



1234 Matador Lane, Northridge, CA 91330 ❖ (323) XXX-XXXX ❖ Emma.job@my.csun.edu
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Objective

To obtain position as a Graphic Designer in the University Student Union at California State University, Northridge

Education

- ❖ Bachelor of Arts, concentration in Graphic Design-May 20XX
California State University, Northridge (CSUN)
3.85 GPA (Dean's List Award Recipient-Fall and Spring 20XX)

Leadership Position

- ❖ Vice President- Student Graphics Association

Major Courses

- ❖ Graphic Design (I, II, III & Reprographics)
- ❖ Desktop Publishing (Macintosh & IBM)
- ❖ Advertising Photography

Relevant Experience

Graphic Design Intern July 20XX-present
RB & Associates, Inc., Los Angeles

- ❖ Created original graphics designs for product merchandising under the supervision of the Executive Creative Director
- ❖ Projects included logos, packaging design, point-of-purchase displays, and promotional literature
- ❖ Assist with the maintenance of the company's website

Additional Experience

Student Assistant August 20XX- May 20XX
Career Center, CSUN

- ❖ Maintained databases, answered phones, and created flyers for various Career Center events
- ❖ Greeted and assisted visitors and clients with general questions about the center's resources
- ❖ Assisted in the training of front desk area and procedures to four new assistants

Computer Skills

Adobe Creative Suite

Photoshop
Illustrator
Premiere
InDesign
PageMaker

Microsoft Office

Word
Excel
Project
PowerPoint

Additional Skills

QuarkXpress
Flash 4 & 5
Dreamweaver
HTML/DHTML
Mac/PC proficient

Strengths

Ideation
Activator
Input
Learner
Communication