

# Audio Recording Agreement

As indicated on the Student Access and Accommodation System (SAAS), the student listed below is registered with the Disability Resources and Educational Services (DRES) department and is eligible to utilize audio recording as an academic accommodation. The use of audio recording is for course related activities to gather course content material.

The student listed below understands that during the class, there may be times when sensitive and personal information will be discussed and the recording device will need to be turned off. Additionally, it is understood that at no time may the student listed below distribute the information gathered from the recording to other students, the internet, or any other public means of communication.

**Student Name:** \_\_\_\_\_

**Student ID:** \_\_\_\_\_

**Course:** \_\_\_\_\_

This agreement specifies the manner in which the recordings may be maintained after the conclusion of the course:

\_\_\_\_\_ Student may keep recordings

\_\_\_\_\_ Student must turn in all recordings to the Professor at the end of the semester

\_\_\_\_\_ Student must destroy recordings at the end of the semester

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Instructor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Completed agreements may be submitted to [dres@csun.edu](mailto:dres@csun.edu) for filing.*