



A.S. Standard Deposit Worksheet

** CHECKS for Deposit (IMPORTANT)

REQUIREMENT FOR ALL CHECKS !

- (1) made payable to either "ASSOCIATED STUDENTS"OR...."A.S."
- (2) have the Department Code Number printed on the back upper-left corner

Record the cash and checks components of your deposit according to their source.

Account:	410100 Program \$	410300 Dues \$	410400 Fees \$	440100 Donations \$	Total \$			
CASH ➔		+		+		=		
CHECKS ** ➔		+		+		=		
						Deposit Total	=	

Deposit Description

Provide brief description of revenue (ie: name of fundraising event, sales items, etc.)

Fund #	Department #

Name of Club or Organization: _____

Person Depositing Funds: _____ Phone: _____

Mail Drop #: _____ Email address: _____

ACCOUNTING AND FINANCIAL SERVICES OFFICE
 18111 Nordhoff Street, USU100, Northridge, CA 91330-8350 Phone (818) 677-2389 Fax (818) 677-7731

A.S. Deposit Slip and other forms available on the following Website: <http://www.csunas.org/>