

SENATE EXECUTIVE COMMITTEE MINUTES – Approved 11/15/18**October 4, 2018****University Hall, Room 277**

Members Present: DeVeaux, Heinen, Henige, Michaud, Neubauer, Spector, Stein, Sussman, Swenson, Theodolou, Wilson (Recording Secretary)

Members Absent: Garcia

Guests: A. Levin, C. terHorst

Faculty President Stein called the meeting to order at 1:00 p.m.

1. Approval of SEC Minutes

MSP to approve the SEC Minutes for [September 13, 2018](#) as revised.

Interim Provost Theodolou mentioned that she would recommend to the new Provost that the faculty president position be changed to a 12 month AY position (with a maximum annual 6 unit teaching load).

2. Announcements

Senator Spector gave a brief summary of the Chancellor's visit to CSUN and his meeting with faculty. Faculty President Stein gave a summary of the students' meeting with the Chancellor.

3. Nominations for 2019-2021 Faculty Trustee

Campuses have been asked to begin seeking nominees for 2019-2021; we have received documentation with the criteria, procedure, and timeline. Each campus is expected to provide specific procedures for selecting eligible nominees. A document outlining CSUN's procedures from 2016 was distributed. SEC members created a timeline and decided to use the same CSUN Faculty Trustee Nomination Process as 2016. Information regarding Faculty Trustee Nominations will be posted online and an email will be sent out to the campus requesting nominations. Applications will be emailed to Nicole Wilson (who will confirm receipt of the applications). The campus deadline to submit applications will be Monday November 5, 2018 and applications will be reviewed at the next Senate Executive Committee meeting on Thursday November 15, 2018. Nominations are due to the Academic Senate CSU by January 4, 2019.

MSP to approve the Faculty Trustee Nomination Process.

4. Policy Items – Graduate Studies Committee

Casey terHorst, Chair of GSC and Amy Levin, Assistant AVP of Graduate Studies

Action Item – [Culminating Experience for Graduate Programs](#)

The purpose of this policy revision is to provide clarification as to who may serve on a graduate student thesis, dissertation, or project committee. GSC Chair Casey terHorst said this policy came

to the Senate last May and the proposed policy revision would require chairs of a graduate student thesis, dissertation, or project committee to be tenured or tenure-track faculty. Departments that would like to have a non-tenured faculty member serve as the chair of a graduate student thesis, dissertation, or project committee will be able to request an exemption from this requirement. This policy change would also require that a committee chair is from the student's home department.

SEC members discussed service of part-time faculty members and co-chairs on graduate thesis committees and graduate thesis committee eligibility. GSC Chair Casey terHorst mentioned that this policy now has language that clarifies what constitutes a conflict of interest.

SEC discussed the usage of the word majority and minority. SEC requested to clarify the language in paragraph seven of the policy.

MSP to forward this policy to the Senate with a do pass recommendation.

First Reading – [Graduate Probation and Disqualification](#)

GSC Chair Casey terHorst said that the proposed policy revision would give clarification on when a student can be placed on academic probation and disqualified.

SEC suggested to clarify the meaning of "following semester". A request was made to provide guidance as to when students should turn in their reinstatement form.

MSP to forward this policy to the Senate.

First Reading – [Post-baccalaureate Credential Probation and Disqualification](#)

GSC Chair Casey terHorst said that the proposed policy revision would give clarification on when a student can be placed on academic probation and disqualified.

SEC suggested to clarify the meaning of "following semester".

MSP to forward this policy to the Senate.

5. Shared Governance/EO 1100 (revised) and EO 1110 Discussion

Campus Updates/Options Discussion

Interim Provost Theodoulou shared an EO 1100R handout with SEC on General Education at CSUN. Interim Provost Theodolou mentioned that CSUN cannot have a GE plan that does not align with the other 22 CSU campuses. Faculty President Stein discussed the EO 1100R options document that was shared via email with SEC members. SEC members discussed leadership, EO 1100R, student demands and the various options (which includes an option to do nothing). Interim Provost Theodolou said that she would provide a data analysis of the different EO 1100R options to share with Faculty Senate.

Motions

SEC members discussed the motion of no confidence for President Dianne Harrison that was made at the September 27, 2018 Faculty Senate meeting. The motion will be discussed at the October 25, 2018 Faculty Senate meeting.

SEC also discussed the motion for a 6-unit CSUN graduation requirement in Gender and Women's Studies, Queer Studies and Ethnic Studies that was proposed at the September 27, 2018 meeting. SEC referred the motion for a 6-unit CSUN graduation requirement in Gender and

Women's Studies, Queer Studies and Ethnic Studies to the Educational Policies Committee.

Next Faculty Senate Meeting Logistics

SEC members also discussed the logistics of the next Faculty Senate meeting, campus climate, public relations, procedures for voting at meetings, closed vs. open meetings and the definition of an executive session. Concerns were expressed about the last Faculty Senate meeting. An SEC member suggested using paper ballots for voting at the next Faculty Senate meeting. Faculty President Stein said that the plan is to have a regular Faculty Senate meeting. The motion of no confidence will be placed at the beginning of the agenda along with the discussion of the EO 1100R options. An SEC member suggested having the Faculty Senate vote at the next meeting on whether or not the Senate should discuss the EO 1100R options.

SEC said that they would like the EO 1100R options to be shared with Senators, so they can review it and discuss the options with their departments and colleges, before the next Senate meeting. SEC will work with Faculty President Stein (via email) to create a document with the EO 1100R options. The EO 1100R options will be shared with the Faculty Senate and department chairs, before the October 25, 2018 Faculty Senate meeting. The plan is to have the Faculty Senate discuss the EO 1100R options at the October 25, 2018 meeting and vote at the December 6, 2018 Faculty Senate meeting.

6. Provost's Report –Interim Provost Stella Theodoulou

Faculty President Stein said that there was no provost report.

SEC members inquired about the status of the Provost search. Interim Provost Theodoulou said that recently there were 13 interviews. For the AVP of Student Success search there are currently 10 zoom candidates. An SEC member said that the goal is to interview the first week of November.

7. Senate Executive Committee Subcommittees

Faculty President Stein mentioned that she is planning on using Qualtrics for the Senate elections in the spring. Every Faculty Senator will receive a unique link for voting. More information will be shared with SEC in the future.

8. Review of Standing Committee Minutes

This agenda item was postponed to the November 15, 2018 Senate Executive Committee meeting.

9. President's Report/New Business

Faculty President Stein said that there was no report or new business.

10. Set Agenda for October 25, 2018 Senate Meeting

- Introduction of Standing Committee Chairs
- Culminating Experience for Graduate Programs Policy
- Graduate Probation and Disqualification Policy
- Post-baccalaureate Credential Probation and Disqualification Policy
- Committee of the Whole: EO 1100R
- Motion of No Confidence for President Harrison/Voting
- Senate Reports

Meeting adjourned at 4:36 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary