

**EXECUTIVE COMMITTEE MINUTES** – Approved 2/7/19  
**January 3, 2019 – Special Meeting**  
Sierra Hall, Room 422

**Members Present:** Heinen, Spector, Sussman, Stein (Chair), Theodoulou, Wilson (Recording Secretary)

**Members Absent:** Dermendjian, De Veaux, Henige, Michaud, Neubauer, Swenson

Faculty President Stein called the meeting to order at 10:00 a.m.

**Executive Session** for PP&R:

- 1. Interim AVP of Faculty Affairs – Management Vacancy Announcement (MVA)**  
Stella Theodoulou, Interim Provost and Vice President for Academic Affairs

Interim Provost Theodoulou distributed the MVA for the position and gave a brief summary. SEC reviewed the documents, provided comments, and suggested some editorial revisions.

The search for the Interim AVP of Faculty Affairs will begin as soon as possible.

**MSP** to approve the MVA for the position of Interim AVP of Faculty Affairs as corrected.

- 2. Interim Dean of the College of Humanities – Management Vacancy Announcement (MVA)**  
Stella Theodoulou, Interim Provost and Vice President for Academic Affairs

Interim Provost Theodoulou distributed the MVA for the position and gave a brief summary. SEC reviewed the documents, provided comments, and suggested some editorial revisions.

The search for the Interim Dean of the College of Humanities will begin as soon as possible.

**MSP** to approve the MVA for the position of Interim Dean of the College of Humanities as corrected.

Searches for permanent replacements for the Interim AVP of Faculty Affairs and the Interim Dean of the College of Humanities will be postponed until after a new Provost is hired. This will allow the new Provost the opportunity to assemble their "own" team.

Meeting adjourned at 10:24 a.m.

Submitted by: Kim Henige, Secretary of the Faculty and  
Nicole Wilson, Recording Secretary