

**SENATE EXECUTIVE COMMITTEE MINUTES** – Approved 3/26/2020  
**February 27, 2020**  
**University Hall, Room 277**

**Members Present:** Dermendjian, Heinen, Henige, Luna, Neubauer, Spector, Schutte, Stein (Chair), Sussman, Wiegley, Walker, Wilson (Recording Secretary)

**Guests:** E. Adams, C. Mayberry, C. Sales

Faculty President Stein called the meeting to order at 1:00 p.m.

**1. Approval of SEC Minutes**

**MSP** to approve the SEC Minutes for [February 6, 2020](#) as distributed.

**2. Announcements**

- a. Senator Spector shared that Matador Momentum is partnering with the Office of Student Success for a student success initiative that will celebrate CSUN faculty and staff. Students can nominate a faculty or staff member who has contributed to their success at CSUN. An email was recently shared with the campus community with information about Student Success Champions and the nomination form.
- b. Provost Walker shared that she had to leave early due to another meeting. There was no Provost's Report.

**3. Approval of the Spring 2020 Election Slate**

President Stein said that she emailed the draft election ballots to SEC for review. President Stein explained that the names on each ballot will be randomized and Qualtrics will send voting reminders to individuals that have not voted. SEC members briefly discussed write-ins and requested that the department names be updated along with the voting instructions. SEC also briefly discussed upcoming vacancies that will occur at the end of the semester for a Senator-at-Large position (1 year) and EPC (1 year). The vacancies will be filled at a later date.

**MSP:** to approve the 2020 Senate and Faculty election ballots with the corrections requested.

**4. Faculty Response to the ASCSU Resolution AS 3403**

Provost Walker shared that CSUN faculty, CSUN administration and CSUN students will all be submitting a separate response to AS 3403. An email will be sent out to all faculty this afternoon with the information on how to submit an individual response to AS 3403. President Stein will also forward the Ethnic Studies response along with a letter to the Chancellor's Office explaining the CSUN response to AS 3403. SEC discussed the last Senate meeting, campus feedback, the Qualtrics survey results and the faculty response to AS 3403.

**MSP:** To send an email to all faculty with the information on how to respond to AS 3403 individually. The email will include the correspondence from the chancellor's office and be

sent on behalf of SEC.

## 5. **Subcommittees Reports**

*Election Subcommittee - Neubauer, Heinen, Henige, Wilson*

There were no new updates from this subcommittee. The draft election ballot was reviewed earlier in the meeting. Nicole Wilson shared the election calendar dates with SEC.

*Bylaws Subcommittee- Luna, Spector, Wiegley*

Senator Spector shared that the bylaws subcommittee created a draft bylaws report and it will be shared at the next meeting.

Provost Walker inquired about the Senate calendar and the last Senate meeting of the year. SEC explained that the last Senate meeting will be held on April 30, 2020. The new Senate Executive Committee will be elected at the last meeting and will begin meeting over the summer.

## 6. **Policy Item** –Educational Policies Committee

Christina Mayberry, Chair of EPC

Elizabeth Adams, AVP of Undergraduate Studies

**Action Item** - [Community-Based Learning Policy](#)

AVP Elizabeth Adams explained that this policy has already been reviewed by SEC and does not have any substantive changes. There were minor changes with the wording on the policy. President Stein requested that three versions of the policy are prepared for the Senate meeting (the original policy, the edited policy with the changes and the clean version of the policy). An SEC member requested that the title “Community-Based Learning” be placed before the description and roman numeral I.

**MSP** to forward this policy to the Faculty Senate for a second reading.

## 7. [High Cost Course Materials Resolution](#)

Chris Sales, Chair of the Academic Technology Committee (ATC)

Chris Sales said that at this time, ATC is not planning on bringing this resolution to the Senate because there are administrative barriers that still need to be addressed. Sales has been working with Cheryl Van Burskirk (the author of the resolution) and Affordable Learning Solutions on this resolution. Sales said that he is planning on meeting with AVP Elizabeth Adams to discuss this resolution. It was also mentioned that representatives from the CSUN Bookstore will be attending the next ATC meeting to discuss pricing for textbooks.

SEC expressed concern about question 3 (*total cost of required course materials*) and the description list on the amendment to the ALS textbook form. SEC also discussed the wording of zero cost, low cost, mid cost, pedagogical implications, the designation of price points in the bookstore, the need for the title of the resolution to match the form, materials, all access, “policing courses” and wondered why the resolution has not been brought to the Educational Resources Committee (ERC). Sales explained that he has not made it to ERC yet but will bring the resolution to ERC in the near future.

Sales also briefly discussed issues with ATC meeting their quorum in meetings and requested that SEC remind Senators of their responsibilities and service on standing committees, prior to

the upcoming elections.

**MSP** to send this policy back to the Academic Technology Committee. President Stein will request that the Academic Technology Committee send the resolution to the Educational Resources Committee.

#### 8. **Set Agenda for March 12, 2020 Senate Meeting**

President Stein said that she shared the draft agenda with SEC. The two PP&R policies will be brought to the March 12, 2020 Senate meeting. President Stein will contact the chair of PP&R to request the updated policies. An SEC member requested that PP&R use Community-Based (Service Learning) instead of Service Learning on their policy. President Stein also shared that Stella Theodoulou will be overseeing Faculty Affairs.

- Community-Based Service Learning Policy (PP&R)
- Consultation Policy (PP&R)
- Community-Based Learning Policy (EPC)
- Tabled Motion for CSUN Ethnic Studies Council to be consulted on SLOs for an Ethnic Studies Requirement
- Reports

#### 9. **Faculty Awards – revisions**

President Stein said that she recently assigned SEC members to the various faculty award committees. Committee members will receive access to the BOX folder. An email will be sent out to committee members explaining the review process after the faculty award supporting material deadline.

#### 10. **ASCSU Update-** Jerry Schutte

Senator Schutte reported on the following:

- a. EVC Loren Blanchard has sent a letter to Catherine Nelson requesting Senator feedback on AS 3403.
- b. The Chancellor's Office has placed a level two ban on travel to South Korea and Italy.
- c. For AB 1460, there are 17 Senators in favor, 13 against and 10 Senators on the fence. The Fiscal and Government Affairs Committee has compiled a list and are contacting the 10 Senators on the fence. Senator Schutte said it is likely to pass.
- d. Senator Sussman shared that at the Fiscal and Government Affairs Committee meeting the committee discussed funding of AB 1460. AB 1460 was originally held up because of the costs and a committee member shared the effect the bill might have on faculty hiring if passed.

SEC discussed CFA meeting with the governor and AB 1460.

#### 11. **Review of Standing Committee Minutes**

Academic Technology (10/4, 11/1, 12/6--no policy)

Educational Equity Committee (4/8, 5/13--no policy)

Extended Learning Committee (4/17, 10/2--no policy)

Educational Policies Committee (10/16, 11/6, 11/20, 12/4, 2/5---no policy; Senator Henige reported at the end of meeting)

Educational Resources Committee (10/8-no policy; mention of "permanent" budget \$15 million allocation of GI 2025, 11/2, 12/10--no policy; new scheduling tool)

Graduate Studies Committee (10/8, 11/12, 12/10---no policy)

Library Committee (10/2, 11/6— no policy; committee member has not attended any meetings, Elsevier Contract)

Personnel, Planning and Review Committee (10/16, 10/30, 11/13, 12/4--composition of eligibility, consultation policy, community-based service learning policy)

Research and Grants Committee (9/13, 11/8, 12/13--no policy; large grant program and indirect costs)

## 12. **New Business**

An SEC member expressed concern about students being disruptive at Senate meetings. President Stein mentioned that they can ask Senators if they would like to use Robert's Rules at Senate meetings with guests and speakers. SEC also discussed CFA, the Qualtrics survey responses, AB 1460, public relations, the different viewpoints of faculty on campus, voting, the need for a parliamentarian, shared governance, campus climate, the current state of the Faculty Senate and the role of the faculty president.

Meeting adjourned at 3:05 p.m.

Submitted by: Kim Henige, Secretary of the Faculty and Nicole Wilson, Recording Secretary