



Diploma Name Change Request

Use this form to request a change to your "Diploma Name." **If the name that appears on your University record is the same as the name you would like on your diploma, you do not need to submit this form.**

The LAST name must be the SAME as the one on your University record. NOTE: *If you choose to use a First and/or Middle name different from what is on your University record (Primary Name), this will differ from the name(s) that appear on your official CSUN transcripts.* Print or type your name below as you wish it to appear on your diploma and include any appropriate diacritical marks (~, ^, ` , etc.).

To change your diploma name, fill in the required information below. Print clearly.

Name: _____

CSUN ID (9-digit):

Anticipated Date of Graduation: Fall Year: _____

Spring Year: _____

Summer Year: _____

Diploma Name: Clearly indicate the position of diacritical / accent marks to avoid misspellings.

First Name: _____ Middle Name or Initial: _____

Last Name: _____

I certify the above information is true and accurate. I authorize Admissions and Records to make the changes requested in this document.

Student's Signature: _____

Date: _____

OFFICE USE ONLY

Processed (Y/N) _____ Date _____ By _____ Comments _____