

**AUTHORIZATION TO RELEASE INFORMATION**

**Forms not submitted in person to a Financial Aid Staff member must be notarized.**

2011-2012 Academic Year **OR**  2012-13 Academic Year

\_\_\_\_\_ I understand that this form is **ONLY** in effect with the Financial Aid & Scholarship Department at CSUN.

Initials

\_\_\_\_\_ Authorization is in effect until I request, in writing, that it be rescinded or until the end of the academic year  
Initials in which it was issued, whichever comes first; and in the event information is released by mistake, the undersigned agrees to hold CSU, Northridge harmless for damages.

\_\_\_\_\_ I authorize the CSUN Financial Aid Staff to disclose my Financial Aid information to the party identified  
Initials below. Financial Aid information may include Financial Aid, Scholarship, Admissions, Records, and Student Accounting information.

**Complete this section if you are the STUDENT authorizing CSUN to release your information to another person.**

I, the student, authorize CSUN to release information from my University Records to the following person:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Last 4-digits of social security number and place of birth: \_\_\_\_\_

Student's Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Complete this section ONLY if you are the PARENT of a CSUN student, authorizing CSUN to release your information to another person (including your student).**

I, the parent of a CSUN student, authorize CSUN to release PARENT information from my University Records to the following person:

Name: \_\_\_\_\_ Relationship to Parent: \_\_\_\_\_

Last 4-digits of social security number and place of birth: \_\_\_\_\_

If authorization is to a CSUN student, provide the Student ID: \_\_\_\_\_

Parent's Name: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**For Office Use Only:**

Authorization Coded: \_\_\_\_\_  
Date

Authorization Terminated: \_\_\_\_\_  
Date

Checked ID?  Yes  No

Notarized:  Yes  No