

**GETTY MARROW UNDERGRADUATE SUMMER INTERNSHIP
at the Chinese American Museum**

The Chinese American Museum (CAM) is proud to offer two paid, full-time summer internships for qualified undergraduate students from June 2019 to August 2019.

Duration: June 17, 2019 to August 23, 2019 (10 consecutive weeks)

Hours per week: 40 hours (8 hours per day)

Stipend: \$5,700 for a ten-week period

Deadline to apply: Monday, April 29, 2019

QUALIFICATIONS

Candidates considering a career in museums are strongly encouraged to apply, but candidates from all areas of undergraduate study are welcome. Excellent verbal and written communication skills, research skills, and computer literacy are strongly desired.

Per the eligibility requirements of the Getty Marrow Undergraduate Internship (MUI) Summer Program, applicants must:

- Be of a group underrepresented in museums and visual arts organizations, including, but not limited to, individuals of African American, Asian, Latino/Hispanic, Native American, or Pacific Islander descent;
- Be currently enrolled in an undergraduate program. Students must have completed at least one semester or two quarters of college by June 2019. Students graduating in May or June 2019 are also eligible. (Students who are enrolled in a second BA or BS program are not eligible.)
- Reside or attend college in Los Angeles County; *and*
- Be a United States citizen or permanent resident

1. COLLECTIONS AND EXHIBITIONS INTERNSHIP

The Collections and Exhibitions Intern will work closely with the Exhibitions Coordinator and Collections Manager to assist with research, object-handling, and exhibition development. Under the supervision of the Exhibitions Coordinator and Collections Manager, the intern will: 1) learn proper art and artifact collection handling practices; 2) assist in object research and digitization; 3) assist with exhibition coordination, loan processing, and exhibition checklists; and 4) be introduced to organizing and developing exhibitions. Finally, the intern will provide support to various inter-departmental projects and activities to deepen their understanding, experience and knowledge of day-to-day museum operations at CAM.

HOW TO APPLY:

To apply for the Collections/Exhibitions Internship, please email your complete application to Kimberly Zarate at kzarate@camla.org, with subject heading "Getty Marrow Undergraduate Internship" and include the following as one PDF:

- 1) Current resume;
- 2) Cover letter describing your interest in the internship; and
- 3) Two (2) letters of recommendation.

If your recommenders would like to send letters directly, please have them emailed to kzarate@camla.org no later than Monday, April 29, 2019.

2. CURATORIAL AND EDUCATION INTERNSHIP

The Curatorial and Education Intern will work closely with the Associate Curator to assist with research, object-handling, and exhibition development. The Curatorial and Education Intern will primarily perform concurrent projects related to visitor centered learning, interpretation, and research: 1) Developing and prototyping visitor education activities (70%) and 2) Assisting with temporary exhibition content development (30%). The purpose of the project is to encourage meaningful learning experiences through visitor interactives based on historical themes in the permanent exhibition. The intern will assist with research, design and prototyping, writing didactic text, and creating educational content for social media. The intern will gain an understanding of visitor learning theories, using surveys as an evaluative tool, and Chinese American history. Applicants with research, writing, or design skills and an interest in museum education and history are encouraged to apply.

HOW TO APPLY:

To apply for the Curatorial and Education Internship, please email your complete application to Hannah Yang at hyang@camla.org, with subject heading "Getty Marrow Undergraduate Internship" and include the following as one PDF:

- 1) Current resume;
- 2) Cover letter describing your interest in the internship; and
- 3) Two (2) letters of recommendation.

If your recommenders would like to send letters directly, please have them emailed to hyang@camla.org no later than Monday, April 29, 2019.

All cover letters and resumes must be submitted electronically as one PDF document. Incomplete applications (including missing letters of recommendation) will not be reviewed. If you are interested in applying for both internships, you must submit separate applications following the instructions for each listing. Please no phone calls or in-person inquiries. Before you apply, learn about CAM's mission and history at camla.org!

For more information regarding the Getty Marrow Undergraduate Internship Program, please visit: <http://www.getty.edu/foundation/initiatives/current/mui/index.html>