

**UNIVERSITY STUDENT UNION, INC.
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
BOARD OF DIRECTORS
April 25, 2011
MINUTES**

I. Call to Order

The regular meeting of the USU BOD was called to order at 12:31 p.m. by Chair Luis Carbajo.

II. Roll Call

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Elizabeth Awad	Sally Spencer	Matthew Eickhoff	David Arnett
Robert Barker		Jimmy Francis	Chris Aston
Adrian Boluarte-Chong		Jeremy Hamlett	Molly Becker
Luis Carbajo		Joe Illuminate	Carol Calandra
Andrew Collard		Aida Johnson	Shaina Campbell
Debra Hammond		Sharon Kinard	Joe Cantagna
Marianne Link		Shannon Krajewski	Audel Contreras
Kenneth Melcombe		Carol Nardini	Dennis D'Alfonso
Sigourney Nunez		Jason Wang	Hakeem Davis
William Overvold			David De La Cruz
Raquel Padilla			Mathew Delgado
James Pilkington			Crystal English
Sydni Powell			Giovanni Granados
Zachary Roof			Tracey Cooper-Harris
William Watkins			Carlos Hernandez
			Danyial Ism
			Karlee Johnson
			Angela Koontz
			Conor Lansdale
			Jordan Lensford
			Sarina Loeb
			Lauren Lunstrum
			Terry Marshall
			Andre Molette
			Jaziel Ocampo
			Martel Okonji
			Frankie Palacios
			Ankur Patel
			Coy Reyes
			Frances Rosenberg
			Armando Ruiz
			Larry Shoemaker
			Emily Suhr
			Christina Sung
			Samantha Tata
			Demontae Thompson
			Larry Williams
			Hugo Valencia

III. Approval of Agenda

M/S/P (W. Overvold/S. Powell) Motion to approve the agenda of April 26, 2011.

Motion approved by general consensus.

IV. Approval of Minutes

M/S/P (S. Powell/W. Watkins) Motion to approve the minutes dated March 21, 2011.

Motion approved by general consensus.

V. Open Forum

Many individuals were in the audience to express support for their groups' proposals: the CSUN Bicycle Cooperative, CSUN Poetry Slam, LGBTQ Resource Center, and Veteran's Center. One by one they approached the board and expressed their views and opinions.

Hakeem Davis spoke in support of the Bicycle Cooperative proposal. He said that in light of rising gas prices, more students are riding bikes on campus. The purpose of the Co-Op would be a place for bike owners to gather, fix and maintain their bikes. Training regarding safety issues would also be addressed.

Demontae Thompson spoke in support of the CSUN Poetry Slam team. He said he will be a member of this board beginning in July. He expressed his thanks to the board and the USU staff for the opportunity to compete in the Detroit, Michigan competition last month. Danyial Ism said that Samantha Liu, Information Services and Special Projects Coordinator, accompanied the team in Michigan. He expressed his thanks for all of Samantha's support. It was an extraordinary opportunity and the members of the team all benefited from the experience.

Martel Okonji spoke in support of the LGBTQ proposal saying how important the center would be on the CSUN campus. The location is good; it would provide a safe place for members to meet. Karlee Johnson also expressed her support of the center.

Joe Cantagna spoke in support of the Veteran's Center proposal. Joe is a Gulf War veteran and will graduate in May. He spoke about how difficult the transition was from the military to attending college. The campus should support its veterans and provide a location for them to gather, support, discuss and help each other while attending CSUN.

Numerous students spoke in support of the Veterans Resource Center, the LGBTQ and the Bicycle Cooperative.

VI. Chair's Report

Director Carbajo congratulated the five elected members of the board for 2011-2012. He said there are two additional vacancies. He mentioned the Year-End Celebration is May 6 and encouraged everyone to attend and to be sure to RSVP.

VII. Vice Chair's Report

Director Collard thanked all the people in the audience who came to the meeting today in support of their particular groups. It was inspirational to see the passion they expressed for their causes. He also thanked all who came out and helped support Matador Nights last Friday night. It was a fantastic event and many students told Collard that they enjoyed the activities. Review of the USU Elections Code has begun in order to align the code with the Associated Students (AS) Elections as well as make any changes that need to be made. They hope to complete the changes by the end of May.

VIII. Executive Director's Report

Director Hammond referred to her report and said that Sunny Days Camp is at 95% capacity for the summer of 2011. The CSUN Poetry Team was sponsored by the USU and made its first appearance at the Association of College Unions International (ACUI Poetry Slam Invitations (CUPSI) at the University of Michigan. Samantha Liu, Information Services and Special Projects Coordinator, accompanied the team. Three of the team's members were ranked in the top 10 among high scoring poets. Staff attended the National Intramural-Recreational Sports Association (NIRSA) annual conference in New Orleans. In the future, the USU will become more involved in NIRSA in anticipation of operating the SRC. Matador Nights was held last Friday and was a huge success for participants. Approximately 2,900 students and guests attended. Unfortunately, a fight did occur and the event was shut down early. The USU has an obligation to the CSUN community to hold safe events and this matter will be examined and addressed prior to the next scheduled Matador Nights in September.

IX. A.S. Report

No report.

X. Committee Reports

Director Carbajo asked the committee chairs to report:

- Facilities Committee: Chair, S. Powell, thanked the members in the audience who offered support of their group's proposals. There are three action items from Facilities on the agenda today. She noted that an amendment would be necessary for the Bicycle Cooperative Proposal to change the language of the motion to reflect the language of the other two proposals.
- Finance Committee: Chair, J. Pilkington said the USU's annual budget will be voted on by the board in May.

- Personnel Committee: Chair, E. Awad said that this committee's last meeting of the semester will be May 11 at 9:00 a.m. Three goals are in progress and will come before the board soon. The committee is also reviewing the USU Employee Handbook.

XI. Action Items

A. Aida C. Salazar and BOD Volunteer Achievement Awards Nominations (Vote-Secret Ballot)

Matthew Eickhoff, Program Coordinator, Training and Development, read the history of the Aida C. Salazar Award. He also asked the board to please RSVP for the Year-End Celebration on May 6. Many awards will be given out to staff and students. The USU has created a new award for an Outstanding Team, dedicated to the memory of Janie Jones who was a member of the board of directors and who died earlier this year. Her twin sister, JoJo Jones, will present the award at the celebration.

Director Collard nominated Director Awad for the Aida C. Salazar Award. Director Awad accepted the nomination.

Director Melcombe nominated Director Carbajo for the Aida C. Salazar Award. Director Carbajo accepted the nomination.

Director Overvold nominated Director Powell for the Aida C. Salazar Award. Director Powell accepted the nomination.

Shaina Campbell, graduate assistant to the USU BOD, passed out pieces of paper for the board to vote and then collected same.

Director Award nominated Talia El-Zaatari for the BOD Volunteer Achievement Award saying that Talia demonstrates leadership ability and is always knowledgeable of the issues before the Personnel Committee.

Director Pilkington nominated Director Roof for the BOD Volunteer Achievement Award and said that Zach was well versed in the matters of the Finance Committee. Zach's questions resulted in a better understanding of the matters at hand.

Jason Wang, Associate Executive Director, nominated Director Powell for the BOD Volunteer Achievement Award and said that Director Powell has been an outstanding student representative for the Facilities Committee. In January of 2011, she was appointed chair of the committee. As chair, she was regularly prepared for the meetings with insightful questions and comments.

Shaina Campbell passed out pieces of paper for the board to vote and then collected same.

B. Bicycle Co-Operative Proposal

Motion from the Facilities and Commercial Services Committee to allocate the former Digital Plus 1-Hour Photo location for use as a Bicycle Co-op.

M/S/P (A. Collard/S. Powell) amendment to include the following language at the end of the motion. It would read as follows: "*Motion to allocate the former Digital Plus 1-Hour Photo location for use as a Bicycle Co-op contingent on Campus Quality Fee (or other) funding for any required tenant improvement and/or lease costs and a plan for renovation and occupancy no later than December 2011.*"

Amendment passed 12-0-1.

Discussion ensued and comments included that the USU would not be funding this proposal. The group would be charged rent at the normal rate it charges its tenants. It was asked if there was additional monetary support being sought. A.S. and others had been approached. Various bicycle parts and equipment would be for sale in the Co-op including helmets, lights, etc. which would be a source of income.

Note: *the Board did not vote on the motion- only comments were made. The vote will be taken at the next meeting.*

C. Veteran's Resource Center Proposal

Motion from the Facilities and Commercial Services Committee to allocate the Cellular Flux space for use as the Veteran's Resource Center contingent on Campus Quality Fee (or other) funding for any required tenant improvement and/or lease costs and a plan for renovation and occupancy no later than December 2011.

Director Powell said that the Veteran's Resource Center would not be used as a military recruitment site.

Discussion included the fact that the center is requesting a 501c3 non-profit status. Director Barker said the group would require approval from the Board of Trustees for the non-profit status. The center would also receive donations from local sponsors and from alumni. It was mentioned that former board member Elmer Solis was a veteran and former president of the Student Veterans Organization (SVO).

Motion passed 13-0-0.

D. LGBTQ Resource Center Proposal

Motion from the Facilities and Commercial Services Committee to allocate the Living Well Lounge space for use as the Lesbian, Gay, Bi-Sexual, Transgender, Queer (LGBTQ) Resource Center contingent on Campus Quality Fee (or other) funding for any required tenant improvement and/or lease costs and a plan for renovation and occupancy no later than December 2011.

Director Powell said that LGBTQ is not the center's official name. That will be decided at a later date. The USU BOD is not funding this group. The center has received an \$850 grant. A.S. approved a resolution in support of this group. Faculty members and student volunteers have offered their time.

The Living Well Lounge is occupied at the present and a time frame for their vacancy has not been established. The LGBTQ Resource Center's occupancy is contingent on the current tenant's vacancy. It was noted that this cannot occur until after the opening of the Student Recreation Center (January 2012), and possibly the opening of the Wellness Center (date to be determined).

Motion passed 12-0-1.

XIV. Announcements

- Director Powell said that A.S. elections will be held only once during the year in order to save money and avoid leadership turnover. A.S. President Lansdale went to Washington, D.C. to lobby for collegiate housing and infrastructure. A.S. donated \$1,500 to the Hope for Japan event.
- Shannon Krajewski, Associate Director Marketing and Programs, reminded the board about the tournaments taking place in the Games Room this week, and that Up All Night begins May 15-19.
- Director Watkins said that Wednesday, April 27, 3:00 p.m. in the Thousand Oaks Room, IT VISION 2015 will take place. He encouraged the students to attend. It will be a discussion of the campus digital master plan which includes the information gathered from the recent IT survey.
- Director Carbajo thanked the organizations who attended today's meeting for their interest, enthusiasm and hard work.

XV. Adjournment

The meeting was adjourned by Chair Carbajo at 2:09 p.m.

Respectfully submitted by,

Debra L. Hammond,
Executive Director