

## The Philip E. Love English 205 Scholarship

A prize of \$500.00 will be given each year to the student whose achievements in the study of Business Communication are considered by the faculty as the most distinguished.

This award honors the work and business contributions of Philip E. Love, a local businessman who wishes he had completed his degree before entering the professional world. With this scholarship, he aims to encourage academic achievement. The award is given by his family.

To qualify for this award, the candidate must:

1. Be a CSUN student currently enrolled for at least six units in the semester the award is given.
2. Have a grade point average of at least 3.0.

To file an application, the applicant must:

1. Complete the Philip E. Love English 205 Scholarship Application, available on the Department of English website.
2. Ask your Spring 2021 or Fall 2021 English 205 professor to complete a Faculty Recommendation Sheet (attached to this application) or a letter of recommendation in support of your application.
3. Attach a sample of your English 205 writing, such as a memo, business letter, or executive summary. You may wish to submit the piece that best demonstrates your ability use rhetorical strategies in a business context. The sample should not exceed two pages and must have been written between January 20, 2021 and November 22, 2021.
4. Attach a one-page personal statement proposing your understanding and commitment to strong business communication skills for your professional success. Include items such as service to business, community, and ethics as they apply. What do you intend to do with your Business degree in the future?
5. Submit the application and supporting documents to Wendy Ventura ([wendy.ventura@csun.edu](mailto:wendy.ventura@csun.edu)) by:

**Monday, November 22, 2021  
by 5:00 p.m.**

The Awards Committee of the Department of English will review all applications; the Committee will be responsible for selecting the winner of the award. The Department Chair will determine time and place for the presentation of the award.

Application for  
The Philip E. Love English 205 Scholarship  
Department of English  
California State University, Northridge

Name: \_\_\_\_\_

Student ID # \_\_\_\_\_

Address: \_\_\_\_\_

Telephone \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

1. Ensure that your CSUN English 205 faculty member has submitted a letter of recommendation, or a Faculty Recommendation Sheet, on your behalf to Wendy Ventura ([wendy.ventura@csun.edu](mailto:wendy.ventura@csun.edu)).
2. Attach a one-page personal statement of your interest in successful business communication and your career goals.
3. Attach a sample of your English 205 writing. The sample should not exceed two pages and must have been written between January 20, 2021 and November 22, 2021.

To be eligible for an award, submit this application form and supporting documents to Wendy Ventura ([wendy.ventura@csun.edu](mailto:wendy.ventura@csun.edu)) Submission deadline:

**Monday, November 22, 2021  
by 5:00 p.m.**

For Department use only:

GPA: \_\_\_\_\_ (at least 3.0)

Committee evaluation:

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**Deadline: Monday, November 22, 2021, by 5:00 pm.**

**English 205 CSUN faculty member must complete this (limited to recommending two students)**

Name of Applicant: \_\_\_\_\_

**To be filled out by English 205 Faculty:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail: \_\_\_\_\_

The above-named student is applying for the Philip E. Love English 205 Scholarship for 2021-2022. The following qualifications have been considered with regard to the above-named student and this scholarship: student responsibility, leadership ability, mature judgment, academic achievement, writing skills, presentation skills and self-confidence. It is also desired that the candidate be open-minded, enthusiastic, dedicated and have an awareness of business ethics. Please be candid in your appraisal of this applicant. This recommendation is considered confidential.

**I. Indicate your judgment of the applicant’s ability in the following areas (place a check mark):**

	Outstanding	Very Good	Average	Below Average	Unable to Evaluate
Written Communication					
Oral Communication					
Critical Thinking					
Leadership					
Diverse Audience Awareness					
Maturity					
Self-Motivation					
Works Well in Groups					
Dedication					
Business Ethics Awareness					

**II. Please provide any additional comments you would like to make in reference to the applicant’s overall suitability for this scholarship.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**III. Please indicate your overall endorsement of the applicant:**

\_\_\_\_\_ **Highly recommended** \_\_\_\_\_ **Recommended** \_\_\_\_\_ **Recommended with reservations**

On behalf of the English Department we thank you for your assistance in this selection process. If you have any questions, please contact Dr. Kate Haake ([kate.haake@csun.edu](mailto:kate.haake@csun.edu)).