Job Title: Associate Vice President, Academic Technology

Job ID: 8291

Full/Part Time: Full - Time

Job Code: 3306 Administrator III

Job Grade: Range A

Department: IT Acad Technology - 8223

About the Department
The CSUN Information Technology division (IT) provides technologies that support teaching and learning, facilitate research, and deliver campus services that are digital and mobile. CSUN IT is a leader among its peer institutions. We seek to be among the early adopters of technologies and services that advance the success of our students and support the priorities of the University. We are pursuing a cloud first strategy with significant initiatives underway to leverage the cloud to improve our infrastructure and empower our campus partners to provision their own services. We are teaming with administrative units to transform processes and become a digital campus. We enable our students and faculty with advanced physical and virtual learning environments that support varied teaching strategies. We seed innovation by piloting the application of new technologies including artificial intelligence and extended reality. We are a trusted partner and contribute to decision-making across the University. We strive to create a culture that attracts and retains the best people by stressing inclusivity and respect and providing opportunities to advance their skills and their careers.

Responsibilities
Under the broad direction of the Vice President for Information Technology and Chief Information Officer, and as a member of the IT Leadership Team, the Associate Vice President, Academic Technology (AVP) is responsible for providing leadership and management of CSUN's Academic Technology services to support a learning-centered environment. The incumbent serves as the senior IT leader to plan and implement academic technology strategies to support teaching, research and scholarship. The AVP leads the Faculty Technology Center team, the Universal Design Center Accessible Technology team, and a data analytics team that informs student success strategies and improves the effectiveness of IT services. They work across the Division of IT to plan and develop on-campus, cloud and collaborative technology capabilities and services to support the research and scholarship of faculty and students. As a convener and collaborator, the AVP works closely with other teams in Information Technology and with Academic Affairs and Student Affairs to plan the future of technologies used by faculty and students in support of student learning and success and positions CSUN to take advantage of developments in technologies to enhance these efforts. The incumbent champions universal design to ensure CSUN's technology resources and services are accessible to all CSUN students, faculty, staff and the general public, and creates a culture of access for an inclusive learning and working environment. They represent CSUN in working collaboratively with other CSU campuses and the Chancellor's Office on the system-wide accessible technology initiative. The AVP supports efforts to define a strategy for the use of learning technologies including, but not limited to, the appropriate role of online and hybrid courses at the University and the learning management systems; develops appropriate recommendations to maintain and to enhance the existing academic technology environment; coordinates and promotes the effective use of technology within academic spaces; assists with the planning of future academic spaces that fully leverage technology, including computer labs, smart classrooms, and media services; and develops guidelines, procedures, and policies to promote the effective and the appropriate use of technology to support a learning-centered environment. The incumbent initiates and guides efforts to continually extend and improve the levels of Information Technology services; assist the University community to leverage technology in their pursuit of student education and success; implement learning technologies to support online, blended and in-person education in service to faculty and students. As a technology thought leader, the AVP closely monitors academic technology trends in the higher education industry as well as the world at large and participates in meaningful exchange of ideas and information with other institutions to improve and expand the use of technology at CSUN. The AVP assists the Vice President in making presentations to the University IT governance committees, and other campus-level and system wide leadership meetings; and performs other duties as assigned.
Qualifications
Equivalent to graduation from an accredited four-year college or university with a Bachelor's degree required; Master's degree preferred. Equivalent to six years of progressively responsible direct leadership experience in a higher education institution, managing technology services team with an established track record of successfully managing complex technology projects, budgets, contracts and staff; with three of the six years in a managerial role. Experience leading an academic technology support organization strongly preferred.

Knowledge, Skills, & Abilities
Working knowledge of: project management skills in an information technology environment; managing complex technology initiatives, with strong project management and effective communications, working with cross-divisional teams; and familiarity with technology governance and faculty governance. Ability and specialized skills to: possess excellent written and verbal communication skills, with experience preparing and presenting information clearly and concisely to a wide-range of internal, external and customer constituents, including technical and non-technical executives; have strong organizational, supervisory, and interpersonal skills needed to work effectively with a wide variety of internal and external resources; create an organizational culture that is proactive, problem solving, and focused on always solving the client's need; proven record of working effectively with faculty, students and staff in an academic institution; proven track record of building and leading strong teams and working collaboratively; and possess strong decision-making skills, ability to rely on data for informing decisions.

Pay, Benefits, & Work Schedule
Salary is commensurate with knowledge, skills, and experience. The University offers excellent fringe benefits.

General Information
This position is a "designated position" in the California State University's Conflict of Interest Code. The successful candidate accepting this position is required to file Conflict of Interest forms subject to the regulations of the Fair Political Practices Commission. This position is a sensitive position as designated by the CSU. A background check (including a criminal records check) must be completed satisfactorily. Failure to satisfactorily complete the background check may affect the status of candidates who apply for the position. Additionally, the person holding this position is considered a "limited reporter" under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in CSU Executive Order 1083 as a condition of employment.

How to Apply
Candidates should apply by completing the CSUN on-line application utilizing http://bit.ly/HR_CSUN link and must attach a cover letter that addresses the qualifications above and a current resume, including names of three professional references. NOTE: Internal candidates should apply through the portal by accessing the View Job Openings/Apply link on the Human Resources/Employee pagelet.

Applications received through May 28, 2019, will be considered in the initial review and review will continue until position is filled.

For more detailed information on the application and hiring process, please view the link below: http://www.csun.edu/careers/

Equal Employment Opportunity
California State University, Northridge is an Affirmative Action/Equal Opportunity Employer. We consider applicants for employment without regard to race, color, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, or disability. Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting Recruitment Services.

(5/13/19)