

**UNIVERSITY STUDENT UNION, INC.
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
BOARD OF DIRECTORS
APRIL 22, 2013
MINUTES**

I. Call to Order

The regular meeting of the USU BOD was called to order at 12:33 p.m. by Vice Chair Demontae Thompson.

II. Roll Call

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Myles Adkins	Shelley Ruelas-Bischoff	Kristie Godfrey	Tanesha Young
Shoorideh Asgari	Collin Johnson	Joe Illuminate	
Tiffany Castellanos <i>(arrived at 12:37 p.m.)</i>	Sabrina Lockey	Sharon Kinard	
Sharon Eichten <i>(arrived at 12:37 p.m.)</i>	Nicole Riley	Shannon Krajewski	
Adan Garay	Tonee Sherrill	Samantha Liu	
Debra Hammond	Ivor Weiner		
Shataj Khan			
Marianne Link			
Chenice Rand			
Demontae Thompson			
Perlita Varela			

III. Approval of Agenda

M/S/P (S. Khan/M. Adkins) Motion to approve the agenda of April 22, 2013.

M/S/P (D. Hammond/P. Varela) Motion to amend the main motion by changing the title of Action Item C from “Repair and Replacement (DBMER) Request – Building C Feasibility” to “Repair and Replacement (DBMER) Request – SSU Feasibility”

Amendment passed 8-0-0.

Motion, as amended, passed 8-0-0.

Director Castellanos arrived at 12:37 p.m.

Director Eichten arrived at 12:37 p.m.

IV. Action Items

A. East Conference Renovation Project

Motion from the Finance Committee to approve the East Conference Renovation at an estimated cost of \$2,671,000 and a tentative completion by summer 2014.

Director Hammond referred directors to the capital outlay estimate/project schedule as well as the Consolidated USU Financial Plan, explaining that the USU does not have to increase its operational fee in order to complete the project. The financial plan showed that funding for the East Conference Renovation would be transferred to the Construction Fund. A brief review of the areas to be included in the project was presented.

Motion passed 10-0-0.

B. Wellness Center Project

Motion from the Finance Committee to approve the Wellness Center Project at an estimated cost of \$4,143,000 and a tentative completion by fall 2015.

Director Hammond referred directors to the capital outlay estimate/project schedule for the project as well as the Consolidated USU Financial Plan, again explaining that the USU does not have to increase its operational fee in order to complete the project. The financial plan showed that funding to complete the Wellness Center renovation would be transferred to the Construction Fund Project account. Director Hammond also discussed the scope of the project as well as areas that would not be included.

Motion passed 10-0-0.

C. Repair and Replacement (DBMER) Request – SSU Feasibility

Motion from the Finance Committee to approve the allocation of \$126,000 from the Repair & Replacement (DBMER) fund to conduct a feasibility study about the design, construction, remodeling, and cost of converting the two-story building of the Satellite Student Union to offices for Student Housing and Conference Services (Housing). This includes a full cost estimate of construction of the two-story building that currently houses the SSU and associated meeting rooms.

Director Hammond said the feasibility study would look at alternate uses for the SSU facility as the need for USU-sponsored services has diminished with the inclusion of such services in newly designed residential halls. At the same time, Housing is in need of executive and staff support office spaces. It was noted that The University Corporation (TUC) is also expanding dining space. Hammond said that it would be a comprehensive study that will look at program requirements, site and master planning issues, accessibility, building considerations and analysis, alternatives, project cost estimates, conceptual project and site design drawings, and environmental considerations. She said that no USU jobs would be lost as a part of any planned conversion.

Motion passed 10-0-0.

V. Announcements

- S. Krajewski announced that Matador Nights would be held April 26. She directed student representatives that wanted to volunteer to contact USU Events Manager Shanell Tyus.
- T. Young announced that the deadline to RSVP for the USU Year-end Celebration would be April 29. Director Hammond encouraged board members to encourage committee members to attend.
- S. Kinard asked student representatives to be on the lookout for the year-end StrengthsQuest survey.

VI. Adjournment

The meeting was adjourned by Vice Chair Thompson at 1:14 p.m.

Respectfully submitted by,

Debra L. Hammond,
Executive Director