SENATE EXECUTIVE COMMITTEE MINUTES – Approved 4/23/15
March 26, 2015
University Hall, Room 277

Members Present:  Chong, Grant, Hellenbrand, Schwartz, Simon, Spector, Swenson, Wolfbauer
(Recording Secretary)

Members Absent:  Frehlich, Lisagor, Michaud, Thachuk

Guests:  M. Kabo, W. Whiting

Acting Faculty President Swenson called the meeting to order at 1:05 p.m.

1.  Approval of SEC Minutes

MSP to approve the SEC Minutes for March 12, 2015 as amended.

2.  Announcements

   a.  Swenson reported that Shane Frehlich was approved for the catastrophic leave program
       and asked SEC members to encourage faculty to donate vacation and/or sick leave time.

   b.  Swenson announced the results of the Spring 2015 Faculty and Senate elections.  We will
       need to hold two run-off elections at the Senate meeting; one for the Extended Learning
       Committee and the other for the Graduate Studies Committee.

3.  Policy Items – Personnel Planning and Review Committee

   Sheila Grant, Chair of PP&R
   William Whiting, AVP for Faculty Affairs

   First Reading – Professional Responsibility Policy (Section 604)

   Grant said that PP&R made the recommended editorial revisions to the policy and moved the
   statement, “Nothing in this section will be construed to compromise or narrow the boundaries
   of academic freedom and permissible speech by faculty” from Sections 604.1, 604.2, 604.3,
   and 604.4 to its own numbered line item.  It was suggested that the section numbers
   mentioned above be listed in the MSP section and that a few additional edits be made.

   MSP to send to the Senate, as amended, for a first reading.

   First Reading - Changes to Section 600/700 Mandated by Revisions in the Faculty
   Collective Bargaining Agreement

   Whiting explained that the Collective Bargaining Agreement (CBA) was recently revised and
   approved by the Board of Trustees on November 12, 2014.  The proposed changes to Section
600/700 are required to ensure consistency and compliance with the CBA. Whiting walked SEC through the changes to Section 606.1.1.b. (1), Section 641.2.2.a and 641.2.2.b, Section 672.2.15, Section 709.1.3, Section 709.3.1, Section 709.4.2 and Section 709.4.3.

**MSP** to forward to the Senate with a do-pass recommendation and that the Senate consider waiving the first reading.

4. **Suggested Resources and Processes Pertaining to Publication Review in RTP**
   Sheila Grant, Chair of PP&R; Mike Kabo, Member of PP&R
   William Whiting, Executive Secretary of PP&R

   Kabo said that the suggested revisions from SEC were well received by PP&R and the changes were incorporated. In the memo, there is a link to Ulrichsweb (Ulrich’s Periodicals Directory – the global source for locating publications by subject area and identifying those that are peer-reviewed) via the CSUN portal. It was suggested that a more direct link be used that doesn’t require a log-in to the CSUN portal. An SEC member said that Ulrichsweb includes more than publications that are peer-reviewed. Grant said that they would seek advisement from a librarian on how best to get to the relevant intended information.

   PP&R will bring this document back to SEC before it is distributed for circulation in the Fall.

5. **Criteria and Process for Implementation of CBA Article 20.37 (Assigned Time for Faculty with Exceptional Levels of Service to Students)**
   Sheila Grant, Chair of PP&R
   William Whiting, Executive Secretary of PP&R

   The new Collective Bargaining Agreement (Article 20.37) states that campus Senates shall develop policies and procedures to award assigned time to faculty who are engaged in exceptional levels of service to students. In January 2015, the SEC delegated the task of designing the criteria and process for implementation to PP&R.

   Whiting said that a subcommittee of five PP&R members will be responsible for evaluating the applications and making the recommendations of the awards. Based on suggestions from SEC, the application was revised to require a one-page letter of support, and to include a section for listing reassigned time in process; and space was made available for the Department Chair to provide “optional” comments. SEC agreed that a comment box for Dean’s comments, and a statement that reminds faculty to allow enough time to obtain signatures before the deadline date, would be helpful. SEC also felt it important to remind Chairs and Deans of the submission deadline. A few other editorial revisions were suggested.

   **MSP** that because of the very short timeline, the Senate Executive Committee, on behalf of the Faculty Senate, approved the 2014-15 criteria and process document and the application form pending the suggested revisions.

   Whiting said that the Exceptional Levels of Service to Student Awards request for applications will go out very soon to all faculty.


   Links to: [CSUN Draft Resolution](#); [Other CSU Resolutions](#); [ASCSU Resolution](#)
On January 23, 2015, the Academic Senate CSU passed a resolution urging the Chancellor’s Office and the Board of Trustees to consider drafting a comprehensive CSU policy on Academic Freedom. Individual campuses were asked to endorse the ASCSU resolution by passing similar resolutions.

MSP to send the “Resolution in Support of AS-3197-14 -- The Need for a Comprehensive CSU Policy on Academic Freedom” to the Senate for consideration.

7. **Provost’s Report** – Provost Harry Hellenbrand

Hellenbrand reported the following:

1. **Budget** – We are expecting one-time money, but no permanent money. There is a CSU Long-Range Budget Task Force charged with making budget recommendations and deciding what items will need further study.
2. **Executive Orders** – The CSU will be pruning the Executive Orders to eliminate redundant and over-complicated policies.
3. **State University Grants** (SUG) – The CSU will review how SUG money is allocated.
4. **Small Campus Problem** – The CSU needs to figure out what to do about the problems associated with operating the smaller campuses.
5. **Faculty Equity Increases** – CSUN will start working on campus-based equity; Hellenbrand said he is working with CFA on a plan to provide equitable salary increases across departments.
6. **Tenure Density** – The CSU is trying to increase the tenure rate. Hellenbrand said it will be difficult to increase salaries and lower the SFR at the same time.
7. **New Faculty Positions** – We are planning to hire 80-85 new faculty this year (17 carry-forward positions). The diversity count appears to be going well.

8. **Statewide Academic CSU Report** – Sandra B. Chong

Chong mentioned the following topics highlighted from the March 26-27, 2015 ASCSU Plenary; (A written report will be sent to the CSUN Faculty Senate next week.)

- The Academic Affairs Committee is trying to define what the MS degree is in the CSU.
- In response to the community colleges offering four-year degrees, Chancellor White said we may want to tighten up loosely defined language in required program courses.
- The System-wide Sustainability Committee proposed a System-wide Sustainability Minor that campuses can adopt, or campuses may create their own unique minors.
- The Academic Preparation for Education Partnership Committee reported that six CSU campuses have declared impaction – Fresno, Northridge, San Jose, Sonoma, Pomona, and Monterey Bay.
- Enrollment in the Ed.D. Program is up by 22% in the P-12 option but it has decreased in the Community Colleges option. The joint doctorate program at CSU Sonoma is in the process of being cancelled.
- Advocacy Day will be held on April 14, 2015 in Sacramento; legislators will be asked to sign a resolution urging the Governor to support the augmentation of the CSU budget.
- Sacramento State has a building on the edge of their campus that is leased to another institution that offers a program similar to one offered by Sacramento State; Faculty and Senators are upset and drafting a resolution.
Two faculty trustee candidates are being recommended to the Governor – Steven Stepanek (CSU Northridge) and Susan Holl (CSU Sacramento).

Faculty Trustee Stepanek visited three campuses. He noted a common thread across campuses: a strong campus pride, but campuses seem to have a lack of knowledge and understanding about the CSU system.

Andrew Merrifield, CFA Liaison, said that CFA and the Chancellor’s Office are drafting an MOU to clarify contract language around intercampus catastrophic leave.

Sarah Sanders, CSSA Liaison, went to the California Higher Education Summit to ask for $97 million to invest in the CSU to enroll 6000 qualified students who were denied access, to fix unsafe classrooms, and to support student success.

William Blischke, CSU ERFA Liaison, reported that they are still trying to fill the open Executive Director position.

Chancellor White will be receiving his three-year review by the Board of Trustees.

Gerald Hanley, Assistant Vice Chancellor of Academic Technology, said that Course Match is offering 29 courses with 600 students.

The Resolution passage – Opposition to John Wiley and Sons Requiring the CSU to Purchase Access to Unwanted Journals in its Bundling of Online Journals.

Some of the First Reading resolutions requiring feedback:
1. The Call for a Plan to Increase Tenure Density in the CSU;
2. A Request for Revision to Executive Order 699 (Leases) Governing Campus Lease Agreements – requiring consultation before allowing lease agreements;
3. Expectations for Upper Division General Education – to protect upper division as a campus determination of its transferability

9. **Review of Standing Committee Minutes**

**Graduate Studies Committee** (11/18 – no policies; GSC is revising the culminating experience document. An options/concentration subcommittee was formed to develop a model to help assist programs in creating or revising options.)

**Personnel Planning and Review Committee** (3/4 – all policies discussed have been forwarded to SEC. The search for the Provost and Vice President for Academic Affairs is continuing.)

10. **Set Agenda for April 2, 2015 Senate Meeting**

- Resolution on Student/Faculty Electronic Communications
- Resolution Supporting ASCSU Resolution – The Need for a Comprehensive CSU Policy on Academic Freedom
- Senate Standing Committees Run-off Election
- Professional Responsibility Policy – Section 604 (PP&R)
- Proposed Changes to Section 600/700 Based on Changes in the Faculty CBA – will ask the Senate to waive the first reading (PP&R)
- LACI@CSUN Presentation
- Senate Reports

Meeting adjourned at 3:05 p.m.

Submitted by: Terri Lisagor, Secretary of the Faculty and Heidi Wolfbauer, Recording Secretary