Student Job Title: IT Help Center Student Assistant

Contact: Steve Blakkolb (stephen.blakkolb@csun.edu)

Office: Sequoia Hall – Room 160

Starting Rate: $12

Hours: 20 hours/week

Job Requirements/Duties:
Provide in-person support for campus technology services to students and other members of the campus community.

Qualifications:
Experience with iOS, Android, Windows 7, 8, OS X. Experience with accessing and using the MyNorthridgePortal. Excellent interpersonal skills: Email, in–person, and by telephone. (Desirable, not required) Familiarity with Microsoft Outlook, CSUN Webmail, Microsoft Office, VPN, SSH/ SFTP, Microsoft Security Essentials.

Purpose:
The Information Technology (IT) division is responsible for the delivery of effective, secure, reliable technology infrastructure and technology services that enable, promote, and support students, faculty and staff to achieve their goals.

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.

Complete the IT Student Employment Application to apply for this position.