

SENATE EXECUTIVE COMMITTEE MEETING MINUTES –

Approved

Thursday, September 8, 2022**Via Zoom**

Members Present: Bendavid, Garrow, Glocke, Mimura, Neubauer (Chair), Spratt, Walker, White, Wiegley, Williams

Excused: Swenson

Guests: E. Beck, D. Guido, L. Hansen Brown, A. Levin, C. Sales, W. Watkins, D. Weingarten

Faculty President Neubauer called the meeting to order at 1:00 p.m.

1. Approval of SEC minutes

MSP: to approve the SEC Minutes of April 21, 2022

2. Announcements

Faculty President Michael Neubauer

- a. Shared Deborah Kushin left the Faculty Senate Office and encouraged attendees to share the upcoming job opening with colleagues;
- b. Updated the committee on the Provost search. The search committee is inviting three to four candidates for a campus visit;
- c. Announced the Athletic Director search has been completed.

3. Enrollment Management

President Erika D. Beck; William Watkins, VP Student Affairs and Dean of Students

- a. President Beck asked for feedback on the proposed allocation of the McKenzie Scott fund. The fund is for facility investment to eliminate the equity gap and address basic needs; faculty scholarship and interdisciplinary efforts, such as student mental health initiatives, and; additional diversity, equity, inclusive, and justice initiatives. Senators shared the positive impacts a visiting scholars' program, identify-based centers, and support for transportation can make. Dr. Watkins clarified general, basic needs funds support food, housing, and security in emergencies rather than on-going issues students face.

- b. Dr. Watkins shared slides on enrollment trends from 2000 to 2022 by Dr. Watkins and Dr. David Dufault-Hunter, Associate Vice President for Enrollment Management. The presentation covered the gradual increase in enrollment in 2011-2018, when CSUN introduced impactation, to 2019-2022 with declining applications, admissions, and enrollment, despite the change in the application requirements and admissions process. The trend will likely continue without interventions. So far, the Enrollment Management Council and six working groups recommended 11 strategic recommendation areas. These include high school and community college recruitment, community recruitment events, and a transfer center. Dr. Watkins emphasized our need to serve students individually to meet their different needs.

The senators shared the changing geographical backgrounds of Black and Asian American students, and our need to appropriately recruit and serve them; challenges for commuter students, and; affordable student housing.

4. Policy Item – Educational Policies Committee

Dan Weingarten, Chair

Second Reading:

Discontinuation of Programs

MSP: to send to Senate for first reading

5. Provost’s Report

Provost Mary Beth Walker

Provost Walker

- a. Shared a research report on Fiscal Year 2021-2022 from the Research and Sponsored Programs which shows \$36.5 million in external funds received, the highest amount of funds. This is a university-wide achievement ;
- b. Clarified the requested position, Special Assistant to the Provost, is to support special projects that help us understand how best to move forward. Sample projects are examining the academic advising structure, understanding student experiences during the pandemic, and assessing which programs do well online vs. in-person;
- c. Asked which Administrators needed review, given the Senate approved the Evaluation of Administrators’ review cycle change, especially those in year four, who will be revised in year five a year later. The Senators suggested the sooner this is accomplished the better.

6. Policy Items – Personnel, Planning, and Review Committee

Lindsay Hansen Brown, Chair; Diane Guido, AVP Faculty Affairs

Second Reading:

- a. **604.2.12ff – Professional Responsibility – Textbooks**

MSP: to send to the Senate as an action item

- b. **622.6.5 – Acting Chair Appointments**
MSP: to send this back to the Committee to consider maintaining faculty governance and involving more collaborative appointments or selections
- c. **645.4 – Periodic Review of Tenured Faculty**
MSP: to send to the Senate as an action item
- d. **612.2.3 – Dual Service**
MSP: to send to the Senate as an action item

7. Bylaw Discussion

Chris Sales, Lecturer, Computer Science

President Neubauer offered background on the Faculty Senate Bylaws, suggesting it is time to revisit how we involve lecturer faculty in faculty governance and revise the Faculty Senate Bylaws (approved in 2006).

Chris Sales gave an overview of the significance of lecturers among teaching faculty (62% headcount) and shared a perspective on a closed system and the advantages of involving contingency faculty in faculty governance to address current and future challenges and to embrace new opportunities.

Senators agreed to form a committee to review the current Bylaws and craft proposed changes. This group will engage in a high-level review, including revisiting the definition for “faculty.” Senator Bendavid volunteered to serve.

12. Standing Committee

Faculty President Neubauer

The senators discussed approaches to completing the Standing Committee membership.

The Senate Executive Committee liaisons for each of the Senate Standing Committees are:

- | | | |
|----|---|-------------|
| a. | Academic Technology Committee | J. Wiegley |
| b. | Educational Equity Committee | T. White |
| c. | Educational Policies Committee | W. Garrow |
| d. | Educational Resources Committee | A. Swenson |
| e. | Extended Learning Committee | C. Bendavid |
| f. | Graduate Studies Committee | Y. Mimura |
| g. | Library Committee | D. Williams |
| h. | Personnel Planning and Review Committee | A. Glocke |
| i. | Research and Grants Committee | D. Spratt |

13. Agenda for Next Senate Meeting

14. New Business

Senators shared a concern about the changes in the Retention, Tenure, and Promotion timeline. The earlier Professional Information File due date for the faculty members is under review.

Meeting adjourned at 5:20 pm

Submitted by: Yoko Mimura, Secretary of Faculty