

**SENATE EXECUTIVE COMMITTEE MINUTES** – Approved 9/13/18  
**May 3, 2018**  
**University Hall, Room 211**

**Members Present:** Chong, Heinen, Henige, Lisagor, Neubauer, Schmidt-Levy, Spector, Stahl, Stein, Swenson, Theodolou, Wilson (Recording Secretary)

**Guests:** I. Carvajal, C. Donahue, D. Lemus, K. Sorrells, C. terHorst, E. Winterhalter

Faculty President Swenson called the meeting to order at 1:00 p.m.

**1. Approval of SEC Minutes**

**MSP** to approve the [SEC minutes for March 29, 2018](#) as revised.

**2. Announcements**

- a. Senator Schmidt-Levy announced that the EOP Dream Center is hosting an Undocumented Student Graduation Celebration on May 11, 2018 from 5:00pm-8:00pm in the USU Northridge Center.
- b. President Swenson announced that he recently sent out an email regarding a resolution passed at EPC.
- c. President Swenson announced that the Honored Faculty Reception will be held on Monday May 21, 2018 at 1:30pm in the USU Northridge Center.
- d. Senator Stein announced that the Faculty Governance Orientation will be held on Tuesday May 22, 2018 at 12:00pm in EU 101.
- e. Senator Stein also announced that the Rainbow Graduation Celebration will be held on Friday May 19, 2018 from 1:00pm to 3:00pm in the USU Northridge Center.
- f. Senator Spector announced that the Freshman Convocation will be rebranded as the New Student Convocation.

**3. Policy Items** – Graduate Studies Committee

Casey terHorst, Chair of GSC and Amy Levin, Assistant AVP of Graduate Studies

**Action Item** – [Classified Status](#)

This policy change would mean that CSUN will no longer require the GRE for admission to graduate school or granting of classified status at the University level. SEC members requested that the rationale include examples of other universities that have removed their GRE requirement.

**MSP** to forward this policy to the Senate with a do pass recommendation.

**First Reading** – [Culminating Experience for Graduate Programs](#)

The purpose of this policy revision is to provide clarification as to who may serve on a graduate student thesis, dissertation, or project committee. GSC Chair Casey terHorst said that the proposed policy revision would require chairs of a graduate student thesis, dissertation, or project committee to be tenured or tenured-track faculty. Departments that would like to have a non-

tenured faculty member serve as the chair of a graduate student thesis, dissertation, or project committee will be able to request an exemption from this requirement. This policy change would also require that a committee chair is from the student's home department. SEC members discussed composition of graduate student committees, compensation of part-time faculty on graduate thesis committees and graduate thesis committee eligibility.

**MSP** to forward this policy to the Senate.

4. [2018-2019 Academic Year Calendar of Personnel Procedures Approval](#)

Carvajal and Lemus said that this proposed calendar follows the same pattern and adheres to the same restrictions as previous personnel calendars. Lemus mentioned that the deadline for GRIF was added to the calendar. SEC members requested to add holidays and underline all dates on the calendar.

**MSP** to approve the 2018-19 Academic Calendar of Personnel Procedures Calendar.

5. [2018-2019 Academic Year Range Elevation Approval](#)

Carvajal and Lemus said that this proposed calendar follows the same pattern and adheres to the same restrictions as previous range elevation calendars. SEC members requested to replace "campus" with "HR or Faculty Affairs" on number 2 of the proposed calendar.

**MSP** to approve the 2018-19 Academic Range Elevation Calendar.

6. **GE Task Force Discussion**

Kathryn Sorrells, Co-chair of the GE Task Force

Sorrells mentioned that Brian Burkhart was unable to attend the SEC meeting. Sorrells gave a brief update on the GE Task Force. Faculty President Swenson mentioned that he forwarded questions pertaining to the implementation of Executive Order 1100 from the Senate and is waiting for a response in writing from President Harrison.

Sorrells also shared that the math and science departments have been working on creating upper division courses since the fall and have been offered release time. SEC members expressed concern and discussed the executive orders, upper division GE courses, quotas, and student success. Sorrells said that the GE Task Force is working on their recommendations. The recommendations will be shared with Associated Students, Senate Executive Committee, Faculty Senate and the President.

7. **Athletics Budget Update and Discussion**

Colin Donahue, VP Admin & Finance and CFO

Donahue mentioned that he invited Editha Winterhalter to join the meeting since she works on the operational side of athletics as the AVP of Business Operations. Donahue gave SEC members a brief overview of the athletics budget. It was mentioned that athletics has 19 Division I sports. The total projected athletics budget for 17-18 was 16.6-16.7 million dollars. The projected budget consists of general fund money (salaries and benefits), student athlete costs, the campus quality fee, lottery scholarship money, facilities and equipment, team travel and a trust fund (game guarantees, gate receipts, NCAA distributions). Athletics takes up half of the total campus quality fee. About 350 athletes receive half of the total campus quality fee. SEC members discussed the allocation of funds, the purpose of having athletics and the athletics budget. SEC members requested a list from athletics explaining the benefits of having athletics on campus.

## 8. **Provost's Report** – Vice Provost Stella Theodoulou

Vice Provost Stella Theodoulou briefly reported on the following:

1. They have finished interviewing candidates for the College of Education Dean search. Four candidates visited campus and the Provost's Office is waiting for a report from the search committee.
2. Vice Provost Theodoulou said they have started the search for the Dean of the College of Social and Behavioral Sciences. There was one interview yesterday and one interview today.

## 9. **WSCUC Accreditation Themes and Processes Discussion**

Vice Provost Theodoulou explained that in the fall she applied for a condensed accreditation WSUC process. CSUN was approved. Instead of submitting 9 sections, CSUN only has to submit 4 sections for re-accreditation. Only 21 other institutions were given the opportunity to do a condensed accreditation. The four sections needed are the introduction, compliance, theme and conclusion. CSUN was given the opportunity to self-select the themes. No off-site review is needed. CSUN will send the report and the WSCUC will visit CSUN. The deadline to submit the 5-7 page report is April 1, 2019. SEC members discussed how to select themes, processes and the timeline. SEC members suggested that a WSCUC resolution be placed on the next Senate agenda. Faculty President Swenson asked Senator Neubauer and other SEC members to work on drafting a resolution for the May 17, 2018 Senate meeting. Senator Neubauer will share the resolution with the SEC members via email for feedback.

## 10. [2018-19 Senate Calendar Approval](#)

Wilson and Faculty President Swenson briefly explained the reasoning behind the proposed calendar. It was mentioned that the tentative calendar with the CSU Senate Chair meeting dates had not yet been received from the ASCSU. Swenson explained to incoming Faculty President Stein that she may have to attend some of the Senate Chair meetings virtually.

**MSP** to approve the Senate calendar.

## 11. **Subcommittee Reports**

Faculty President Swenson mentioned that there were no subcommittee reports.

## 12. **Review of Standing Committee Minutes**

Academic Technology (3/2-no policy)

Educational Equity (3/12-no policy)

Extended Learning (2/21, 3/28-no policy)

Educational Policies (3/7-history of chocolate course, 4/4-looking at double major policy/directed self-placement,4/18-EPC acted in accordance of EO 1110 and denied request to consider Math 106 out of cycle)

Graduate Studies (3/13-classified status and culminating experience for graduate programs)

Library (3/14-no policy)

Personnel, Planning and Review (2/21, 3/7, 3/14, 3/28, 4/4, 4/11, 4/18-no policy/update on GRIF)

Research and Grants (3/9-no policy)

**13. EO 1100 (revised) and EO 1110 Discussion/Shared Governance Issues**

SEC members discussed shared governance, classroom quotas, student success and DUF courses. An SEC member discussed the need for a Course Grade Resolution. The purpose of the resolution would be to ensure that faculty will not feel forced or pressured to issue a course grade (pass or fail) in response to a predetermined quota. SEC members will work on the resolution via email and add this resolution to the next Senate meeting agenda.

**14. New Business**

SEC members requested to add a freshman success discussion to the next Faculty Senate meeting in order to update all faculty on the status of math and english.

**15. Set Agenda for May 17, 2018 Senate Meeting**

- Resolution of commendation for Heidi Wolfbauer
- Convening of 2018-2019 Senate
- Action Item – Classified Status
- First Reading –Culminating Experience for Graduate Programs
- Course Grade Resolution
- WSCUC Resolution
- GE Task Force Update
- Freshman Success Discussion
- Senate Reports

Meeting adjourned at 3:42 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary