

**UNIVERSITY STUDENT UNION, INC.
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
BOARD OF DIRECTORS
APRIL 15, 2013
MINUTES**

I. Call to Order

The regular meeting of the USU BOD was called to order at 12:33 p.m. by Chair Sabrina Lockey.

II. Roll Call

<u>Present</u>	<u>Absent</u>	<u>Staff</u>	<u>Guests</u>
Myles Adkins	Adan Garay	Matthew Eickhoff	Darlene Battle
Shoorideh Asgari	Shahtaj Khan	Jimmy Francis	Jerry DeFelice
Shelley Ruelas-Bischoff		Joe Illuminate	Talia El-Zaatari
Tiffany Castellanos		Michal Jankowski	Janae Franklin
Sharon Eichten (<i>arrived at 12:35 p.m.</i>)		Shannon Krajewski	Charlie Kaiso
Debra Hammond		Kevin Lizarraga	Michele Mendulen
Collin Johnson		Sarina Loeb	Moiria Moe
Marianne Link		Carol Nardini	
Sabrina Lockey		Kristen Pichler	
Chenice Rand (<i>arrived at 12:45 p.m.</i>)		Jack Raab	
Nicole Riley			
Tonee Sherrill			
Demontae Thompson			
Perlita Varela			
Ivor Weiner			

Director Eichten arrived at 12:35 p.m.

III. Approval of Agenda

M/S/P (P. Varela/M. Adkins) Motion to approve the agenda of April 15, 2013.

Motion passed 12-0-0.

IV. Approval of Minutes dated February 18, 2013

M/S/P (N. Riley/M. Adkins) Motion to approve the minutes dated March 18, 2013.

Motion passed 12-0-0.

V. Open Forum

Sarina Loeb addressed the board and said the Pride Center will be hosting an LGBTQ Awareness Training on Monday April 22. This is your chance to learn how to be an ally to the LGBTQ community. The training will be open to all CSUN students, faculty and staff.

On April 24, the Pride Center is bringing Erin Davies to our campus. Her lecture begins at 4:00 p.m. in the Lake View Terrace conference room. She will share her story of turning a hate crime into empowerment. On the 11th Annual National Day of Silence, Erin Davies was victim to a hate crime in Albany, New York. Because of sporting a rainbow sticker on her VW Beetle, Erin's car was vandalized, left with the words "fag" and "u r gay" placed on the driver's side window and hood of her car. Initially, Davies was shocked and embarrassed. Then she decided to leave the painted words, grab her camera and embark on a road trip across the U.S. and Canada to document other cases of discrimination and prejudice. The mission of Fagbug is to raise awareness about hate crimes and homophobia and to give a voice for those who are silent. Her VW will be parked on Lindley by the USU Freudian Sip. The Pride Center and the USU are not endorsing the use of the word "fag" but are bringing a heightened awareness to this issue. Everyone is invited.

Director Rand arrived at 12:45 p.m.

VI. Chair's Report

Chair Lockey said that Director Khan is not at today's meeting so Discussion Item A, Board and Group Photos, will be postponed to the next meeting. Lockey asked the board if they were available for an emergency meeting next Monday, April 22. The meeting would be to vote on several issues regarding the Wellness Center. Carol Nardini, Administrative Assistant to the Executive Director, will send out a DOODLE invitation to poll the board for the most convenient time and day. This must be done by 5:00 p.m. today so the agenda can be posted. Lockey congratulated returning board members, Directors Thompson and Khan, and newly elected directors, Gavan Rathje, Jorge Guzman, and Talia el-Zaatari. Lockey said she was suffering from the flu and could not attend the luncheon and viewing of the PBS Visionaries video held April 3.

VII. Vice Chair's Report

Vice Chair Thompson said that watching the PBS video was a great experience. It was interesting to see the other universities in the video and that they too care very much about their student unions. He thanked everyone for voting him in as a director for another two years. Thompson talked about Operation Gratitude, sending care packages to our U.S. military. The drive is taking place now through May 6. Drop off sites are at the USU, SRC and VRC (Veterans Resource Center). Please take a look at the Web site to see the wish list. <http://usu.csun.edu/intranet/departments/home.cfm?MenuID=5489>. Matador Nights is April 26 and has a New York City theme. Please volunteer and spread the word in your classes.

VIII. Executive Director's Report

Director Hammond said Sunny Days Camp is 70% full. We have seven new employees at the USU and recruitment has begun for a Coordinator, Facilities Projects since Grant Rockfellow resigned. The USU had many great programs take place this month including Art 180. The event included a sketch station, spin art, food art, and a live painting performance by a local professional, Ronnie Robles. The ACUI College Unions Poetry Slam invitational took place in New York and the CSUN poetry slam team placed third in their first bout and second in the second bout. The Human Resources Department hosted three job information sessions which provided information regarding job openings for the fall semester and helpful tips. Over 165 students attended. This new method allows 30 different Student Assistant Employee positions to be posted at one time. Congratulations to Demontae Thompson who won the Meg Sutton I-LEAD Scholarship. The fund provides opportunities for students to participate in a life-changing program. We are expecting great things from Director Thompson upon his return!

IX. A. S. Report

None

V. Open Forum (Continued)

Moira Moe, Premier Account Manager, and Darlene Battle, Public Relations representative of the Los Angeles Department of Water and Power (LA DWP) introduced themselves. Ms. Battle then presented the USU BOD with a rebate check in the amount of \$226,255 for the installation of energy saving solar panels and tubes on the roof of the SRC. She thanked the USU and CSUN for taking all the steps to be green. As part of the rebate agreement implemented during its design phase, the SRC received the check for applying and meeting the requirements of the Solar Incentives Program. The amount of energy saved by the system is equivalent to having 21 houses running on the energy for one year.

Director Hammond expressed her appreciation and said that we take our responsibilities seriously. She thanked the following people who participated in the design and building of the SRC: Jason Wang, Senior Director, Physical Plant Management and former Associate Executive Director at the USU, Colin Donahue, Associate Vice President, Facilities Development and Operations, Jimmy Francis, SRC Director, and Jerry DeFelice, Director of Development, University Advancement, who have worked with us on our initiatives.

X. Committee Reports

- Facilities & Commercial Services – Chair Varela said the committee has finalized their recommendation of lounges. There are no more action items for the committee to approve so the May 2 meeting was cancelled.
- Finance Committee – Chair Johnson said the Wellness Center project is on the committee's agenda for their next meeting, Friday, April 19, at 2:15 p.m. in the USU Conference Room. The 2013-14 operating budget will be a discussion item and everyone should come and see how it is done.
- Personnel Committee – Chair Adkins said the next meeting is on April 22.
- Bylaws Committee – Chair Lockey said that she is very proud of the progress the committee is making. The bylaws will be discussed at the board's May meeting. The next meeting of the committee is April 26 at 4:00 p.m. in the USU Conference Room and all are invited to attend.

Director Hammond said that the USU attorneys will review the bylaws first. Then the bylaws must be a discussion item on the board's May agenda and voted on at the June meeting. It is necessary to have a two-thirds majority vote when voting on the bylaws. Hammond said that one of the changes will be the way the board votes for the chair and vice chair positions at their June meetings. It will be done by secret ballot instead of a show of hands.

XI. Action Items

A. Aida C. Salazar Award

Matthew Eickhoff, Program Coordinator, Training and Development, reminded the board that the Year-End Celebration is Friday May 3, and asked the board to RSVP if they have not already done so. He encouraged the board to attend saying it is always a great event.

Tanesha Young, BOD Graduate Assistant, said that a nominee for the Salazar Award must be a member of the CSUN community, and to have significantly promoted and supported the mission of the University Student Union. The winner will receive \$100.00, and a plaque. An additional plaque will be placed in the USU. The winner will be announced at the Year End Celebration Banquet. She then asked for nominations for the Aida C. Salazar award.

Director Rand nominated Director Varela saying she always is prepared for the board meetings.

Director Johnson nominated Tanesha Young who has worked hard this year with the board. She is always available and willing to talk and answer any of the student board members' questions. She is very helpful and knowledgeable.

Chair Lockey nominated Sarina Loeb saying that she works hard for the LGBTQ community and the Pride Center.

Director Riley nominated Shanell Tyus because she loves what she does and works long hours in preparation of the events put on by the USU.

Director Varela nominated Cadence Valentine who is a mentor at the Pride Center. Varela said she heard Valentine speak at the *One Amazing Story* that took place last semester and was impressed with what Valentine had to overcome in her life. Her story was inspirational.

Tanesha passed out slips of paper for the board to vote and then collected same.

B. BOD Volunteer Achievement Award

The Board of Directors Achievement Award goes to an outstanding committee member. Each committee chair discusses the award with their committee. The committee nominates one of their members. Voting is conducted by secret ballot and tallied by the BOD Graduate Assistant. The winner will be announced at the Year End Celebration Banquet.

Tanesha Young asked the chairs for their committee's nomination.

Director Johnson, Finance Committee, nominated Sven Saaretalu. He comes to all the meetings and has presented action items to the committee which shows dedication and courage.

Director Varela, Facilities & Commercial Services Committee, nominated Sarah Rigby. Sarah sat on an interview committee. At the beginning of the semester when the time for the meetings was chosen, it did not work for Sarah's class schedule. She spoke to her professor and worked it out with him so she could attend the meetings.

Director Adkins, Personnel Committee, nominated Ariana Mesa. She has been a committee member for two years. She is always prepared and asks good questions. All the members spoke highly of her. She is easy to talk to and always knows the issues.

Tanesha passed out slips of paper for the board to vote and then collected same.

XIV. Discussion Items

A. Board and Group Photos

Stricken.

B. StrengthsQuest Training

Only student board members were required to stay for the training and the rest of the board was to be dismissed after the Announcements.

XV. Announcements

- Director Weiner said that he received a text saying that there had been a bombing at the Boston Marathon. Kevin Lizarraga passed out flyers for upcoming events.
- Chair Lockey asked the board to check their e-mails to be sure to RSVP to the Year End Celebration.
- Director Link said that the USU was very helpful in getting the word out regarding the National College Health Assessment. They had a good response.
- Director Eichten said the PBS video screening was amazing and congratulated the board.
- Director Johnson said that he recently had a job interview and was able to talk to the interviewer about StrengthsQuest and how he used his strengths for the Board, the Finance Committee and how those strengths are transferrable to new challenges and opportunities.

XVI. Adjournment

The meeting was adjourned by Chair Lockey at 1:24 p.m.

Respectfully submitted by,

Debra L. Hammond,
Executive Director