

## University Recognized Clubs & Organizations Privileges & Responsibilities

### “University Recognized” Club/Organization Privileges

- Ability to recruit California State University, Northridge (CSUN) students for membership
- The use of the University’s name in accordance with the CSUN Graphic Standards Manual
- Ability to hold meetings and functions on campus
- The use of certain university services and facilities through proper procedures
- A University Student Union (USU) room fee-waiver for two (2) meeting rooms per week (maximum of two hours per meeting) through USU’s [Meeting Services](#)
- Opportunity to have a [CSUN Website and/or Email Account](#) for club/organization
- Ability to request an appearance by [Matty the Matador](#), CSUN's mascot, for major events

### “Associated Students, Inc. Chartered” Club/Organization Privileges

- Eligible for [Associated Students, Inc. \(A.S.\) funding](#)
- Use of [A.S. Accounting and Financial Services Office](#)
- Use of designated bulletin boards for publicizing activities on campus
- A club/organization mailbox in the Matador Involvement Center - Club & Organization Suite
- Limited coverage of A.S. liability insurance
- Use of certain properties and facilities of the AS including:
  - a. Record-keeping
  - b. [Publicity advice and support](#)
    - i. A.S. Notes (as space permits)
    - ii. Info Screens
- Access to the AS non-profit status (only under certain parameters and procedures may this be obtained)

### University Recognized & Associated Students, Inc. Chartered Club/Organization Responsibilities

All clubs/organizations and their members must:

- Represent the university and conduct themselves in such a manner to give a favorable impression
- Abide by all policies outlined by the university including regulations involving [non-discrimination and hazing](#)
- Schedule all social functions and meetings according to the approved [procedure for scheduling an event](#)
- Maintain an active program and fulfill the purposes stated in the organization’s [constitution](#)
- Assume responsibility for clean-up during and after on-campus events ([recycling strongly encouraged](#))
- Assign a club member to check the organizational mailbox provided by A.S.
- Assign a representative to manage any facility rental charges associated with the use of the USU