

## Helpful Phone Numbers

### Los Angeles Superior Court

North Valley District

- San Fernando (818) 898-2655
- Chatsworth (818) 407-2269

Northwest District

- Van Nuys (818) 374-2206

### Los Angeles Police Department

Devonshire Division Front Desk (818) 832-0633

Devonshire Detective Division (818) 832-0609

Van Nuys Division Front Desk (818) 374-9500

Van Nuys Detective Division (818) 374-0040

West Valley Division Front Des (818) 374-7611

West Valley Detective Division (818) 374-7730

### Los Angeles County District Attorney

San Fernando (818) 898-2511

Van Nuys (818) 374-2400

### Los Angeles City Attorney

Chatsworth (818) 709-7304

Van Nuys (818) 374-3300

*The following numbers are available 24 hours a day:*

### San Fernando Valley Legal Services

(818) 896-5211

### San Fernando Valley Shelter Services

(818) 501-4447

(800) 660-4026 (TDD)

### Haven Hills Shelter

(818) 887-6589

### Domestic Abuse / Violence Hotline

(800) 799-SAFE (7233)

(8008) 787-3224 (TDD)

### Peace Over Violence-Rape & Battery Hotline

(213) 626-3393 • (310) 392-8381 • (626) 793-3385

### Strength United 24 hr. Hotline

(818) 886-0453 • (661) 253-0258

### Santa Monica Rape Treatment Center

(310) 451-0042

### Northridge Hospital

(818) 885-8500 / (818) 908-8632

## Helpful Numbers for the Department of Police Services

### 24-hour Emergency

*From a cell phone*

9-1-1

9-1-1

### 24-hour Non-Emergency

(818) 677-2111

*From a campus phone:*

x2111

### Investigations Unit

(818) 677-3826 / 6919

### Matador Patrol

(818) 677-4997

*Personal Safety Escorts*

(818) 677-5042 / 5048

## On Campus Resources

### Title IX Coordinator - Equity & Diversity

(818) 677-2077 [www.csun.edu/eqd](http://www.csun.edu/eqd)

### University Counseling Services

(818) 677-2366 • (818) 677-7834 (TTY)

### Klotz Student Health Center

(818) 677-3666 • (818) 677-3692 (TTY)

## Additional Resources

### California Courts - Self-Help Center

[www.courtinfo.ca.gov/selfhelp](http://www.courtinfo.ca.gov/selfhelp)

### Family Violence Division

### Los Angeles County District

### Attorney's Office

(213) 257-2173

<http://da.co.la.ca.us>

### Los Angeles City Attorney's Office

(213) 978-8100

<http://atty.lacity.org>

### California State University, Northridge

### Department of Police Services

Crime Prevention Unit

18111 Nordhoff St.

Northridge, Ca 91330-8282

[www.csun.edu/police](http://www.csun.edu/police)

Phone: 818-677-4997

Fax: 818-677-5816

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# How to Obtain a Restraining Order



**CSUN**

**DEPARTMENT OF  
POLICE SERVICES**

*A Service of The Crime Prevention Unit*

## What is a Restraining Order?

Courts can issue protective orders, also known as restraining orders, directing an abuser to stop harassing and 'keep away' from a victim or the victim's children. These orders do not guarantee the abuser will cease and desist, but they will allow law enforcement to take action to remove and/or arrest the abuser. The kinds of protective orders include:

### **Emergency Protective Orders (EPO):**

When the police are called to the scene of an incident warranting an EPO, they can obtain a protective order for the victim. An EPO is valid for **five** days and used when there is an immediate threat of violence against the victim or his/her children.

### **Temporary Restraining Order (TRO) or Domestic Violence Restraining Order (DVRO):**

If a person has abused you and you have a close relationship with that person or are related or a child in common you can ask for a DVRO. A TRO/DVRO is valid for 1-3 weeks but can be made into a permanent restraining order for 1-3 years.

### **Criminal Protective Order (CPO):**

When a criminal case is filed, the court may, on its own motion or at the prosecutor's request, issue appropriate protective orders. Criminal orders take precedence over any conflicting civil order(s).

### **Civil Harassment Restraining Order (CHO):**

A CHO can be used to stop harassment, threats, stalking, etc. by anyone (neighbors, roommates, co-workers).

### **Permanent Restraining Order (PRO):**

In some cases, the court can make an order permanent. If a PRO is granted it is generally valid for three years.

### **Out-of-State Domestic Violence Protective Order:**

A victim entering California with a protective order issued by another state will be afforded "full faith and credit." Law enforcement will enforce out-of-state orders in California if certain notice conditions have been met. The victim should register the order with the local superior court.

## How to Obtain a Restraining Order

### **Notification:**

You will need to go to the court and fill out the necessary paperwork. Most courts have on-site assistance available to help you with the filing process. If not, take your forms to the court clerk. A clerk will give your forms to the judge who will decide to make the order or not. You will then have the person whom you are seeking the restraining order against informed that you are obtaining a restraining order. It is recommended that this be done by a law enforcement agency, a third party or the court. You will also need to provide copies to law enforcement in your community, place of employment, attend school or if you are being harassed, additional locations where the harassment is known to occur.

Once the person is served there will be a court hearing where the judge will decide if it is necessary to issue a permanent restraining order under the circumstances. If the judge believes there has been abuse, stalking, or harassment then the judge will likely issue a permanent restraining order for 1 to 5 years depending on circumstances.

### **Los Angeles Superior Court Locations:**

Chatsworth Courthouse – 818-407-2271  
9425 Penfield Avenue, Rm. 1200  
Chatsworth, CA 91311

San Fernando Courthouse\* - 818-898-2655  
900 Third Street  
San Fernando, CA 91340

**\*Assistance Daily 8:30 a.m. to 12:30 p.m.,  
in Self-Help Center in back of the cafeteria, 1st floor**

Van Nuys East Courthouse\* - 818-374-2208  
6230 Sylmar Avenue  
Van Nuys, CA 91401

**\*Assistance Daily: 8:30 a.m. to 12:30 p.m.,  
In the Self-Help Center, Room 350, 3rd Floor**

### **Cost:**

In most cases, you may have to pay a fee to file papers with the court. The fees are different in each county. There is **no fee** for a Domestic Violence Restraining Order. For some people who do not earn enough money, the court will waive the fees, this is called a "fee waiver." To find out if you qualify for a fee waiver contact the court.

Once you have obtained a protective order you should: *carry a copy with you at all times*, keep another copy in a safe place, leave copies at places where the restrained person is ordered not to go (i.e.: your work, the school/university where you and/or your children attend). You should also bring a copy of to the university police.

All of these domestic violence protective orders are entered into the Statewide Domestic Violence Restraining Order Registry. Law enforcement officers throughout the state may access the Registry to determine the existence of a protective order and enforce it.

***A restrained party can be arrested and criminally prosecuted for knowingly violating any protective order.***

## **Why should I get a Restraining Order?**

### **Restraining Orders can:**

- Order the restrained person to stop physically or verbally abusing you or other family members.
- Order the restrained person to move out of the house.
- Order the restrained person to stay away from your home, school, work and children's school.
- Give you custody of the children and order safe visitation of the children.
- Order the restrained person to neither harm nor molest the children.
- Order the restrained person to pay child support.
- Order the restrained person to pay bills.
- Order the restrained person to seek counseling.
- Order the restrained person not to have a gun.