

All employees are entitled to these paid holidays on the day they are observed unless they are in non-pay status on the holiday or they are required to work to perform necessary services. Employees who are required to work on a holiday shall receive holiday compensation or compensatory time off. The holidays listed below are in addition to the Personal Holiday which every employee receives each January 1, and which must be used prior to December 31 of that year.

2013-2014 HOLIDAY SCHEDULE

Holiday:	Day and Date:
Independence Day	Thursday, July 4, 2013
Labor Day	Monday, September 2, 2013
Veteran's Day	Monday, November 11, 2013
Thanksgiving Day	Thursday, November 28, 2013
Admission Day Observed	Friday, November 29, 2013
Christmas Day	Wednesday, December 25, 2013
Lincoln's Birthday Observed	Thursday, December 26, 2013
Washington's Birthday Observed	Friday, December 27, 2013
Columbus Day Observed	Monday, December 30, 2013
Campus Closed	Tuesday, December 31, 2013 *
New Year's Day	Wednesday, January 1, 2014
Martin Luther King, Jr. Day	Monday, January 20, 2014
Cesar Chavez Day	Monday, March 31, 2014
Memorial Day	Monday, May 26, 2014
* Please note that Tuesday, December 31th, 2013 is not a covered holiday. You may use vacation, Compensatory Time Off (CTO), or your Personal Holiday to cover this day.	