

EXECUTIVE COMMITTEE MINUTES – Approved 9/11/19
August 15, 2019 – Special Meeting
University Hall, Room 277

Members Present: Henige, Neubauer, Schutte, Spector, Stein (Chair), Sussman

Members Absent: Dermendjian, Luna, Walker, Wiegley

Guest: S. Theodoulou

Faculty President Stein called the meeting to order at 10:00 a.m.

Executive Session for PP&R:

1. **Associate Vice President of Faculty Affairs – Management Vacancy Announcement (MVA)**

Stella Theodoulou, Special Assistant to the President and to the Provost

Special Assistant Theodoulou distributed the MVA for the position and gave a brief summary. SEC reviewed the documents, provided comments, and suggested some editorial revisions. SEC requested for the MVA to make a distinction between the preferred and required qualifications

MSP to approve the MVA for the position of Associate Vice President of Faculty Affairs as corrected.

2. **Associate Vice President of Research and Sponsored Programs – Management Vacancy Announcement (MVA)**

Stella Theodoulou, Special Assistant to the President and to the Provost

Special Assistant Theodoulou distributed the MVA for the position and gave a brief summary. SEC reviewed the documents, provided comments, and suggested some editorial revisions. SEC requested for the MVA to make a distinction between the preferred and required qualifications

MSP to approve the MVA for the position of Associate Vice President of Research and Sponsored Programs as corrected.

Meeting adjourned at 10:30 a.m.

Submitted by: Kim Henige, Secretary of the Faculty and
Nicole Wilson, Recording Secretary