

Apply for graduation online!

- **Who can apply?** Undergraduate students who meet the following criteria:
 - Must be in a declared major
 - Must have completed 90 units (including work in progress)
 - Must have completed one semester at CSUN
- **When can you apply?**
 - Eligible students can apply up to one year in advance of their expected graduation date.
 - Application submission deadlines have changed. Please refer to the Undergraduate Degree Services (UDS) Calendar for the updated deadlines.
- **Where can you apply?**
 - Students can access the link to apply for graduation through their SOLAR Student Center.
- **What happens after you apply?**
 - Once a student applies to graduate online, an advisement hold will be placed on their account immediately blocking registration for the semester in which they are graduating.
- **Who cannot apply online and must fill out the paper Graduation Application?**
 - 2nd Bachelor Students
 - Discontinued Students
 - Students submitting an application after the Online Graduation Application submission deadline.

Important Links

- **UDS Calendar:**
<http://www.csun.edu/admissions-records/uds/calendar>
- **How to Guide for Online Graduation Application:**
<http://www.csun.edu/admissions-records/online-graduation-application>
- **Paper Graduation Application (for those who cannot apply online):**
<http://www.csun.edu/sites/default/files/applba.pdf>

*****See Back for More Information*****

Business Law / Real Estate / Finance / Management / Marketing Majors and Minors

After applying for graduation online, please complete the following steps to remove your advisement hold:

1. Drop off a current copy of your Degree Progress Report (DPR)/Planner to Bookstein Hall (BB)* 3109.
Appointment Not Necessary!
2. Be sure that all of your remaining requirements are planned on your DPR/Planner based on course pre-requisites. For your major advisement sheet listing all pre-requisites, visit <http://www.csun.edu/cobaessc/undergraduate-programs-business>.
3. The Upper Division Mentor will review your DPR/Planner within 10-15 business days. Your advisement hold will be removed once the review is completed.

Accountancy / Information Systems / Business Honors / Economics / Systems Operations Management / Global Supply Chain Management

After applying for graduation online, please meet with your Upper Division Mentor to remove your advisement hold. Bring a current copy of your Degree Progress Report (DPR)/Planner to the meeting and be sure that all of your remaining requirements are planned on your DPR/Planner based on course pre-requisites. For your major advisement sheet listing all pre-requisites, visit <http://www.csun.edu/cobaessc/undergraduate-programs-business>. Please note that all Business Honors students must have their primary major signed off **prior** to meeting with their Upper Division Mentor.

Department	Upper Division Mentor	Location	Email	Phone Number
Accountancy Information Systems	Dr. Rishma Vedd Dr. David Liu	BB 3123	rishma.vedd@csun.edu david.liu@csun.edu	(818) 677-2461
Business Honors	Dr. Silvina Bamrungpong	BB 4264	silvina.bamrungpong@csun.edu	(818) 677-3100
Economics	Dr. Anton Lowenberg	BB 3125	Anton.lowenberg@csun.edu	(818) 677-2462
Systems and Operations Management/Global Supply Chain Mgmt	Dr. Ali Behnezhad	BB 3121	ali.behnezhad@csun.edu	(818) 677-2470

***BB = Bookstein Hall (formerly Juniper Hall)**

NOTE: If you are unable to apply for graduation online, please complete the Application for Bachelor's Degree and Diploma, <http://www.csun.edu/sites/default/files/applba.pdf> and follow the above procedures outlined for your major.