# Economic Hardship Application Packet Mailing Checklist

This Checklist is for your reference ONLY

Please include the following items in your Economic Hardship application packet:

- **Filing Fee for form I-765 is $410**
  Payments should be made by check or money order payable to “U.S. Department of Homeland Security” or by credit card using form G-1450 [http://www.uscis.gov/G-1450](http://www.uscis.gov/G-1450). Place your payment ON TOP of your application.

- **2 U.S. Passport-Style photographs in small envelope**
  Please write your name and A-Number (if any) on back edge of each photo lightly in felt pen or pencil

- **Completed form G-1145**

- **Completed form I-765**

- **Include evidence (letter) from DSO that certifies you are eligible for Economic Hardship**

- **Photocopy of your Economic Hardship I-20**
  (You will need to make a copy of your Economic Hardship I-20) DO NOT MAIL THE ORIGINAL.

- **Photocopy of your Electronic I-94**

- **Photocopy of your Passport Identification Page(s)**
  Should include your Name, Photograph, Date of Birth, Passport Expiration and/or Renewal dates. (No additional pages required.)

Copies of all previously issued I-20s including OPT and CPT I-20s:

- **Photocopy of all previously issued I-20s.**
- **Photocopy of all previously issued I-20s if you had CPT authorized previously.**
  (CPT authorization appears on Page 3 of your SEVIS I-20 from CSUN or previous school.)

- **Photocopy of any previously issued I-20 for EAD** (Employment Authorization Document).
  Examples: OPT I-20 for past degrees, Special Student Relief EAD, Economic Hardship EAD.

- **Photocopy of any previously issued EAD** (Employment Authorization Document).
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**IMPORTANT REMINDER:**

The Economic Hardship application must be received by USCIS within 30 days of the date on which the Foreign Student Advisor issued the Economic Hardship I-20.

*IESC does not require ANY fees for the services it provides to international students. No fees, under any circumstances, shall be submitted to IESC.*

**Mailing Instructions**

If mailing documents from the U.S. Post Office, please use Certified Mail Return Receipt and mail to:

USCIS  
PO Box 805373  
Chicago, IL 60680

If mailing documents by Express Mail or Courier Service, please mail to:

USCIS  
Attn: I-765 C03  
131 South Dearborn - 3rd Floor  
Chicago, IL 60603-5517

If you live **outside of California**, you may need to mail your OPT application to a different USCIS Lockbox Facility (different address than the one above). Please refer to the I-765 application instructions at [www.uscis.gov](http://www.uscis.gov).