

**SENATE EXECUTIVE COMMITTEE MINUTES** – Approved 10/15/2020  
**September 10, 2020**  
**Via Zoom**

**Members Present:** Dermendjian, Montano, Mimura, Neubauer (chair), Ricks, Stein, Sussman, Swenson, Wiegley, Walker, Wilson (Recording Secretary)

Faculty President Neubauer called the meeting to order at 1:00 p.m.

**1. Approval of SEC Minutes**

**MSP** to approve the SEC Minutes [April 23, 2020](#), [May 22, 2020](#), [June 11, 2020](#) with a few minor editorial changes.

**2. Announcements**

- a. Faculty President Neubauer shared that the search advisory committee for the presidential search has received applications for review and will meet on Tuesday September 15, 2020 and decide on candidates to interview.

**3. [2019-20 Senate Annual Report](#)**

President Neubauer asked SEC for feedback on the draft 2019-20 Senate Annual Report. There was no requested changes.

**MSP** that the Senate Executive Committee endorse the 2019-20 Senate Annual Report

**4. President's Report – Michael Neubauer**

President Neubauer mentioned the upcoming presidential search meeting and also shared that Samira Moughrabi no longer works at CSUN. President Neubauer looks forward to having a new Vice President. President Neubauer expressed concern about “unfriendly” restricted access signs on campus. SEC briefly discussed the signs, campus communication and public access to campus. Provost Walker will look into the signs.

**5. Academic Senate CSU Report - Elizabeth Sussman**

Senator Sussman reported on the following:

- a. Senator Sussman said that all SEC members received the ASCSU may report and that there have been updates since the report. There was a Board of Trustee Meeting and also AB1460 passed.
- b. Senator Sussman shared with SEC the memorandum on the *Ethnic Studies Requirement Implementation and Timeline* this morning via email. There will be an opportunity for campuses to provide input on the proposed revisions in October. The next statewide senate meeting will be held next week.

An SEC member inquired about vaccinations and the requirement for students returning to campus. Senator Sussman will raise the question at the next ASCSU plenary and report back. A Senator inquired about who decided on the October 1, 2020 date and the Ethnic Studies Requirement timeline. Senator Sussman shared that the Executive Committee has been meeting over the summer and the ASCSU has not met yet. A Senator said that there is concern about the *Ethnic Studies Requirement Implementation Timeline*. The Senator also shared the Ethnic Studies Council has not met and the Ethnic Studies Council's concerns about the *Ethnic Studies Requirement Implementation Timeline* will be probably be shared with the ASCSU and the Chancellor's Office. A Senator requested to correct the spelling of Charles Toombs last name in the CFA section of the ASCSU report. Senator Sussman shared that the *Ethnic Studies Requirement* might come as a revision to the Executive Order. Senator Sussman will find out more information and share it with SEC.

Link to written report: [https://www.csun.edu/sites/default/files/mayascsureport\\_0.pdf](https://www.csun.edu/sites/default/files/mayascsureport_0.pdf)

## 6. Vacant Positions:

- a. SEC declared that the Senate Executive Committee/Vice President position (term ending spring 2021) formerly occupied by Samira Moughrabi is now vacant. Nominations will be held at the September 24, 2020 Senate meeting to fill this vacancy. An election will be held via Qualtrics.
- b. SEC declared that the Senator at Large position (term ending spring 2021) formerly occupied by Cheryl Spector is now vacant. Nominations will be held at the September 24, 2020 Senate meeting to fill this vacancy. An election will be held via Qualtrics.

SEC briefly discussed the elections, anonymous voting on Zoom and voting on Qualtrics. A Senator shared that the ASCSU held their election on Zoom via the polling feature. SEC decided to have nominations at the next Senate meeting and voting via Qualtrics after the meeting.

## 7. Provost's Report –Provost Mary Beth Walker

Provost Walker briefly reported on the following:

1. Provost Walker said that enrollment is strong and we are over the Chancellor's Office target by 10% (33,357 FTES). Non-resident students are at 1,234 (1,400 last year). Many graduate students chose to defer admission until spring. Current headcount is over 38,000 and there is 4,000 new freshmen and 6,750 new transfers. Entering students are almost identical in race and Pell status, as in recent years.
2. There are no new budget updates. The reason that our budget is fine this year is because we are currently backfilling our budget with \$20 million from our reserves. The university will not be using more than a 1/3 of the reserves. A portion of general fund carry-forward goes into the reserves (about \$8 ½ million).
3. The Sierra Annex project is moving forward there are 3 building proposals being reviewed. The project will provide new classroom spaces. The hotel project is on hold but has not been cancelled. They are working on certifications.
4. Many faculty searches were put on hold. The plan is to do 19 faculty searches. The university will unchill the searches that were funded by academic affairs (most were enrollment based searches). Several more searches were based on tenure density. In

Academic Affairs, there are three searches that have been put on hold (Dean of Humanities, Vice Provost, AVP for Research and Sponsored Programs). The plan is to restart the Vice Provost search in the spring.

5. By the end of the month there will be an update from the Chancellor's Office on how the CSU will operate for the spring semester.

An SEC member inquired about the Associate Dean of Tseng College search. Provost Walker said that she has not received a request to restart the search yet.

#### 8. [Approval of Spring 2021 Election Calendar](#)

President Neubauer said that the Senate will use Qualtrics again for the elections this year. SEC members decided that the announcement of the election results will be on or before Friday March 12, 2021. College election results will be due to the Faculty Senate office on Friday April 23, 2021. A Senator suggested changing the elections to a five day period. The change conflicted with spring break. Provost Walker inquired about the academic calendar. President Neubauer shared that there is a calendar committee overseen by Faculty Affairs that handles the academic calendar.

**MSP** to approve the Senate election calendar with no changes.

#### 9. **Subcommittees Reports**

##### *Election Subcommittee*

President Neubauer requested volunteers for the election and bylaws subcommittee. Senator Swenson and Senator Wiegley volunteered to be on the election subcommittee. Senator Swenson suggested that the election subcommittee create an election manual with guidelines for the senate and college elections. President Neubauer will also assist as needed.

##### *Bylaws Subcommittee*

President Neubauer shared that Senator Spector and the previous bylaws subcommittee created a list of goals. Bylaws changes would need to be proposed sometime in the fall to be on the spring ballot. Senator Swenson and Senator Ricks volunteered for the bylaws subcommittee. President Neubauer will also assist as needed.

#### 10. **Discussion on Standing Committees – Committee as Whole**

SEC members briefly discussed the Faculty Senate budget, budget reductions (units or stipends), standing committee workload, meeting minutes, equity, the six units of release time given each year to the R&G, PP&R, EPC and GSC committee chairs, converting to stipends and offering chairs an option of stipends or release time. President Neubauer said this discussion will come back in the future and he will re-read GSC and R&G's annual reports.

#### 11. **Standing Committee Liaisons/Reviewers from SEC**

Faculty President Neubauer encouraged SEC members to attend a committee meeting, explained SEC member responsibilities as a liaison and the process for reviewing minutes for policy. SEC members have arranged to attend a meeting of their assigned Senate Standing Committee this fall. At the meeting, SEC members will briefly read the committee's charge and provide general information about service and expectations. Nicole Wilson shared the list of assignments with the SEC liaisons.

<b>SEC Reviewers/Liaisons</b>	<b>FS Standing Committee</b>
Jeffrey Wiegley	Academic Technology
Theresa Montano	Educational Equity
Nazaret Dermendjian	Extended Learning
Boris Ricks	Educational Policies
Adam Swenson	Educational Resources
Yoko Mimura	Graduate Studies
Mary-Pat Stein	Library
TBD @ 9/24 Senate Mtg	Personnel, Planning and Review
Elizabeth Sussman	Research and Grants

## 12. [CSUN Statement in Solidarity with Black Lives Matter](#)

Faculty President Neubauer shared that over the summer, the Senate Executive Committee, acting on behalf of the Faculty Senate, passed a CSUN Statement in Solidarity with Black Lives Matter. In the statement there is a request for the Faculty Senate to form a taskforce to draft and present to the Faculty Senate a resolution addressed to the Governor of California requesting the records of students involved in uprisings that led to the formation of Ethnic Studies be expunged. Senator Montano volunteered to work on the subcommittee and Faculty President Neubauer will request volunteers at the next Faculty Senate meeting. An SEC member requested to also reach out to the Ethnic Studies chairs for volunteers.

## 13. **Set Agenda for September 24, 2020 Senate Meeting**

- Introduction of Standing Committee Chairs
- CSUN Statement in Solidarity with Black Lives Matter
- Election of Vice President of Faculty (Nominations)
- Election of Senator at Large (Nominations)
- Reports (President, ASCSU, CFA)

SEC members requested that to invite Vice President Colin Donahue to give a brief budget update.

## 14. **New Business**

A Senator made a motion. It was seconded and SEC discussed the motion.

**MSP:** that if a member of the Senate Executive Committee is elected to fill a vacancy in one of the *ex officio* positions on the Senate Executive Committee, that member's seat on the Committee is thereby declared vacated.

SEC also discussed who is eligible to run for the vacant vice president position and the interpretation of the Bylaws requirement that no more than 2 members may be from a given

college except when there are 3 or more *ex officio* members from the same college. SEC also briefly discussed the need for faculty to have direction (a legal statement/email) about best practices for Zoom (which would include a reminder that faculty cannot require students to have their cameras turned on).

Provost Walker also briefly brought up student evaluations of faculty. President Neubauer postponed the discussion to a future meeting.

Meeting adjourned at 3:17 p.m.

Submitted by: Yoko Mimura, Secretary of the Faculty and Nicole Wilson, Recording Secretary