

**SENATE EXECUTIVE COMMITTEE MINUTES** – Approved 3/29/18**March 1, 2018****University Hall, Room 277**

**Members Present:** Chong, Heinen, Henige, Li, Lisagor, Neubauer, Schmidt-Levy, Spector, Stahl, Stein, Swenson, Wilson (Recording Secretary)

**Guests:** B. Burkhart, I. Carvajal, D. Lemus, S. Murray, K. Sorrells, C. Sales, S. Grant

Faculty President Swenson called the meeting to order at 1:03 p.m.

**1. Approval of SEC Minutes**

**MSP** to approve the [SEC minutes for February 1, 2018](#) as distributed.

**2. Announcements**

- a. Senator Spector requested that all senators save the date for the Terry Piper Lecture with Dr. Vasti Torres on Monday April 2, 2018 from 9:00am-10:30am.
- b. Senator Stein announced that Chicano/a Studies, the Pride Center, Queer Studies, Theatre Department and the College of Humanities will be hosting a colloquium with Dan Guerrero. Dan Guerrero will be presenting on *Activism & the Arts: A Life Journey* at 4:00pm in the USU Northridge Room.
- c. Senator Spector announced that Susana Eng-Ziskin has arranged six different discussion dates for the Freshman Common Reading, *Becoming Nicole: The Transformation of an American Family* by Amy Ellis Nutt. To attend one or more of these faculty and staff book discussions, RSVP by contacting Susana Eng-Ziskin at [susana.eng@csun.edu](mailto:susana.eng@csun.edu).
- d. President Swenson announced that the Academic Senate of the California State University (ASCSU) and its Executive Committee, responded to resolutions from the CA-American Association of University Professors (AAUP). President Swenson shared the documents with the SEC members electronically.

**3. Approval of the Spring 2018 Election Slate**

Swenson mentioned that there were no nominations by petition. Swenson requested all SEC members to review the ballot language and instructions for voting via Canvas. There was a request made to clarify the language included with each office so that voters would understand that they were responsible for ensuring that they did not select more candidates than allowed. It was also requested that the election subcommittee add the option to write-in candidates at the end of the ballot. Members also requested that all names be placed in alphabetical order, spelled correctly, and accented when necessary.

**MSP:** to approve the 2018 Senate and Faculty election ballots.

4. High School to CSUN Study of Student Records: Implications and Implementation of EO1110.  
Michael Neubauer, Mathematics

Neubauer presented on behalf of Carol Shubin from the Department of Mathematics. The presentation was a review of the trends of high school student to CSUN student achievement rates in math and how EO1110 will affect achievement. Neubauer gave an overview of data from the academic years of 2005-2015. Topics discussed were: math placement, EO 1110 guidelines, units, time to completion, stretch math and challenges with implementation of EO1110.

Neubauer mentioned that Carol Shubin would like the Senate to form a task force and review the data from this study.

5. Policy Items – Personnel, Planning and Review Committee  
Sean Murray, Chair of PP&R and Daisy Lemus, Faculty Affairs

**Action Item** – [Section 604 Professional Responsibilities](#)

Murray said that in response to Senate feedback, PP&R replaced “exploitive” with “exploitative” and the word “retaliatory” was added. Murray mentioned that at the last Senate meeting there was a suggestion to add “will engage in non-exclusionary, non-retaliatory” and the PP&R committee decided to maintain the same version of the policy that was presented at the last SEC meeting.

**MSP** to forward this policy to the Senate with a do pass recommendation.

**Action Item** – [Section 612 Responsibilities of Faculty Committees](#)

Murray explained that this policy change helps explicitly state that tenure-track faculty of departments need to vote to approve revised personnel procedures and need to revote if any substantial changes are made during the university or college level review processes.

SEC members requested to change all instances of “Tenure Track” to “tenure-track”. Also, an SEC member requested to change the “shalls” to “wills” in the policy.

**MSP** to forward this policy to the Senate with a do pass recommendation.

**Action Item** – [Section 622.3 Appointment and Evaluation of Designated Academic-Administrative and Administrative Employees](#)

Murray stated that the purpose of the proposed policy change is to ensure that a tenure-track member of University Counseling Services will serve on search and screen committees for the position of Director of University Counseling Services. This change proposes a modification to the Director of University Counseling Services search committee.

SEC members suggested changing the “shalls” to “wills” in Section 622.3.2.c.

There was a brief discussion about the definition of a tenure-track member and the composition of a University Counseling Services search committee.

**MSP** to forward this policy to the Senate with a do pass recommendation.

6. [Resolution Regarding Flexible Teaching and Learning Spaces](#)

Chris Sales, Chair of ATC

Sales said that the purpose of this resolution is to find ways to effectively reuse teaching and learning spaces on campus. Sales requested that if senators have ideas concerning technology to please contact him.

The following changes were requested by SEC members:

- a. In the first whereas update it to say: "...the impact of social media and other smartphone, tablet and laptop based technologies ~~has~~ have changed..."
- b. In the second whereas: delete the comma after "the CSUN campus"
- c. Throughout the document remove all commas after any WHEREAS.
- d. After the word RESOLVED, replace the comma with a colon.

**MSP** to forward this resolution to the Senate as an action item with a do pass recommendation.

7. **Protocol Discussion on Committee Generated Resolutions at Faculty Senate**

Chris Sales, Chair of ATC

Swenson briefly explained that in addition to resolutions which change or enact policy upon signature of the President, standing committees may also bring resolutions which articulate a position for the Senate to consider taking. SEC members discussed the protocol for committee-generated non-policy resolutions at Faculty Senate meetings. Sales said that committees would like the opportunity to explain and defend their resolutions. SEC agreed.

8. **GE Task Force Discussion**

Kathryn Sorrells and Brian Burkhart, Chairs of GE Task Force

Sorrells mentioned that the Faculty Senate voted to not implement the executive orders and the Chancellor's Office requested that the President form a GE Task Force to examine general education. Sorrells explained that the purpose of the GE Task Force is to help reclaim faculty governance and provide recommendations on how to improve general education. Sorrells said that the goal is to have transparency and she would be happy to share information with the Senate. Burkhart explained that the GE Task Force is not working on the executive orders. There are currently 35 people on the committee and it is still growing.

SEC members requested to have the GE Task Force as a standing item on the Senate Agenda. There was also a request made to have the GE Task Force share agenda and meeting information with the Senate.

9. **Provost's Report** – Provost Yi Li

Provost Li had to leave early due to another meeting and briefly reported on the following:

- a. Provost Li shared that the admission numbers are not as high as last year because of the new CSU Apply software.
- b. Provost Li also briefly discussed some of the budget challenges the CSUN is facing due to CSU funding.

## 10. **EO 1100 (revised) and EO 1110 Discussion and Shared Governance Issues**

SEC members had a brief discussion about the executive orders and the role of the Senate in shared governance. SEC members also discussed contextual guidance when concerning curriculum and what committees should do, since the Senate voted to not implement the executive orders.

## 11. **Resolution of commendation for Heidi Wolfbauer**

SEC members suggested that the Resolution of commendation for Heidi Wolfbauer should be presented at the May 17, 2018, Faculty Senate meeting. Heidi Wolfbauer will be invited to the meeting.

**MSP** to forward this resolution to the Senate for the May 17, 2018 meeting.

## 12. **Resolution of commendation for Steven Stepanek**

The committee was pleased to note that the statewide resolution offers a comprehensive view of Steven Stepanek's record and is posted on the CSUN Faculty President's Blog.

## 13. **Subcommittee Reports**

The election subcommittee and Standing Committee minutes subcommittee members reported that there were no reports.

## 14. **Review of Standing Committee Minutes**

Academic Technology (12/1-policy-Resolution Regarding Flexible Teaching and Learning Spaces)

Educational Equity (10/9, 11/3, 12/11-no policy)

Educational Policies (12/13, 2/7-no policy)

Educational Resources (11/11-no policy)

Graduate Studies (11/14-no policy)

Library (11/1-no policy)

Personnel, Planning and Review (1/24, 12/7-no policy)

Research and Grants (12/8-no policy)

## 15. **New Business**

The committee briefly discussed the American Association of University Professors (AAUP) letter. The committee requested that if Swenson receives any updates on this issue, he should share them with the Senate.

## 16. **Set Agenda for March 8, 2018 Senate Meeting**

- Action Item – Section 604 (Professional Responsibilities)
- Action Item – Section 612 Responsibilities of Faculty Committees
- Action Item – Section 622.3 (Appointment and Evaluation of Designated Academic Administrative and Administrative Employees)
- Action Item– Resolution Regarding Flexible Teaching and Learning Spaces
- GE Task Force Update

- Senate Reports

Meeting adjourned at 3:21 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary