

Opening

Teaching Associate**Department:** Health Sciences**Effective Date of Appointment:** AY 2023-2024**Position:** Teaching Associate (2354)**Salary:** Paid in six monthly installments ranging from \$353.16 – \$647.46 depending on units assigned. (Subject to Budgetary Approval)**Qualifications:**

- Enrolled in a graduate program of the Department of Health Sciences in good standing.
- Provides evidence of having taken HSCI 390/L or HSCI 592 or equivalent with a letter grade of an “A.”
- Possess excellent oral and written communication skills.
- Has an ability and willingness to work with students from diverse backgrounds and levels of academic preparation.
- Provides one letter of recommendation from an HSCI 390 or HSCI 592 or equivalent faculty member.
- Provides evidence of teaching or tutoring preferred but not required.
- At time of appointment, the successful candidate, if not a U.S. citizen, must have authorization from the United States Citizenship and Immigration Services to work in the United States.

Responsibilities:

- Prepare course materials and assignments in accordance with the course guidelines.
- Provide classroom and/or laboratory instruction, administer examinations and assignments.
- Assess student performance on labs and exams, keep accurate records and determine final course grades.
- Tutor/Assist students during scheduled weekly office hour(s) and/or tutoring hours as assigned.
- Work closely with Program Director, Graduate Coordinators, Department Chair, and other Teaching Associates.
- Work closely with HSCI 390 faculty of the connected class.
- Adhere to all University and Department regulations, policies, and procedures.
- CSUN is a Learning Centered University. The successful candidate will be expected to join faculty and staff in a commitment to active learning, to the assessment of learning outcomes, and to multiple pathways that enable students to graduate.

Application Deadline:

- Review process will start: May 12th, 2023 (Send your application prior to the review date)
- Open until Filled
- Application is located on the Department of Health Sciences website:
- <https://www.csun.edu/health-human-development/health-sciences/academic-student-employee-positions>

Application Materials:

- Application.
- Current CV.
- Unofficial or Official transcripts highlighting completion of HSCI 390/L or HSCI 592 or equivalent with an “A”.
- One letter of recommendation from an HSCI 390 or HSCI 592 or equivalent faculty member.

Application Process:

- Applicants should email the application and all materials.
- Applications will be screened
- Selected applicants may be required to interview

Inquiries and applications should be addressed to:

California State University, Northridge, Department of Health Sciences

hsci@csun.edu

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Teaching Associate

Please note: Students applying for Teaching Associate positions must be currently enrolled in the graduate program of the Department in which they are applying. Degree-seeking graduate students who are enrolled in interdisciplinary degree programs may be hired as Teaching Associates for departments that comprise their interdisciplinary programs. Academic Student Employees may not concurrently hold a faculty or staff position. Students with assignments in more than one student classification (i.e. Teaching Associate and Graduate Assistant) are restricted to working a maximum of 20 hours per week during the Academic Year. The 20 hour per week maximum includes hours worked in all positions.

About the University:

One of the largest universities in the country, California State University, Northridge (CSUN) is an urban, comprehensive university that delivers award-winning undergraduate and graduate programs to nearly 40,000 students annually and counts more than 330,000 alumni who elevate Southern California and beyond. Since its founding in 1958, CSUN has made a significant and long-term economic impact on California, generating nearly \$1.9 billion in economic impact and more than 11,700 jobs each year. The LAEDC recognized CSUN as its 2015 Eddy Award winner for its positive economic impact. Serving more students on Pell Grants than any other institution in California, CSUN is also a social elevator and one of the most diverse universities in the country. CSUN ranks 13th in awarding bachelor's degrees to historically underrepresented students and enrolls the largest number of students who are Deaf and hard of hearing of any U.S. state university. The journal *Nature* recently named CSUN a Rising Star for scientific research, and the NSF ranks CSUN in the top five nationally among similar institutions for graduates who go on to earn doctorates in the sciences. CSUN is where individuals rise. And through them, so does Greater Los Angeles and beyond.

CSUN's Commitment to You:

CSUN is committed to achieving excellence through teaching, scholarship, learning and inclusion. Our values include a respect for all people, building partnerships with the community and the encouragement of innovation, experimentation and creativity. CSUN strives to cultivate a community in which a diverse population can learn and work in an atmosphere of civility and respect. CSUN is especially interested in candidates who make contributions to equity and inclusion in the pursuit of excellence for all members of the university community.

For more information about the University, visit: <http://www.csun.edu>

General Information:

- In compliance with the Annual Security Report & Fire Safety Report of Campus Security Policy and Campus Crime Statistics Act, California State University, Northridge has made crime-reporting statistics available on-line [here](#). Print copies are available by request from the Department of Police Services, the Office for Faculty Affairs, and the Office of Equity and Diversity.
- The person holding this position may be considered a 'mandated reporter' under the California Child Abuse and Neglect Reporting Act and is required to comply with the requirements set forth in [CSU Executive Order 1083](#) as a condition of employment.
- A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with the CSU. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current CSU employees who apply for the position.
- CSUN is an Equal Opportunity Employer and prohibits discrimination on the basis of race, color, ethnicity, religion, national origin, age, gender, gender identity/expression, sexual orientation, genetic information, medical condition, marital status, veteran status, and disability. Our nondiscrimination policy is set forth in [CSU Executive Order 1096](#). Reasonable accommodations will be provided for applicants with disabilities who self-disclose by contacting Recruitment Services at (818) 677-2101.

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