

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE D R A F T
FACULTY SENATE EDUCATIONAL EQUITY COMMITTEE (EEC)

Minutes of Meeting September 11, 2023 Approved by Committee: _____

Sub.to Exec.Comm. _____ Approved by Exec.Comm. _____

Sub.to Acad.Senate _____ Approved by Acad.Senate _____

POLICY ITEMS _____

Members Present: Tissyana Camacho; William Garrow; Xunfei Jiang; Jinah Kim (Chair); Shiva Parsa (Secretary); Nayan Ramirez; Colleen Tripp; Nikki Usares; Ally Walker

Members Absent: Aimee Glocke; Suzi Spear; John Valdovinos

Guest(s): Diane Stephens and Paul Lazarony

I. Meeting was called to Order at: 11:07am

II. Approval of Minutes – (tabled)

III. Agenda Items

A. Introductions

B. Charge to the Subcommittee, Aimee Glocke (next meeting)

C. Update on previous activities of EEC:

- a. J. Kim- We will continue to support the work of; retaining junior faculty and faculty of color; Teaching Effectiveness task force; and working with Black Staff and Faculty against anti-Blackness on campus.

D. Discussion with the Subcommittee on Schedule Meeting Patterns:

- a. J. Kim- We should definitely do more work reaching out to students, and include them in the planning as these proposed changes definitely impact students.
- b. N. Usares- The change of time would definitely help, especially commuter students, giving them more time in the morning.
- c. W. Garrow- There may be issues with room scheduling. This will have a good effect on commuting time in the morning, but what happens at the end of the day?
- d. W. Garrow- How does the proposed time change impact adjunct faculty and working at other campuses?
- e. A. Walker – A one hour block with no classes scheduled would help professor’s schedule their office hours.
- f. S. Fields- We should have a lunch break.
- g. T. Camacho- Most universities have an open time block, that way meetings and other events can happen. Is there actual data that supports this one way or another?

- h. N. Usares- We have a similar time gap between 3:15pm and 4:00pm, which would affect the new schedule.
- i. D. Stephens- The proposed schedule change comes more from an administrative perspective. We have a shortage of classes and enrollment in 8:00am classes. This extra half an hour is already in effect in the high schools.
- j. P. Lazarony- What the students think matters a lot. We are going to survey the students. The reason behind this proposal is to better serve students. We are willing to speak with Metro to make sure schedules accommodate students, and does not impact anything after 4pm.
- k. T. Camacho- For activity classes in MC extra time would cause a schedule conflict.
- l. T. Camacho- Is the problem we don't offer enough 8:00am classes or that we do not have enough students signing up for these classes?
- m. D. Stephens- The student survey will be simple; would you rather come to an 8:00am or 8:30am class time? The faculty will be asked the same question.
- n. D. Stephens- What we are looking at is shifting the Monday/Wednesday and Tuesday/Thursday class schedules to Monday/Thursday and Tuesday/Friday classes. This way Wednesday could be a block day, to take care of business.
- o. D. Stephens – We are also aware of the issues our parent scholars and faculty may have with dropping off kids at school in the mornings.
- p. D. Stephens- So far, we have seen that students seem to be more concerned about traffic in the morning hours.
- q. J. Kim- If possible, we could have classes at the times that students want.
- r. D. Stephens- We have systems coming on-line that will help build schedules.
- s. S. Parsa- There are students who want early classes because of work - but others take early classes because that is the only time the class is available. It is difficult to know if the early time is a personal choice or because of lack of other options. Advisors would know this best.
- t. D. Stephens- We have to make sure we are not disadvantaging students with the proposed changes.
- u. D. Stephens- We are currently gathering information and if the proposal goes through, we are trying to implement this by Fall 2024.
- v. P. Lazarony- We are making sure to be thoughtful and considerate of the process for students.
- w. J. Kim- Any other feedback let me know or Paul or Diane.
- x. S. Fields- Somehow, we need to look at how these changes look down the line.
- y. T. Camacho- Have we had a discussion about unintended consequences of this action?
- z. C. Tripp- This proposal sounds good, but there is concern about unintended consequences.
- aa. S. Fields – The subcommittee should talk with the department chairs and coordinators in the departments.
- bb. S. Parsa- CSUN is not the first university to consider changing schedules. Since the high schools have shifted to 8:30am start time, colleges and universities are following suit.
- cc. T. Camacho- Does the addition of Maple Hall help with classes?
- dd. J. Kim- The faculty will be the hardest to change; hopefully they follow student's needs.
- ee. T. Camacho- Not all faculty want student-centered schedules.

E. Calendar of events/responsibilities of EEC for 2023-2024:

- a. J. Kim- We will continue working with PP&R regarding section 600 as well as continuing to work with the Educational Task Force. What other things would we like to do? Diversity Day?
- b. S. Parsa- There are not many initiatives for diversity on campus. The Junior Faculty Event was great for faculty of color to meet.
- c. J. Kim- This is something we can definitely continue.
- d. J. Kim- Would like to invite Directors to the next EEC meeting in October.
- e. S. Fields- Doing an equitable job search has become harder.
- f. J. Kim- We can address the system in place for faculty hiring.
- g. J. Kim- I Propose that we continue to work with Dell and the Black Faculty Alliance to see what they need. Also, we should invite Dell back to an EEC meeting.

IV. Updates and Announcements:

- A. New business
 - a. Suzi Spear will meet with us next time to discuss, Teaching Evaluation Task Force.

V. Adjournment 12:25pm

