Job Title: Instructional Technologist

Job ID: 497283

Full/Part Time: Full Time

Regular/Temporary: Regular

Job Code: 0420 Info Tech Consultant

Job Grade: Exempt

Salary From: $4,372 Salary To: $10,792 If applicable

Department: IT Academic Technology

Major Duties
Under general supervision, the Instructional Technologist supports the faculty in all aspects of academic technology integration and innovation for the university. The incumbent provides technical support to faculty with technology integrations into the curriculum and innovates new ways to improve the efficiency and effectiveness of instructional delivery; creates and provides training materials and experiences face to face and online for faculty; provides user consultation, training and assistance on a variety of instructional, multi-media and emerging technologies; improves student engagement, student achievement and digital literacy skills by facilitating faculty professional growth and development on the selection and integration of appropriate technologies for their discipline and learning objectives; participates in the evaluation and selection of the latest instructional technology software and hardware; and performs other duties as assigned.

Qualifications
Equivalent to graduation from an accredited four-year college or university in a related field. Master's degree preferred. Certification training and applied experience may be substituted for the required education, on a year-for-year basis. Three years of full-time, progressively responsible field-related experience that includes knowledge of relevant hardware, software, maintenance, and user support. Experience with learning management systems, Canvas preferred. Previous professional experience working in a higher education environment preferred.

Knowledge, Skills, & Abilities
Thorough knowledge of a variety of academic software application packages, equipment platforms, reference database systems and sources, and training methods and a basic understanding of multimedia systems. Knowledge of learning models and learning-related research desirable. Ability and specialized skills to: take initiative on researching, using, and teaching others to use current and new academic technologies; apply and assess user needs; identify, analyze and address user problems; analyze problems and propose effective solutions; understand functional and procedural requirements and develop alternative solutions; possess proficiency in graphic design, universal design, and/or LX (learner experience) design; relate system solutions to departmental management and staff; meet milestones and deadlines communicate effectively both orally and in writing; possess a high level of digital fluency; make presentations; conduct meetings; develop and/or provide user training; and establish and maintain cooperative working relationships with students, faculty, staff, and administration.

Pay, Benefits, & Work Schedule
The university offers an excellent benefits package.

The salary range for this classification is: $4,372 - $10,792 per month.
The anticipated HIRING RANGE: $5,000 - $6,400, dependent upon qualifications and experience.

HOURS: Full-Time; 40 hours per week; 8:00am - 5:00pm, Monday through Friday. May include some weekends.

REG: This is a Regular position with a one-year probationary period.
General Information

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

How to Apply
Candidates should apply by completing the CSUN on-line application utilizing http://bit.ly/HR_CSUN link and must attach a cover letter that addresses the qualifications above and a current resume, including names of three professional references. NOTE: Internal candidates should apply through the portal by accessing the View Job Openings/Apply link on the Human Resources/Employee pagelet.

Initial review begins August 19, 2020 and will be considered in the initial review and review will continue until position is filled.

For more detailed information on the application and hiring process, please view the link below:
http://www.csun.edu/careers/

Equal Employment Opportunity
California State University, Northridge is an Affirmative Action/Equal Opportunity Employer. We consider applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting Recruitment Services.

(8/7/20)