NEW STUDENT ORIENTATION

2015 LEADERSHIP TEAM
LEADERS - MENTORS - TAKE XXVII - STAFF & FACULTY
CLASSROOM CONDUCT

• Instructors are responsible for setting both behavioral & academic standards

• Professors may ask a student to leave from class for disruptive behavior or disrespect.

• Cell phones & iPods
  • Walking in late to class
  • Laptops / Tablets
  • Talking in class
• Eating / Sleeping in class
• Not attending class
• Late / missing assignments
SUCCESSFUL STUDENT HABITS

• Sit near the front of the class
• Focus and take notes
• If you don’t understand - ASK
• Get involved in class discussions
• Be aware of deadlines
  o Add/Drop
  o Change of Program
  o Assignment due dates
GENERAL RESPONSIBILITIES

SYLLABUS
Professor contact information
Description/ class objectives
Required Texts
Attendance expectations
Grading system
Topic & exam schedule
Assignments & due dates

ONLINE INTERFACES
(Student Portal & MOODLE)
CHEATING AND PLAGIARISM

CHEATING: intentional using or attempting to use unauthorized materials, information, or study aids in any academic exercise.

PLAGIARISM: *Intentional or knowingly representing words, research, ideas or work of another as one’s own in any academic exercise.*

- **Direct Quotations** – Every direct quotation must be identified by quotation marks, or by other means of identification, and must be properly cited within the text or footnote.

- **Paraphrase** – Acknowledgement is required when material from another source is paraphrased or summarized in whole or in part in your own words.
SMOKE AND TOBACCO FREE
Effective August 19, 2015, the use, sale, distribution or advertising of tobacco products, including cigarettes, cigars, cigarillos, vapes and e-cigarettes, and smokeless tobacco products is prohibited on the campus.

www.csun.edu/clear-the-air
DISCRIMINATION / HARASSMENT / RETALIATION

- CSUN is committed to maintaining an inclusive community that values diversity and fosters tolerance and mutual respect. All students have the right to participate fully in university programs and activities free from discrimination, harassment and retaliation. The University will not tolerate behavior that denigrates, humiliates, or stigmatizes individuals on the basis of age, disability, ethnicity, gender, gender expression, gender identity, national origin, race, religion, sexual orientation, veteran status, or any other status protected by law.
SEXUAL VIOLENCE AND ASSAULT (TITLE IX)

• CSUN prohibits retaliation against any person for reporting sexual violence and relationship abuse or who cooperates with investigations of such reports. Safety is our number one concern and we want to make sure you all understand the different resources available for you; so that you can feel supported during your journey at CSUN.”

• One of the resources available for Matadors is the Office of equity and Diversity. That means that the university has a designated campus title 9 coordinator who monitors and oversees all matters related to discrimination and harassment on the basis of gender/sex.

Refer to Discrimination, Harassment, and Retaliation of your New Student Handbook (page 23-24) and/or pamphlet provided in your orientation bags.
FERPA
Under FERPA a student has certain rights concerning their educational records. 
• Allows students access to their educational records
• Gives students certain rights to consent to disclosures to their parties

Under FERPA the University, at its discretion, may release directory information such as:
• Student’s name, address, phone number, email address
• Student’s major, field of study, grade level, enrollment status, dates of attendance

Students who choose to prevent release of directory information may do so by completing a Request of Confidentiality Hold on Student Records form in the Office of Admissions & Records