



Extra Unit Authorization for Undergraduate Students Fall 2020

INSTRUCTIONS - Through September 11, 2020, students may enroll in the maximum number of units shown below. Undergraduate students wishing to attempt additional units must obtain the following signatures of approval:

- Students on Probation or Academic Performance Agreement - You may enroll in 13 units maximum. To request extra units, consult with an academic advisor before submitting this form (see third bullet).
Students in Good Standing - You may enroll in 17 units maximum, or 19 units for graduating seniors. To request extra units, submit this form (see next bullet).
All Students - Download, save and complete this form in Adobe Acrobat or Adobe Reader (see CSUN IT Software or Document Viewers). Then email the completed form from your CSUN email account to one of the following approvers:
(1) the Associate Dean for the College of your declared major, OR
(2) the Associate Vice President (AVP) of Undergraduate Studies (mail to ugs@csun.edu) if your major is Exploratory or you are a second-semester freshman in any major.

Your approver will email you with the decision. If approved, your Extra Unit Authorization form will be forwarded to Admissions and Records for processing starting July 6, 2020. Then you can add the extra units.

STUDENT INFORMATION (Please type or print clearly, print the form, and obtain the required signatures.)

Name: \_\_\_\_\_ CSUN Student ID: \_\_\_\_\_
Term: \_\_\_\_\_ Year: \_\_\_\_\_ Major: \_\_\_\_\_
Phone: \_\_\_\_\_ CSUN email: \_\_\_\_\_@my.csun.edu
Alternate email address: \_\_\_\_\_

Answer the following questions. What is your class level? [ ] FR [ ] SO [ ] JR [ ] SR [ ] 2nd BA/BS

Have you applied for graduation? [ ] Yes [ ] No If yes, when do you expect to graduate? Term: \_\_\_\_\_ Year: \_\_\_\_\_

How many hours do you work each week? \_\_\_\_\_ How many units are you currently enrolled in? \_\_\_\_\_

How many additional units are you requesting? \_\_\_\_\_ How many units have you earned toward your degree? \_\_\_\_\_

What is your CSUN GPA? \_\_\_\_\_ What is your Cumulative GPA? \_\_\_\_\_

List additional planned course work below:

Table with 4 columns: Department, Course Number, Course Title, Units. Two rows of blank lines for entry.

SIGNATURES - OFFICE USE ONLY

Signature section with checkboxes for 'Approved for' and 'Request denied', and lines for signatures and dates for AVP of Undergraduate Studies and Associate Dean, College of Major.