EXECUTIVE COMMITTEE MINUTES – Approved 2/23/2012
January 26, 2012
University Hall, Room 277

Members Present: Chong, Jeppson, Knotts, Oh, Rawitch, Schmidt-Levy, Schwartz, Stepanek (Chair), Taylor, Wolfbauer (Recording Secretary)

Members Absent: Frehlich, Michaud

Guests: D. Brownlee, C. Shubin

Faculty President Stepanek called the meeting to order at 1:10 p.m.

1. Approval of SEC Minutes

MSP to approve the SEC Minutes of November 10, 2011 as corrected.

2. Announcements

   a. This morning was the grand opening of the new Student Recreation Center. Schmidt-Levy said she was the faculty member on the USU Board of Directors who worked on plans for this building.

   b. Stepanek thanked members of the Faculty Retreat Committee for their work on planning the Faculty Retreat. It was very successful and well attended.

   c. Nominations are now being accepted for faculty awards; the deadline to submit the nomination form to the Faculty Senate Office is February 20th.

   d. The Faculty Senate is hosting a conference titled, Funding the Future of the CSU. It will be held on April 2-3, 2012 at the USU. The conference will specifically focus on the current funding model for the CSU.

   e. Frehlich was congratulated on the birth of his twin boys.

   f. Chong announced that Larry Rosenstock (CEO, founding principal, and Dean of the High Tech High Graduate School of Education) will be on campus to speak on February 10, 2012, from 4:00-5:30pm at the Kurland Lecture Hall.
3. **Faculty Elections – Nominations for Faculty Officers, Statewide Academic Senators, Senators-at-Large and Standing Committee Representatives**

Spring 2012 faculty elections will be held in March for faculty officers, CSU statewide academic senators and senators-at-large. Nominations were taken for these positions and additional nominations will be taken at the next Senate meeting and by petition. Nominations for senate-elected positions on the Standing Committees were also taken. The Senate Office will contact the nominees to see if they are willing to run for these positions.

4. **Policy Items – Educational Policies Committee**
   Don Brownlee, Chair of EPC

   **Action Item – Basic Skills Policy**

   Brownlee said that the language in the policy has not changed since the last meeting with SEC. He mentioned that Elizabeth Adams is working with Admissions and Records on implementation of this policy.

   MSP to forward to the Senate with a do-pass recommendation.

   **Action Item – Undergraduate Academic Internship Policy**

   Brownlee said that the only discussion by the Senate was in reference to the number of hours required in a 3 unit internship course. In response to a question about where the relationship of the internship is identified to the academic discipline offering the course (Item II.A.1.), the response was that the relationship is described on the new course proposal.

   MSP to forward to the Senate with a do-pass recommendation.

5. **University President Search Committee Update**

   Stepanek reported that the presidential search committee met on January 20th to discuss the applicants and to eliminate and narrow down the pool. There now is a slate of applicants and they will hold off-site first round interviews on February 22nd. The pool will then be narrowed down to 3-4 finalists and a final decision with regard to extended opportunity interviews will be decided upon. It is the committee’s hope, that by early April, the Board of Trustees will be making the final selection of a new president for CSUN.

6. **Provost’s Report – Cynthia Rawitch**

   Rawitch reported that the Board of Trustees just adopted a new policy limiting the amount of presidential compensation to no more than 10 percent above the previous incumbent’s base pay. On this campus, it would bring the campus president’s salary to $324,950. Mildred Garcia was appointed President of CSU, Fullerton and Leroy Morishita was appointed President of CSU, East Bay.
The Board of Trustees reported that external financial donations to the CSU have increased.

The budget is expected to be flat and pegged to the passage of two initiatives – increasing the sales tax and the income tax on the wealthy. Should these initiatives not pass, the CSU will see another $200 million cut ($15 million to CSUN) to the base budget. This cut could result in another student fee increase. The campus presidents will be meeting in February to discuss how to manage these large cuts.

The Chancellor will impose severe penalties for going over our FTES target this year. With the series of budget cuts already expected, we had no choice but to make sure we didn’t go over our FTES target this year. Since we were already over by 8 percent in the Fall, and must annualize out at 3 percent above target, we must only be 3 percent above target this Spring. With Spring FTES starting out quite high, and to avoid being penalized (about $7 million), we shut down enrollment and are not allowing students to add classes. Graduating seniors (18 units left to graduate and have filed a grad check) are the only group permitted to add courses. This decision has resulted in very angry students and faculty. To avoid this situation next year, we plan to control freshman by tightening down admits from outside Tier 1. This should reduce the freshman class from 5200 to between 4200-4500 students. The Chancellor is expected to increase FTES targets by five percent next year.

Rawitch said that she and William Watkins are working well together in the Provost’s Office. Hellenbrand will continue to handle the RTP process during this transition. She concluded by saying that a proposal will be coming to SEC from the Provost’s Council to request approval to develop a “How to Group.” This Group would provide direction to faculty and staff on how to implement their “good idea.”

7. **AS/Faculty Senate Town Hall Meeting/Teach-In: Tuition Fees Pros and Cons of Increases**
   Carol Shubin, Mathematics Department

Shubin said that based on her research on the budget situation, and in speaking to different individuals from higher education, the budget picture is not favorable to faculty and students. She feels that management’s position should not necessarily be the position of the faculty and students because there are many issues where both sides have differing views. She would like to provide an opportunity for faculty to have a discussion with students about alternative ways to handle fees and enrollments during these tough times. She asked the SEC to support the idea of holding a Town Hall/Teach-in meeting to provide a forum for these discussions.

Shubin will submit a proposal clarifying what this event would look like including a statement of purpose, alternative budget scenarios, outcomes, and goals. SEC felt it was important that the students are in support of this effort.

8. **Academic Senate CSU Report** – Steven Stepanek (for Sandra Chong)

Stepanek reported on the following items:

- Updates on the presidential searches were made; CSU, Fullerton and CSU, Northridge both gave reports.
• The Statewide Academic Senators were invited to the Funding of the CSU Conference that our campus will host in April.

• The Chancellor agreed to provide additional funds to the ASCSU above and beyond what was initially allocated. A compromise was made to give released-time to only 2 senators per campus. There is no funding for first year senators.

• A 50 year celebration of the ASCSU is being planned for March 2013.

• The Chancellor said he has no intention of giving out pink slips and no campuses will be closed. Everything else is on the table within the constraints of normal contractual obligations. There may be a need to consolidate programs/services across campuses for cost savings. The Chancellor also mentioned that health care costs have gone up considerably and the CSU is expected to cover them.

9. **Review of Standing Committee Minutes**

   **Extended Learning** (9/21, 10/19 – no policies)

   **Graduate Studies** (10/11, 11/8 – no policies)

   **Personnel Planning and Review Committee** (10/5, 10/19 – no policies; 11/16 – personnel procedure for RTP to require a scholarly artistic work plan and a clarification of the definition of a refereed publication are policies in progress. An open faculty forum will take place before the next Senate meeting (February 9, 1-2pm) to discuss and get feedback on both proposed changes.)

10. **Other Business**

    **Possible Resolutions** – Stepanek asked SEC for advice on whether to move forward with two different resolutions. A decision on how to proceed was suggested for both topics.

11. **Set Agenda for February 9, 2012 Senate Meeting**

    • Action Item: Basic Skills Policy (EPC)
    • Action Item: Academic Internship Policy (EPC)
    • Spring Faculty Election – Use of Moodle to Hold Election
    • Faculty Election Nominations
    • University President Search Update
    • Information Security Policies Update (Chris Olsen)
    • Senate Reports

Meeting adjourned at 4:30 p.m.

Submitted by: Heidi Wolfbauer, Recording Secretary
April Taylor, Secretary of the Faculty