



Extra Unit Authorization for Undergraduate Students Spring 2018

Through February 9, 2018, students on probation may enroll in a maximum of 13 units, students in good standing may enroll in a maximum of 17 units, and graduating seniors may enroll in up to 19 units. Undergraduate students wishing to attempt additional units must obtain the required signatures of approval outlined below on this form. This form, with all necessary signatures, must be filed with Admissions and Records BEFORE adding extra units. Extra Unit Authorization forms will be processed starting with the Nonrestrictive Registration period on December 11, 2017.

PRINT CLEARLY (form will not be processed if illegible)

Name: [] CSUN Student ID: []
Term: [] Year: [] Major: []
Phone: [] CSUN email: [] @my.csun.edu
Alternate email: []

Fill in the following information. Circle your class level: FR SO JR SR 2nd BA/BS
Have you applied for graduation? _____ If yes, when do you expect to graduate? _____
How many hours do you work each week? _____ How many units are you currently enrolled in? _____
How many additional units are you requesting? _____
CSUN GPA _____ Cumulative GPA _____ Number of units completed toward your degree _____

Additional planned course work:

Table with 4 columns: Department, Course Number, Course Title, Units

Students on Probation – Maximum 13 units

Undergraduate students on probation or on an Academic Performance Agreement are first required to seek academic advisement and signature approval from their Student Services Center/EOP Satellite (SSC/EOP) or Advising Resource Center/EOP (ARC/EOP) if undeclared and then the Associate Vice President of Undergraduate Studies. You will be notified of the decision. If approved, pick up this form from Undergraduate Studies (UN 215) and take it to Admissions and Records.

[] Recommend approval for _____ additional units, total of _____ units. [] Recommend denial.

SSC/EOP Director: Signature _____ Print Name _____ Date _____

[] Approved for _____ additional units, total of _____ units. [] Request denied.

Associate Vice President of Undergraduate Studies: _____ Date _____

Students in Good Standing – See introduction above for maximum number of units allowed and deadlines.

Undergraduate students requesting to take more than their designated unit limit must obtain the signature of the Associate Dean for their major or the Associate Vice President (AVP) of Undergraduate Studies if their major is Exploratory (formerly Undecided/Undeclared), and submit the signed form to Admissions and Records.

[] Approved for _____ additional units, total of _____ units. [] Request denied.

_____ Date _____

Associate Dean of Major or AVP of Undergraduate Studies (for Exploratory majors)