

EXECUTIVE COMMITTEE MINUTES – Approved 9/7/17**May 25, 2017 – Special Meeting**

Oviatt Library, Room 36

Members Present: Chong, Grant, Henige, Li, Lisagor, Neubauer, Schmidt-Levy, Spector, Stahl, Swenson (Chair)

Members Absent: Heinen

Guests: O. Doonan, F. Herrera L. Rubino

Faculty President Swenson called the meeting to order at 2:00 p.m.

Executive Session for PP&R:

1. **Acting Associate Dean of the College of Health and Human Development (HHD) Search Process**

Lou Rubino, Chair of the Search and Screen Committee

Professor Lou Rubino met with the Senate Executive Committee (SEC) to summarize the search process for the position of Acting Associate Dean of the College of HHD. After reviewing the search report, SEC acted on the following motion:

MSP to approve the Acting Associate Dean of HHD search process as presented.

2. **Director of the Educational Opportunity Program Search Process**

Fermin Herrera, Chair of the Search and Screen Committee

Professor Fermin Herrera met with the Senate Executive Committee (SEC) to summarize the search process for the position of Director of EOP. After reviewing the search report, SEC acted on the following motion:

MSP to approve the Director of EOP search process as presented.

3. **Interim Dean of the David Nazarian College of Business Administration and Economics (DNCBE) Search Process**

Yi Li, Provost and Vice President for Academic Affairs

Provost Li summarized the search process for the Interim Dean of the DNCBE position. After reviewing the search report, SEC acted on the following motion:

MSP to approve the Interim Dean of DNCBE search process as presented.

4. **Interim Dean of the Michael D. Eisner College of Education (MDECE) Search Process**
Yi Li, Provost and Vice President for Academic Affairs

Provost Li summarized the search process for the Interim Dean of the MDECE position. After reviewing the search report, SEC acted on the following motion:

MSP to approve the Interim Dean of DNCBE search process as presented.

5. **Vice Provost of Academic Affairs Search Process**
Owen Doonan, Chair of Search and Screen Committee

Professor Doonan summarized the search process for the Vice Provost position. SEC noticed that there was an error made by Human Resources (HR) when posting the job announcement. The text finalized by the committee stated that the candidate must possess a master's degree. However, the text disseminated by HR stated that the candidate was required to have a terminal degree. In order to not delay the search, the committee decided to use the text as disseminated by HR. This was deemed acceptable because the committee viewed the error as more, rather than less, inclusive. SEC requested that additional text be added the search report describing this error.

MSP approved the search process pending the revision to the search report as described above. Also, the Faculty President and Chair of the Personnel Planning and Review Committee were directed to write a strongly worded letter to HR asking that they exercise great care in using the correct documents and text when posting a job advertisement.

Submitted by: Kim Henige, Secretary of the Faculty and
Heidi Wolfbauer, Recording Secretary