, faculty governance, administrators reviewing curriculum, pre versus post implementation, and the motion for EPC to work on GE curriculum, policies and practices from the September 26, 2019 Senate meeting. SEC said that the Senate will need to discuss and vote on the motion for EPC to work on GE curriculum, policies and practices at the next Senate meeting.

b. *Campus Response to ASCSU's call for Feedback on CSU Ethnic Studies Requirement*

Senator Schutte gave a brief update on AB1460. At the November 15, 2019 ASCSU Meeting, the statewide senate will compile all 23 campus responses and create a memorandum that will be shared with the legislature. SEC briefly discussed AB 1460, future executive orders and the role of the legislature in dictating curriculum. Senator Schutte described the meeting for the ASCSU update where he briefed faculty about the difference between the Ethnic Studies request from ASCSU and the Equity and Social

Justice proposal currently being discussed at CSUN. Schutte shared that the Ethnic Studies faculty agreed to work on their response in the three weeks prior to the report being due Nov. 1. SEC requested that an announcement be made at the next Senate meeting requesting Senators and their colleagues to respond to the ASCSU's call for feedback on the CSU Ethnic Studies Requirement. President Stein mentioned that she sent out an email with a link to a Google form for CSUN's campus responses. There were 15 responses so far. SEC requested for President Stein to share the email with all CSUN faculty. The deadline to submit responses was decided to be October 25, 2019. President Stein will also send a letter to ASCSU chair Catherine Nelson documenting CSUN's current campus requirements with respect to Ethnic Studies/Cross Cultural Studies (Section F).

4. Subcommittees Reports

Election Subcommittee - Neubauer, Heinen, Henige, Wilson

President Stein added Senator Heinen to the election subcommittee. President Stein will find a time to meet with Senator Neubauer, Senator Heinen and Senator Henige to review Qualtrics.

Bylaws Subcommittee- Luna, Spector, Wiegley

The proposed bylaw changes were emailed to the bylaws subcommittee.

5. [Discussion of new Faculty Award from Tseng](#)

SEC reviewed and approved the new faculty awards from Tseng. SEC requested for the language of the award announcements to be edited. President Stein created a subcommittee to review the awards. Senator Neubauer, Senator Henige and Senator Spector will work on revising the language of the Tseng awards to be more closely aligned with the language in other award announcements.

MSP: to approve the two new faculty awards from Tseng College.

SEC also briefly discussed the faculty awards from last year. An SEC member requested to create a Lifetime Achievement Award. Another SEC member expressed the need to modify and review all of the faculty awards. President Stein will create a review chart and have various SEC members sign up to review the faculty awards (at least 2 per committee). SEC members will review, modify and look at the feedback for all of the faculty awards. Provost Mary Beth Walker suggested having a faculty award for junior faculty and senior faculty (for the Outstanding Faculty Awards). President Stein said that SEC will review the current faculty awards and make the criteria and announcements clearer and more concise.

6. **Provost's Report** –Provost Mary Beth Walker

Provost Walker briefly reported on the following:

1. Notice for nominations for the CSU Wang Awards was recently sent via email to all faculty. The deadline for nominations is November 9, 2019. An announcement will be made at the next Senate meeting.
2. The finalists for the Dean of Education search are on campus this week and next week. There were over 100 applications for the AVP of Student Success. First round Zoom interviews were to be held in November. For the AVP of Faculty Affairs, the position has been posted. First round interviews will be done this semester. For the AVP of Research, a

search committee has been formed. The Vice Provost search and the Dean of Humanities searches will start in the spring.

3. For all undergraduates, the AUL this semester for post census was 12.92 units (it was 12.84 units previously). For first time freshman the AUL was 14.72 units post census (14.8 units previously). Only a few students have dropped their classes using the late deadline to drop (week 11 for first-time freshmen).

SEC briefly discussed internal versus external searches, campus threats, locks on classroom doors, safety and average unit loads. SEC requested that President Stein contact Colin Donahue about faculty safety concerns. President Stein will share the update with SEC and the Senator with the question about campus safety.

7. **Statewide Academic Senate CSU Report-** Jerry Schutte

Senator Schutte reported on the following:

- a. Senator Schutte explained that he reported on the ASCSU report at the last Senate meeting.
- b. The first ASCSU meeting was held on October 3, 2019. Much of the discussion was based on the proposed social justice requirement, quantitative reasoning, a taskforce for artificial intelligence, AB1460 and SLO's of the Ethnic Studies requirement.
- c. Senator Schutte also shared how CFA did a training on social justice at the ASCSU statewide meeting. Also, he shared that the political action committee of CFA sponsored AB1460.

Link to written report: https://www.csun.edu/sites/default/files/ascsureport_sept.pdf

8. **Set Agenda for October 24, 2019 Senate Meeting**

- Informational Item on Accessibility: Vice President Hilary Baker
- Motion for EPC to work on GE curriculum, policies and practices
- President's Report

SEC requested that an announcement be made at the next Senate meeting stating that an email was sent out with information on how to respond to the ASCSU's call for Feedback on the CSU Ethnic Studies Requirement.

9. **President's Report (Update on WASC)**

President Stein mentioned that she had nothing new to report on WASC.

10. **Review of Standing Committee Minutes**

Academic Technology Committee (4/2, 5/3, 9/6--no policy)

Extended Learning Committee (2/20, 9/18—no policy; the 3/20 meeting was cancelled.)

Educational Policies Committee (4/10, 5/8, 9/4, 9/18 —no policy; discussing the attendance policy)

Educational Resources Committee (3/12, 5/14--no policy; reviewing fee structure)

Graduate Studies Committee (4/9, 5/14—policy; working on Comprehensive Exam policy change)

Library Committee (4/3--Electronic Core Funding Resolution; 9/4--no policy, Elsevier)

Personnel, Planning and Review Committee (4/3, 4/10, 4/17, 4/24, 5/1, 9/24—non-academic policy)

Research and Grants Committee (3/8, 5/10—no policy)

Provost Walker mentioned that she talked to Shiva Parsa (the Director of EOP) and Natalie Mason-Kinsey (the Chief Diversity Officer) and they would like Shiva to remain as the Executive Secretary for the Educational Equity Committee.

11. New Business

There was no new business.

Meeting adjourned at 3:30 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary